

City of Genoa
Public Works Department

City Forester Part Time Position:

This position requires demonstrated competency and increasing independence, knowledge and ability in performing routine and special assignments in a variety of maintenance program areas in the Public Works Department.

Position Summary:

This classification is a part-time position in the Streets & Forestry Division and under the general direction of the Director of Public Works and Street Supervisor.

Duties and Responsibilities:

The City's Forester will be responsible for the maintenance and management of trees located at public facilities, public openlands, and public right of ways. The City Forester will manage various forestry maintenance contracts, related to tree pruning, tree removals, tree plantings, prairie openland maintenance and restoration, and parkway restoration. Responsibilities include responding to resident service requests, maintaining the City's tree inventory and database, conducting field inspections, providing information to residents and regulatory agencies, and ensuring compliance with City Code. Also, the City Forester will coordinate for the Arbor Day Program, complete the annual Tree City USA application, attend Tree Board Meetings and help with grant funding opportunities, and various other forestry-related duties, such as maintaining the City's native prairie and trail system and snow removal operations. City forester is to be licensed with General Standards pesticide training from the Illinois Department of Agriculture within 6 months as a minimum, and be able to receive licensing in Ornamentals within one year of hire. Additional duties and responsibilities may be assigned by the Director of Public Works or Street Supervisor.

Knowledge, Skills and Abilities:

- General knowledge and safe operation of tree trimming, and removal equipment.
- General knowledge of correct pruning techniques.
- Ability to work comfortably at various heights.
- Ability to acquire skills in forestry maintenance equipment. (*chainsaws*)
- Ability to understand and follow oral and written instructions, and prepare routine reports.
- Must have physical strength and endurance to perform manual labor for extended periods of time, and in adverse weather conditions.
- Must be able to lift heavy objects, weighing up to 60 lbs.
- Ability to establish and maintain an effective working relationship with other employees, city officials, and general public