

CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
JANUARY 27, 2014
6:30 P.M.

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF NOVEMBER 25, 2013**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
 - A) DISCUSS PROPOSED AMENDMENT TO THE GENOA MUNICIPAL CODES, TITLE 5, CHAPTER 3A, SECTION 5-REGARDING ANIMAL CONTROL**
 - B) DISCUSS PROPOSED AMENDMENTS TO THE GENOA MUNICIPAL CODES, TITLE 1, CHAPTER 4, SECTION 1-REGARDING FINES AND PENALTIES**
 - C) REVIEW AUDIT PROPOSAL FOR 2014**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

****NOTICE OF RESCHEDULED MEETING ****

(THE COMMITTEE OF THE WHOLE MEETING CANCELLED ON JANUARY 27, 2014 WILL BE HELD AFTER THE REGULARLY SCHEDULED CITY COUNCIL MEETING.)

CITY OF GENOA CITY COUNCIL MEETING AGENDA FEBRUARY 4, 2014 6:30 P.M.

- I. TO ORDER/ROLL CALL**
- II. PLEDGE TO THE FLAG**
- III. GUEST SPEAKER**
- IV. APPROVAL OF MINUTES FROM THE JANUARY 21, 2014 CITY COUNCIL MEETING**
- V. APPROVAL OF ACCOUNTS PAYABLES/2ND HALF OF JANUARY 2014**
- VI. ITEMS FROM INDIVIDUALS IN ATTENDANCE**
- VII. COMMITTEE REPORTS**
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
 - A) APPROVAL FOR AN INTERNSHIP EXPENDITURE**
- XI. DEPARTMENT REPORTS**
 - A) ADMINISTRATIVE REPORT**
 - B) PUBLIC WORKS**
 - C) POLICE DEPARTMENT**
 - D) MAYOR'S REPORT**
- XIII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
JANUARY 27, 2014 (RESCHEDULED TO FEBRUARY 4, 2014)

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF NOVEMBER 25, 2013**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
 - A) DISCUSS PROPOSED AMENDMENT TO THE GENOA MUNICIPAL CODES, TITLE 5, CHAPTER 3A, SECTION 5-REGARDING ANIMAL CONTROL**
 - B) DISCUSS PROPOSED AMENDMENTS TO THE GENOA MUNICIPAL CODES, TITLE 1, CHAPTER 4, SECTION 1-REGARDING FINES AND PENALTIES**
 - C) REVIEW AUDIT PROPOSAL FOR 2014**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

CITY OF GENOA
City Council Meeting Minutes
February 4, 2014

Mayor Vicary called the regular meeting of the City Council to order at 6:30 p.m. Roll call taken. Aldermen Wesner, Carroll, Curley, Stevenson, Seisser, Watson, Hansen and Lang were present.

Mayor Vicary led the Pledge to the Flag.

Guest speaker—none

Motion made by Alderman Watson to accept the minutes of the regular City Council meeting of January 21, 2014, seconded by Alderman Curley. Roll call vote taken. Aldermen Watson, Hansen, Lang, Wesner, Carroll, Curley, Stevenson and Seisser voted yes. Motion carried.

Motion made by Alderman Carroll to approve payment of the accounts payables for the second half January 2014, seconded by Alderman Wesner. Roll call vote taken. Aldermen Carroll, Curley, Stevenson, Seisser, Watson, Hansen, Lang and Wesner voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE—none

COMMITTEE REPORTS

Consultant Misurelli reported there will be no Plan Commission meeting in February, but does expect to conduct a meeting in March. The next Economic Development Commission roundtable meeting is scheduled for March 6th at noon.

OLD BUSINESS—none

NEW BUSINESS

Approval for an internship expenditure—Motion made by Alderman Curley to approve an internship expenditure ranging from \$8,500 to \$11,000, seconded by Alderman Stevenson. Mayor Vicary stated that this position would subsidize some of the projects conducted by our Administrative Consultant, freeing him up to concentrate on development issues, etc. This position was presented to NIU without a salary attached to it; however, without a salary it did not generate any interest. Roll call vote taken. Aldermen Curley, Stevenson, Watson, Hansen, Lang, Wesner and Carroll voted yes. Alderman Seisser abstained. Motion carried.

DEPARTMENT REPORTS

Administrative report—Consultant Misurelli continues to work with the Lloyd Garden Center in their financing paperwork. He also continues to work with the Library and their expansion project.

Public Works—Director Gentile reported they continue to receive road salt, so we are able to continue ice control and snow removal operations. The Department has also been working on a frozen water service line on N. Hadsall Street.

City Hall—City Clerk Shaneen reported that we have some new digital equipment for recording purposes. The Genoa Area Chamber of Commerce will be hosting their Onward and Upward Dinner this month. The RSVP date is February 17th so those interested in attending should contact me so that I may make the reservations.

Police Department—Chief Lynch had nothing further to report.

Mayor's report—Mayor Vicary had nothing further to report.

ANNOUNCEMENTS—none

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Curley. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.

CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
FEBRUARY 24, 2014
6:30 P.M.

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF FEBRUARY 4, 2014**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
 - A) DISCUSS CODE RED EMERGENCY NOTIFICATION SYSTEM**
 - B) DISCUSS COMMUNITY GARDENS**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

CITY OF GENOA
Committee of the Whole Meeting Minutes
February 24, 2014

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:30 p.m. Roll call taken. Aldermen Wesner, Curley, Stevenson, Seisser, Watson, Hansen and Lang were present. Alderman Carroll was absent.

Amendments to the agenda—Mayor Vicary suggested switching the order of the items in New Business on the agenda. There were no objections to doing this.

Motion made by Alderman Seisser to accept the minutes of the previous Committee of the Whole meeting of February 4, 2014, seconded by Alderman Stevenson. Roll call vote taken. Aldermen Seisser, Watson, Hansen, Lang, Wesner, Curley and Stevenson voted yes. Motion carried.

OLD BUSINESS—none

NEW BUSINESS

Discuss Community Gardens—In attendance were Dan Kenney and Michelle Roberts from the Community Gardens group. They distributed several summaries regarding their organization including some statistics, contact information and awards received. Last year with the late start, not all of the beds were taken. Some have been planted with perennial items such as strawberries. They have received donations and have the ability to add a more convenient watering system. They donated fresh produce to the local food pantries. This year they are able to start earlier in the season and they have lowered the price to rent a garden bed. There were no objections from the Council members to have this on the next agenda for approval.

Discuss CodeRED Emergency Notification System—Chief Lynch stated that this system has the ability to notify residents of emergencies through media; telephones, email, cell phones, etc. It can target certain areas or notify everyone in the system. Currently they are bringing this technology to Sycamore and DeKalb and we will have the opportunity to be part of a media blitz. Chief Lynch then gave a PowerPoint presentation for CodeRED. This system can be manipulated by the authorized users to quickly notify residents of severe weather matters, missing children, wildfires, water main breaks, etc. This company will also assist residents to sign up for the service. The cost for this system will be \$0.96 per resident a year. The \$5,796.00 expense listed on the memo is for 14 months. The annual cost is \$4,990.00. Starting the contract this way will allow for it to expire at our budget year end. Chief Lynch is also looking into the possibility of applying for grants for this service. The Chief will develop the policy in launching alerts and notifications. This company charges a flat rate per year as opposed to the competitors who charge per notification. The Council was favorable on this matter and it will be placed on the next agenda

DEPARTMENT REPORTS

Administrative report—Consultant Misurelli reported that the closing for the Lloyd Garden Center low-interest loan from the City took place. Also, the real estate closing took place.

Public Works—Director Gentile stated that the trophy will be leaving between the 5th and 7th of March, but he will be receiving a plaque in April. To date, he has not had to service any more frozen service lines.

City Hall—City Clerk Shaneen had nothing further to report.

Police Department—Chief Lynch had nothing further to report.

Mayor's report—Mayor Vicary had nothing further to report.

ANNOUNCEMENTS

Consultant Misurelli reminded everyone about the Expo coming up in March.

Motion to adjourn the Committee of the Whole meeting made by Alderman Wesner, seconded by Alderman Curley. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.

CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
MARCH 24, 2014
6:30 P.M.

THIS MEETING HAS BEEN CANCELLED.

CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
APRIL 28, 2014
6:30 P.M.

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF FEBRUARY 24, 2014**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
 - A) A PROCLAMATION RECOGNIZING OUR SCHOOL CROSSING GUARDS**
 - B) UPDATE REGARDING A POSSIBLE STRATEGIC PLANNING PROJECT AND THE ECONOMIC DEVELOPMENT COMMISSION**
 - C) DISCUSS BLOCK PARTIES AND/OR ROAD CLOSURES**
 - D) DISCUSS ILEAS MUTUAL AID AGREEMENT**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

CITY OF GENOA
Committee of the Whole Meeting Minutes
April 28, 2014

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:30 p.m. Roll call taken. Aldermen Carroll, Curley, Stevenson, Seisser, Watson, Hansen and Lang were present. Alderman Wesner was absent.

Amendments to the agenda—none

Motion made by Alderman Seisser to accept the minutes of the Committee of the Whole meeting of February 24, 2014, seconded by Alderman Carroll. Roll call vote taken. Aldermen Seisser, Watson, Hansen, Lang, Carroll, Curley and Stevenson voted yes. Motion carried.

OLD BUSINESS—none

NEW BUSINESS

A proclamation recognizing our School Crossing Guards—Mayor Vicary commended and stated our appreciation for our Crossing Guard staff and read the proclamation. Each Crossing Guard in attendance introduced and recognized.

Update regarding a possible strategic planning project and the Economic Development Commission—Mayor Vicary summarized that this is a discussion on the project and his intent is to keep moving forward with it. Kevin McArtor and Carolyn Tobinon were in attendance. In December, several individuals of the EDC wanted to investigate taking advantage of the opportunity through NIU for a strategic planning project. To do this, they felt they would need to meet more often. They have discussed this with Mayor Vicary and Consultant Misurelli and this will be done within the confines of the EDC. They are open to any suggestions by the City Council. They had applied for a partial grant for this project, and they have been awarded \$3,000 through the DeKalb County Community Foundation. The DeKalb County Economic Development Commission and the DeKalb County Community Foundation both support this type of initiative. They will conduct a study and be hosting town hall meetings to gather information. The consensus of the Council was in support of these efforts.

Discuss block parties and/or road closures—Chief Lynch has researched this matter, and currently we do not have regulations for such an event. There was a concern about alcohol, but as stated by Chief Lynch, there are laws in place governing alcohol. The Council members discussed this at length, and the conclusion was that there is an insurance requirement and tickets can be issued; this should instill responsibility into those hosting the event. This matter will be on the next agenda for consideration.

Discuss ILEAS Mutual Aid agreement—Chief Lynch stated that we have been members of this organization since 2005. They have currently updated their contracts, and he recommends

continuing the relationship with this organization. The value of this agreement is beyond measure should we experience an emergency situation. This will be on the next agenda for consideration.

DEPARTMENT REPORTS

Administrative report—Consultant Misurelli had nothing further to report.

Public Works—Director Gentile presented a chair for purchase to replace the Council chairs, and this is the one he recommends. He is asking everyone to look at it and give him their feedback. There were no objections to the purchase of the chairs.

City Hall—City Clerk Shaneen reminded everyone that this Saturday is a recycle day by our contractor from 12:30 to 2:30.

Police Department—Chief Lynch will be participating in the “Celebrate Sober” event at the high school. This simulates an accident and a DUI arrest for the high school students. It has proven to be an effective program. He reviewed his monthly report.

Mayor’s report—Mayor Vicary met Jen Bristow, the new Director for Genoa Main Street. He and Consultant Misurelli met with Kevin McArtor. He attended a recent Arbor Day planting. He continues the interview process for the intern position.

Mr. John Cornwell of 243 A Street was in attendance. He came to complain about the neighbors and their dogs running loose and about a vehicle in their driveway. Chief Lynch will look into this matter and encouraged him to contact the officers if problems continue.

ANNOUNCEMENTS

Alderman Seisser stated that Trinity Lutheran will be open on the National Day of prayer for those who wish to participate.

Motion made by Alderman Carroll to adjourn the meeting of the Committee of the Whole, seconded by Alderman Seisser. Voice vote taken. All voted yes. Motion carried. Meeting adjourned

CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
MAY 27, 2014
6:30 P.M.

THIS MEETING HAS BEEN CANCELLED.

****NOTICE OF SPECIAL MEETING ****
THE CITY OF GENOA
CITY COUNCIL

JUNE 23, 2014

6:30 P.M. CITY HALL COUNCIL CHAMBERS

SPECIAL MEETING AGENDA

- I. CALL TO ORDER/ROLL CALL
- II. APPROVAL OF THE ACCOUNTS PAYABLES/1ST HALF OF JUNE 2014
- III. APPROVE TEMPORARY USES FOR COMMUNITY-WIDE GARAGE SALES AT HOME TOWN STORAGE IN PRAIRIE RIDGE POINTE
- IV. APPROVAL TO PURCHASE A REPLACEMENT POLICE CANINE VEHICLE
- V. AN ORDINANCE AUTHORIZING THE SALE OF ITEMS OF PERSONAL PROPERTY OWNED BY THE CITY OF GENOA
- VI. AN ORDINANCE ADOPTING THE PREVAILING WAGE RATES FOR THE COUNTY OF DEKALB, IN THE CITY OF GENOA, ILLINOIS
- VII. ADJOURNMENT

*THE REGULARLY SCHEDULED COMMITTEE OF THE WHOLE MEETING
WILL FOLLOW AFTER THE SPECIAL MEETING*

COMMITTEE OF THE WHOLE MEETING AGENDA

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF APRIL 28, 2014**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
 - A) AN UPDATE ON THE ECONOMIC STRATEGIC PLANNING PROJECT**
 - B) CONSIDERATION OF A REQUEST BY GENOA MAIN STREET TO CLOSE ROUTE 72 TO HOST A CAR SHOW**
 - C) DISCUSS THE PROHIBITING OF THE USE OF BOWS AND ARROWS IN THE CITY OF GENOA**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
JULY 28, 2014
6:30 P.M.

THIS MEETING HAS BEEN CANCELLED.

CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
AUGUST 25, 2014
6:30 P.M.

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF JUNE 23, 2014**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
 - A) PRESENTATION AND DISCUSSION REGARDING WALNUT STREET STORM SEWER IMPROVEMENT PROJECT**
 - B) PRESENTATION AND DISCUSSION REGARDING WALNUT STREET CULVERT REPAIRS PROJECT**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
SEPTEMBER 29, 2014
6:30 P.M.

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF AUGUST 25, 2014**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
 - A) ALAN BROWNE CHEVROLET ECONOMIC INCENTIVE AGREEMENT**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

CITY OF GENOA

Committee of the Whole

Meeting Date – October 27, 2014

6:30 P.M.

Municipal Center Council Chambers

AGENDA

This meeting has been cancelled.

CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
NOVEMBER 24, 2014
6:30 P.M.

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF SEPTEMBER 29, 2014**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
 - A) GK TRAILBLAZERS PRESENTATION**
 - B) BAXTER & WOODMAN PAVEMENT MANAGEMENT REPORT PROPOSAL**
 - C) ANNUAL ECONOMIC INCENTIVE PROGRAM EXTENSION**
 - D) WATER, SEWER & TREES REIMBURSEMENT AGREEMENT**
 - E) NEW WEBSITE PRESENTATION**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker
And/or a total of 30 minutes for this portion of the agenda.

CITY OF GENOA

Committee of the Whole

Meeting Date – December 29, 2014

6:30 P.M.

Municipal Center Council Chambers

AGENDA

This meeting has been cancelled.

CITY OF GENOA
Committee of the Whole Meeting Minutes
February 24, 2014

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:30 p.m. Roll call taken. Aldermen Wesner, Curley, Stevenson, Seisser, Watson, Hansen and Lang were present. Alderman Carroll was absent.

Amendments to the agenda—Mayor Vicary suggested switching the order of the items in New Business on the agenda. There were no objections to doing this.

Motion made by Alderman Seisser to accept the minutes of the previous Committee of the Whole meeting of February 4, 2014, seconded by Alderman Stevenson. Roll call vote taken. Aldermen Seisser, Watson, Hansen, Lang, Wesner, Curley and Stevenson voted yes. Motion carried.

OLD BUSINESS—none

NEW BUSINESS

Discuss Community Gardens—In attendance were Dan Kenney and Michelle Roberts from the Community Gardens group. They distributed several summaries regarding their organization including some statistics, contact information and awards received. Last year with the late start, not all of the beds were taken. Some have been planted with perennial items such as strawberries. They have received donations and have the ability to add a more convenient watering system. They donated fresh produce to the local food pantries. This year they are able to start earlier in the season and they have lowered the price to rent a garden bed. There were no objections from the Council members to have this on the next agenda for approval.

Discuss CodeRED Emergency Notification System—Chief Lynch stated that this system has the ability to notify residents of emergencies through media; telephones, email, cell phones, etc. It can target certain areas or notify everyone in the system. Currently they are bringing this technology to Sycamore and DeKalb and we will have the opportunity to be part of a media blitz. Chief Lynch then gave a PowerPoint presentation for CodeRED. This system can be manipulated by the authorized users to quickly notify residents of severe weather matters, missing children, wildfires, water main breaks, etc. This company will also assist residents to sign up for the service. The cost for this system will be \$0.96 per resident a year. The \$5,796.00 expense listed on the memo is for 14 months. The annual cost is \$4,990.00. Starting the contract this way will allow for it to expire at our budget year end. Chief Lynch is also looking into the possibility of applying for grants for this service. The Chief will develop the policy in launching alerts and notifications. This company charges a flat rate per year as opposed to the competitors who charge per notification. The Council was favorable on this matter and it will be placed on the next agenda

DEPARTMENT REPORTS

Administrative report—Consultant Misurelli reported that the closing for the Lloyd Garden Center low-interest loan from the City took place. Also, the real estate closing took place.

Public Works—Director Gentile stated that the trophy will be leaving between the 5th and 7th of March, but he will be receiving a plaque in April. To date, he has not had to service any more frozen service lines.

City Hall—City Clerk Shaneen had nothing further to report.

Police Department—Chief Lynch had nothing further to report.

Mayor's report—Mayor Vicary had nothing further to report.

ANNOUNCEMENTS

Consultant Misurelli reminded everyone about the Expo coming up in March.

Motion to adjourn the Committee of the Whole meeting made by Alderman Wesner, seconded by Alderman Curley. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.

CITY OF GENOA
Committee of the Whole Meeting Minutes
April 28, 2014

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:30 p.m. Roll call taken. Aldermen Carroll, Curley, Stevenson, Seisser, Watson, Hansen and Lang were present. Alderman Wesner was absent.

Amendments to the agenda—none

Motion made by Alderman Seisser to accept the minutes of the Committee of the Whole meeting of February 24, 2014, seconded by Alderman Carroll. Roll call vote taken. Aldermen Seisser, Watson, Hansen, Lang, Carroll, Curley and Stevenson voted yes. Motion carried.

OLD BUSINESS—none

NEW BUSINESS

A proclamation recognizing our School Crossing Guards—Mayor Vicary commended and stated our appreciation for our Crossing Guard staff and read the proclamation. Each Crossing Guard in attendance introduced and recognized.

Update regarding a possible strategic planning project and the Economic Development Commission—Mayor Vicary summarized that this is a discussion on the project and his intent is to keep moving forward with it. Kevin McArtor and Carolyn Tobinon were in attendance. In December, several individuals of the EDC wanted to investigate taking advantage of the opportunity through NIU for a strategic planning project. To do this, they felt they would need to meet more often. They have discussed this with Mayor Vicary and Consultant Misurelli and this will be done within the confines of the EDC. They are open to any suggestions by the City Council. They had applied for a partial grant for this project, and they have been awarded \$3,000 through the DeKalb County Community Foundation. The DeKalb County Economic Development Commission and the DeKalb County Community Foundation both support this type of initiative. They will conduct a study and be hosting town hall meetings to gather information. The consensus of the Council was in support of these efforts.

Discuss block parties and/or road closures—Chief Lynch has researched this matter, and currently we do not have regulations for such an event. There was a concern about alcohol, but as stated by Chief Lynch, there are laws in place governing alcohol. The Council members discussed this at length, and the conclusion was that there is an insurance requirement and tickets can be issued; this should instill responsibility into those hosting the event. This matter will be on the next agenda for consideration.

Discuss ILEAS Mutual Aid agreement—Chief Lynch stated that we have been members of this organization since 2005. They have currently updated their contracts, and he recommends

continuing the relationship with this organization. The value of this agreement is beyond measure should we experience an emergency situation. This will be on the next agenda for consideration.

DEPARTMENT REPORTS

Administrative report—Consultant Misurelli had nothing further to report.

Public Works—Director Gentile presented a chair for purchase to replace the Council chairs, and this is the one he recommends. He is asking everyone to look at it and give him their feedback. There were no objections to the purchase of the chairs.

City Hall—City Clerk Shaneen reminded everyone that this Saturday is a recycle day by our contractor from 12:30 to 2:30.

Police Department—Chief Lynch will be participating in the “Celebrate Sober” event at the high school. This simulates an accident and a DUI arrest for the high school students. It has proven to be an effective program. He reviewed his monthly report.

Mayor’s report—Mayor Vicary met Jen Bristow, the new Director for Genoa Main Street. He and Consultant Misurelli met with Kevin McArtor. He attended a recent Arbor Day planting. He continues the interview process for the intern position.

Mr. John Cornwell of 243 A Street was in attendance. He came to complain about the neighbors and their dogs running loose and about a vehicle in their driveway. Chief Lynch will look into this matter and encouraged him to contact the officers if problems continue.

ANNOUNCEMENTS

Alderman Seisser stated that Trinity Lutheran will be open on the National Day of prayer for those who wish to participate.

Motion made by Alderman Carroll to adjourn the meeting of the Committee of the Whole, seconded by Alderman Seisser. Voice vote taken. All voted yes. Motion carried. Meeting adjourned

CITY OF GENOA
Committee of the Whole Meeting Minutes
June 23, 2014

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:40 p.m. Roll call taken. Aldermen Carroll, Curley, Stevenson, Seisser, Watson, Hansen and Lang were present. Alderman Wesner was absent.

Amendments to the agenda—none

Motion made by Alderman Carroll to accept the minutes of the Committee of the Whole meeting of April 28, 2014, seconded by Alderman Curley. Roll call vote taken. Aldermen Carroll, Curley, Stevenson, Seisser, Watson, Hansen and Lang voted yes. Motion carried.

OLD BUSINESS—none

NEW BUSINESS

An update on the Economic Strategic Planning Project—Kevin McArtor introduced Norm Walzer from the Center of Governmental Studies with NIU along with his associate, Mel Henriksen. Kevin stated that at the June 5th EDC meeting, the Commission voted to meet on a more regular basis; twice a month. They have 8 project volunteers. Mr. Walzer recapped his discussion points and their strategy to use the “SOAR” process. (Strengths, Opportunities, Aspirations and Responses) Through this, they can assist Genoa in developing their strategic plan. The Committee will be working to select the volunteers for the focus study project. They strive to have a balanced group. The results will be documented. Kevin reported that this is a status update for the City Council and to address any comments or concerns. Kevin stated this was not a formal request, but he asked for consideration of some financial assistance for this project. Their financial requests are not limited to just the City, but other entities as well.

Consideration of a request by Genoa Main Street to close Route 72 to host a car show—Jen Bristow of Genoa Main Street was in attendance. She thanked the City Council for the financial contribution. At this time, they are using the money for hosting their events. She is working to draw people to Genoa. The proposed car show will be Saturday, August 16th along with a Movie on Main Street that evening. She is working with several people who are very encouraged about this proposal, and they are in favor of closing Route 72. She has contacted a few downtown businesses and they have responded positively. She plans to have several activities during the car show; vendors, raffles, etc. Mayor Vicary thanked her for her communication with the City Council. Her plan is for the car show to end, reopen the street and show the movie at dusk. The City Council discussed the event and did not raise any objections, but the official vote will take place at the next City Council meeting.

Discuss the prohibiting of the use of bows and arrows in the City of Genoa—Chief Lynch stated that he receives calls from residents asking if it is illegal for neighbors to target practice on their

property. At present, it is not. He is bringing this to the Council for their decision. As the Chief, his recommendation would be to discourage this practice. Recently, a NiCor meter reader was almost hit by an arrow from someone target practicing. To date, there are no state laws prohibiting this and no injuries have occurred as a result of target practicing. The City Council discussed different scenarios and the safety issues at length. At this time, the City Council chose not to move forward on this matter; however, it may be considered at a later date if warranted.

DEPARTMENT REPORTS

Administrative report—Consultant Misurelli said that the City charges water and sewer connection fees and has for many years. They are essential in the expansion plans of the water and sewer systems. There was some legislation proposed known as SB3507 to cap connection fees, possibly as low as \$100.00. It has unanimously passed the State House and Senate. The IML is campaigning for the Governor to veto it affecting towns and cities. The City's fees are based on the cost to build an expansion; this cap will greatly affect any expansions and destroys economic development. He will continue to monitor this matter.

Public Works—Director Gentile was not in attendance.

City Hall—City Clerk Shaneen had nothing further to report this evening. She was asked about building permits; new construction, there have been 2 and property improvements, approximately 60.

Police Department—Chief Lynch reviewed 2 crime reports because the meeting was cancelled last month. During Genoa Days, the officers wrote 10 City ordinance violations and there were 3 arrests that went to the county. One person in custody broke a window in the booking area and an officer was exposed to blood. He will have follow up medical testing.

Mayor's report—Mayor Vicary had nothing further to report this evening.

ANNOUNCEMENTS—none

Motion made by Alderman Curley to adjourn the meeting of the Committee of the Whole, seconded by Alderman Seisser. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.

CITY OF GENOA
Committee of the Whole Meeting Minutes
August 25, 2014

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:30 p.m. Roll call taken. Aldermen Wesner, Carroll, Curley, Stevenson, Seisser, Hansen and Lang were present. Alderman Watson was absent.

Amendments to the agenda—none

Motion made by Alderman Wesner to accept the minutes of the Committee of the Whole meeting of June 23, 2014, seconded by Alderman Carroll. Roll call vote taken. Alderman Wesner, Carroll, Curley, Stevenson, Seisser, Hansen and Lang voted yes. Motion carried.

OLD BUSINESS—none

NEW BUSINESS

Presentation and discussion regarding Walnut Street storm sewer improvement project—Director Gentile stated this would be a public works project. In its present configuration, during heavy rains, the detention basin and the storm sewer catch basins are competing to expel the storm water from the area. He proposes to run a 15 inch line from the basin to an appropriate area to expedite the draining of the overflow of storm water from the detention basin and to reduce the flooding potential to the residents. He anticipates doing this in September and expects to have it completed by October. There were no objections to place this on the next agenda.

Presentation and discussion regarding Walnut Street culvert repairs project—Director Gentile said this project will be funded by MFT Funds. First, a determination of the type of repairs needs to be done; this requires some preliminary engineering. The engineering study would compare repairs to the culvert and replacement of the culvert. When this work takes place, he expects to detour traffic for a couple of weeks. At the next City Council meeting, he would like to place on the agenda a resolution for the preliminary engineering costs. If this is approved, he will schedule the engineer to address the City Council with their findings. There were no objections to move forward on this.

DEPARTMENT REPORTS

Administrative report—Consultant Misurelli had nothing further to report this evening.

Public Works—Director Gentile stated that the ash trees have been removed in the newer subdivisions. They continue to work on the larger trees in the older neighborhoods. Alderman Hansen stated that there are some infected trees on Homewood and Stott. Director Gentile will follow up on this.

Police Department—Chief Lynch reported that he has been working with Guardian Pipeline who has been working on Baseline Road to coordinate a mock drill. Officer Moravet, the officer in training, is nearly completed with his training and will soon be working independently. The Administrative Adjudication Judge is very pleased with our system and the results it is delivering. Chief Lynch will be hosting Motorola this week for a meeting with the small town Chiefs in the county to review the expense to setup a dispatching center. Today he had an opportunity to use the CodeRED system to send out a notification about hydrant flushing. He continues to work on and update the Emergency manual.

Mayor's report—Mayor Vicary was at the Open Air Market on Saturday and Pioneer Day on Sunday and they both seemed well attended by the public.

ANNOUNCEMENTS—none

Motion made by Alderman Wesner to adjourn the meeting of the Committee of the Whole, seconded by Alderman Curley. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.

CITY OF GENOA
Committee of the Whole Meeting Minutes
September 29, 2014

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:44 p.m. Roll call taken. Aldermen Wesner, Carroll, Curley, Stevenson, Seisser, Watson, Hansen and Lang were present.

Amendments to the agenda—none

Motion made by Alderman Carroll to accept the minutes of the Committee of the Whole meeting of August 25, 2014, seconded by Alderman Curley. Roll call vote taken. Aldermen Carroll, Curley, Stevenson, Seisser, Hansen, Lang and Wesner voted yes. Alderman Watson abstained. Motion carried.

OLD BUSINESS—none

NEW BUSINESS

Alan Browne Chevrolet economic incentive agreement—Consultant Misurelli stated that Director Gentile has had conversations with the auto dealership regarding their possible expansion. General Motors is requiring their dealerships to redo their appearance for a “common branding”. This agreement would establish deadlines to fulfill their obligations. Director Gentile was approached about adding additional parking in the rear of the property. He reviewed his exhibits with the Council members, both on the expansion of the parking area in the rear and the sight triangle requirement at the west side of the property to enter onto Route 23/Sycamore Road. There was a question raised about parking on the grass. In the agreement, there is a requirement for restoration of grass damage. In addition, this agreement would require them to install some storm water detention. They are designing the parking area to include berms in certain locations. They are proposing to install a gravel parking area now and asphalt it by October 2019. There were some questions on whether the lighting requirements are currently in compliance for this location. Consultant Misurelli said this is the time to review this aspect. Several Council members also discussed the possibility of limiting the number of vehicles parked along the property lines. This matter will be before the Council at the next meeting.

DEPARTMENT REPORTS

Administrative report—Consultant Misurelli reported that the joint electric purchasing group has changed its name to Northern Illinois Purchasing Cooperative (NIPC). The organization agreement will have to be renewed in the near future, so this is the time to make the change. They are also looking for other opportunities to make joint purchases for their community members.

Public Works—Director Gentile reported they are working on the Walnut Street project. Alderman Curley asked about the restoration of some public ways on Jackson Street. Director Gentile will check into this matter.

Police Department—Chief Lynch reviewed his monthly August report and commented that offenses are down. On the K-9 report, he worked 20 days and there were 17 K-9 calls. The Chief participated in the mock exercise with the gas line company, Oneok Partners today. He will give a further detailed report once the debriefing is completed. There is an officer on medical leave, and he expects to have updated information on his status after his appointment tomorrow. He commented on the school alert sent out about a man stopping by a school yard. After reviewing the camera recordings, there is no evidence that this event took place.

Mayor's report—Mayor Vicary had nothing further to report this evening.

ANNOUNCEMENTS

The High School Homecoming is later this week. The brew pub continues to work towards opening for business soon. They post pictures regularly displaying their progress on social media.

Motion to adjourn the Committee of the Whole meeting made by Alderman Wesner, seconded by Alderman Lang. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.

CITY OF GENOA
Committee of the Whole Meeting Minutes
November 24, 2014

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:30 p.m. Roll call taken. Aldermen Wesner, Carroll, Stevenson, Seisser, Watson, Hansen and Lang were present. Alderman Curley was absent.

Amendments to the agenda—none

Motion made by Alderman Wesner to accept the minutes of the Committee of the Whole meeting of September 29, 2014, seconded by Alderman Stevenson. Roll call vote taken. Aldermen Wesner, Carroll, Stevenson, Seisser, Watson, Hansen and Lang voted yes. Motion carried.

OLD BUSINESS—none

NEW BUSINESS

GK Trailblazers presentation—Mr. John Lyons was in attendance to represent the GK Trailblazers group. In the State of Illinois, there are 2,200 miles of marked snowmobile trails. This is a family oriented organization with over 70% of their membership being families with children. The State now requires snowmobile operators to have safety training and to be insured. Snowmobiling is only supported by its members financially. The City is eligible to apply for grants to support snowmobiling. Snowmobilers support local businesses and help in rescue operations. The grants are specific to a government entity and fall within their jurisdiction. Mayor Vicary asked if they had approached the Park District; they had not. Mr. Lyons expressed that the cut off for grant applications may be in April. There is a route in the City for snowmobilers to have access to City fuel, restaurants, etc. There are grants for various purposes such as signing for the trails, grooming of the trails, etc. Mr. Lyons concluded his presentation and there were no further comments or questions by the Council members.

Baxter & Woodman Pavement Management Report Proposal—Mr. Steve Naber of Baxter & Woodman gave the presentation for the proposed 5-year plan for pavement management. Their first action would be to create an inventory of the streets of the City, then assess their condition, develop repair strategies for the streets and alleys and prepare estimated budgetary costs. The inventory will be created on a data base that can be built on with additional information as needed. This will allow a detailed “history” of street repairs to be formulated. The pavement assessment rating system they will use is the Paser system which was developed out of the University of Wisconsin. This is an approved method by IDOT to evaluate streets. In addition, they will develop maps exhibiting the pavement management strategy data and progress. The proposed repairs will include preventative maintenance strategies and possibly some recycling methods. It will take several months to compile this data, depending on the weather. Director Gentile hopes to have this data compiled next year for the upcoming budgets. Several Council

members questioned the Paser method as opposed to another; however, Mr. Naber stated that this method is recognized by IDOT and recommended for a community such as Genoa. Certain projects may require obtaining core samples. The data will be given to the City. The core information will be on Microsoft Excel. In order to manipulate the information on the exhibits, the City would either have to purchase the compatible software or contract Baxter & Woodman to update the information. The request for the approval to have Baxter & Woodman perform this project will be on the next Council agenda.

Annual Economic Incentive Program Extension—Consultant Misurelli stated that this is a program the City has had for about 5 years. Because of the economic conditions, it has been renewed for the past several years. In order for the City have some controls on this program, it has been done on a yearly basis and it is limited to 20 permits. The School and Park Districts continue to support this effort. With no objections presented, this will be on the next City Council agenda for approval.

Water, sewer and trees reimbursement agreement—Director Gentile stated this is an avenue for hardship cases to have repairs done and repay the costs through the utility billing. He is proposing a cap on the costs to the resident of \$3,500 to repair the problem. There were no objections by the City Council. This will be added to the City Council agenda for approval at the next meeting.

New website presentation—The City intern, Alyssa Seguss presented the proposed website design. She is working on adding information to the website and increasing the technology of it. Mass emails can be sent through the website. She is updating the information for those considering locating in Genoa. She displayed the proposed format for the new website. On the new website is a page with information regarding the Mayor and the ability to request the Mayor to attend an event. She has been working on updating the information and making it more user friendly. The new website will also include a feature for citizens to pay their utility bill online. There were no objections to launch this website to the public. This website also possesses the ability to be viewed on a smartphone or tablet. It is connected to social media including Facebook and twitter. Alderman Seisser requested that the shading of the grey lettering color be changed because she found that hard to read. Mayor Vicary stated he would like to add videos of Genoa eventually. Alderman Lang suggested a search function be added. There were no further questions or comments at this time, and she will continue working on it and updating it.

DEPARTMENT REPORTS

Administrative report—Consultant Misurelli commented on the proposed list of meetings for 2015. There are several conflicts highlighted and unless there are any objections, they will proceed with this schedule.

Public Works—Director Gentile stated that staff is out performing ice control procedures.

Police Department—Chief Lynch will be out of town next week and Sergeant Smith will be in charge in his absence.

Mayor's report—Mayor Vicary had nothing further to report.

ANNOUNCEMENTS

Mayor Vicary reminded everyone about Celebrate the Season on December 5th. The City Christmas party is December 12th. The Chamber of Commerce Christmas party is December 10th. Mayor Vicary and Consultant Misurelli will be doing a State of the City Address on December 18th at City Hall at 11:30 a.m. A Pop Warner cheerleading team in town has made it to the National Championship for cheerleading. They have been invited to Disney World to compete on December 12th.

Motion made by Alderman Wesner to adjourn the meeting of the Committee of the Whole, seconded by Alderman Carroll. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.