I. TO ORDER/ROLL CALL

II. AMENDMENTS TO THE AGENDA

III. APPROVE MINUTES OF THE PREVIOUS MEETING OF NOVEMBER 24, 2014

IV. OLD BUSINESS

V. NEW BUSINESS

A) DISCUSS TIF DISTRICT CONSULTING ASSISTANCE CONTRACT

B) DISCUSS DOWNTOWN BANNER REPLACEMENTS

C) DISCUSS CAMERA SYSTEM

VI. DEPARTMENT REPORTS

VII. ANNOUNCEMENTS

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.
CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
FEBRUARY 23, 2015
6:30 P.M.

I. TO ORDER/ROLL CALL

II. AMENDMENTS TO THE AGENDA

III. APPROVE MINUTES OF THE PREVIOUS MEETING OF JANUARY 26, 2014

IV. OLD BUSINESS

V. NEW BUSINESS

A) SOARING PRESENTATION

VI. DEPARTMENT REPORTS

VII. ANNOUNCEMENTS

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.
CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
MARCH 30, 2015
6:30 P.M.

I. TO ORDER/ROLL CALL

II. AMENDMENTS TO THE AGENDA

III. APPROVE MINUTES OF THE PREVIOUS MEETING OF FEBRUARY 23, 2015

IV. OLD BUSINESS

V. NEW BUSINESS

A) GIRL SCOUT PROJECT - RIVERBEND PARK BIKE RACK

B) CUSTOM ALUMINUM SIGN PRESENTATION

C) DISCUSS GENOA AREA CHAMBER OF COMMERCE EVENTS - MOVIES ON MAIN STREET, FARMER'S MARKETS AND CRUISIN' TO GENOA CAR SHOW

D) DISCUSS 2015/2016 ANNUAL BUDGET

E) DISCUSS POLICE DEPARTMENT CAMERA SYSTEM

F) DISCUSS WATER & SEWER UTILITY INCREASES

G) DISCUSS GARBAGE RATE INCREASE

H) DISCUSS GENERATOR SECURITY FENCE

VI. DEPARTMENT REPORTS

VII. ANNOUNCEMENTS

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.
CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
APRIL 27, 2015
6:30 P.M.

I. TO ORDER/ROLL CALL

II. AMENDMENTS TO THE AGENDA

III. APPROVE MINUTES OF THE PREVIOUS MEETING OF MARCH 30, 2015

IV. OLD BUSINESS

V. NEW BUSINESS

A) RECOGNITION OF OUTGOING ALDERMAN JAYSON HANSEN AND ALDERMAN VICKI SEISSER

VI. DEPARTMENT REPORTS

VII. ANNOUNCEMENTS

FOLLOWING THE MEETING, AT APPROXIMATELY 7:00 PM,
THE CITY CLERK WILL SWEAR IN THE NEWLY ELECTED CITY ALDERMEN

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.
CITY OF GENOA

Committee of the Whole Meeting

Meeting Date – May 26, 2015
7:00 P.M.
Municipal Center Council Chambers

AGENDA

This meeting has been cancelled.
CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
JUNE 29, 2015
7:00 P.M.

I. TO ORDER/ROLL CALL

II. AMENDMENTS TO THE AGENDA

III. APPROVE MINUTES OF THE PREVIOUS MEETING OF APRIL 27, 2015

IV. OLD BUSINESS

V. NEW BUSINESS

A) DISCUSS PROPOSED VISCIOUS DOG ORDINANCE AMENDMENT

B) DISCUSS PROPOSED UDO TEXT AMENDMENT REVISING FENCE PRIVACY INSERT RESTRICTIONS

VI. DEPARTMENT REPORTS

VII. ANNOUNCEMENTS

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.
CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
JULY 27, 2015
7:00 P.M.

I. TO ORDER/ROLL CALL

II. AMENDMENTS TO THE AGENDA

III. APPROVE MINUTES OF THE PREVIOUS MEETING OF JUNE 29, 2015

IV. OLD BUSINESS

V. NEW BUSINESS

A) DISCUSS REVISED/UPDATED EMERGENCY PLAN

B) DISCUSS REVISED/UPDATED PERSONNEL POLICY MANUAL

C) DISCUSS PROPOSED NEW PHONE SYSTEM

D) DISCUSS REMOTE ATTENDANCE ACCESS FOR CITY COUNCIL MEETINGS

VI. DEPARTMENT REPORTS

VII. ANNOUNCEMENTS

*To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.*
CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
AUGUST 24, 2015
7:00 P.M.

I. TO ORDER/ROLL CALL

II. AMENDMENTS TO THE AGENDA

III. APPROVE MINUTES OF THE PREVIOUS MEETING OF JULY 27, 2015

IV. OLD BUSINESS

V. NEW BUSINESS

A) DISCUSS WEED ABATEMENT PROCEDURE CITY CODE CHANGE

B) DISCUSS CITY CODE CHANGES REGARDING BARTENDER LICENSES

C) DISCUSS CITY CODE AMENDMENT REGARDING PART-TIME POLICE OFFICERS

VI. DEPARTMENT REPORTS

VII. ANNOUNCEMENTS

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.
CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
SEPTEMBER 28, 2015
7:00 P.M.

I. TO ORDER/ROLL CALL

II. AMENDMENTS TO THE AGENDA

III. APPROVE MINUTES OF THE PREVIOUS MEETING OF AUGUST 24, 2015

IV. GUEST SPEAKER
   A) CUSD #424 SUPERINTENDENT JOE BURGESS – PROJECT LEAD THE WAY
   B) KISHWAUKEE VALLEY WANDERERS – VOLKSFEST UPDATE

IV. OLD BUSINESS

V. NEW BUSINESS
   A) DISCUSS REVISIONG PARKING FINES
   B) DISCUSS ELECTRONIC DEVISE WHILE DRIVING USE FINES
   C) DISCUSS DIGESTER ROOF REPAIRS
   D) DISCUSS PURCHASE OF A PORTABLE GENERATOR FOR THE LOCUST LIFT STATION
   E) DISCUSS PURCHASE OF DOWNTOWN AUDIO SPEAKERS
   F) DISCUSS CHRISTMAS TREE LIGHTS

VI. DEPARTMENT REPORTS

VII. ANNOUNCEMENTS

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.
CITY OF GENOA

Committee of the Whole Meeting

Meeting Date – October 26, 2015
7:00 P.M.
Municipal Center Council Chambers

AGENDA

This meeting has been cancelled.
CITY OF GENOA
COMMITTEE OF THE WHOLE MEETING AGENDA
NOVEMBER 23, 2015
7:00 P.M.

I. TO ORDER/ROLL CALL

II. AMENDMENTS TO THE AGENDA

III. APPROVE MINUTES OF THE PREVIOUS MEETING OF SEPTEMBER 28, 2015

IV. OLD BUSINESS

V. NEW BUSINESS
   A) DISCUSS ADDITION OF CLASS A LIQUOR LICENSE
   B) DISCUSS RESIDENTIAL ECONOMIC INCENTIVE PROGRAM EXTENSION
   C) DISCUSS COLLECTION AGENCY CONTRACT
   D) PRESENTATION REGARDING TIF DISTRICT ELIGIBILITY

VI. DEPARTMENT REPORTS

VII. ANNOUNCEMENTS

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.
CITY OF GENOA

Committee of the Whole Meeting

Meeting Date – December 28, 2015
7:00 P.M.
Municipal Center Council Chambers

AGENDA

This meeting has been cancelled.
CITY OF GENOA
Committee of the Whole Meeting Minutes
January 26, 2015

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:30 p.m. Roll call taken. Aldermen Wesner, Carroll, Curley, Stevenson, Seisser, Watson, Hansen and Lang were present.

Motion made by Alderman Carroll to appoint Janis Tures Clerk ProTempore for tonight’s meeting, seconded by Alderman Watson. Voice vote taken. All voted yes. Motion carried.

Amendments to the agenda—none

Motion made by Alderman Wesner to accept the minutes of the regular Committee of the Whole meeting of November 24, 2014, seconded by Alderman Stevenson. Roll call vote taken. Aldermen Wesner, Carroll, Stevenson, Seisser, Watson, Hansen and Lang voted yes. Alderman Curley abstained. Motion carried.

OLD BUSINESS—none

NEW BUSINESS

Discuss TIF district counseling assistance contract – Consultant Misurelli noted the proposed contract is to assist the City with the new TIF district, due to the size of the project and the state’s eligibility requirements. Consultant Misurelli stated Teska has provided this service to many other communities starting TIF districts and that he was pleased with the reasonable quote. Consultant Misurelli added this first phase could take over a year to complete and recommended proceeding with the contract. The contract will be on a February City Council agenda for approval. Mayor Vicary noted this is the beginning of a long path and that the City will invite other Genoa boards to be involved in the process.

Discuss downtown banner replacements – Public Works Director Rich Gentile noted 20 banners are required for each season, $4,000 per season and the current budget will cover 2 seasons of new banners. Director Gentile also reported that each pole will have one banner and a flower pot. The Council agreed to the green banners for spring and blue for summer.

Discuss camera system – Chief Lynch gave a presentation on the proposed new camera system. The new system would include upgrades at the Municipal center and 2 cameras on a location of concern. The presentation showed the cost of an additional Police Officer vs the cost for two cameras, the extremely high population to officer ratio and a history regarding the location in question. The cameras would be placed according to state statute requirements to monitor the parking areas and front entrance. Alderman Curley asked if anyone is currently monitoring the property. Chief Lynch stated that during any event the property is monitored by the County, State and FBI. Alderman Lang asked if the objective of the cameras is to prevent crime and insure safety. Chief Lynch noted crime cannot always be prevented and this would be used more as a deterrent and an investigative tool as the City does not have enough officers to man the
system 24-7. The Mayor did receive a letter complaining about the activities at the property of concern, highlighting the ordinances that were being violated, and asking what the City can do about this. Alderman Wesner asked if this was the only location receiving complaints about motorcycles. Chief Lynch stated they receive many complaints about individual motorcycles and groups of motorcycles. Alderman Lang stated the City is looking to install cameras that will do nothing to prevent the behavior, but will take a step towards infringing on their privacy. Alderman Lang noted the Council is to uphold the Constitution and just because it is legal to place the camera, is it just. The Mayor proposed to separate the current request to one for the Municipal Center camera system and a second request for approval at a later date for the additional cameras. The Mayor stated as elected officials we are responsible for public safety, a balanced budget and numerous other things. The City currently struggles with a $170,000 annual dispatch fees and no budget available to hire additional police officers. The strategy is to solve for the City’s future needs for public safety.

DEPARTMENT REPORTS

Administrative report—Consultant Misurelli noted the Electric Aggregation bids will be held in February with the hope of a decrease in the rate, although our current rate is still less than ComEd’s rate.

Public Works—Director Gentile stated the generator was tested with great success. The next step is to connect it to the heating/cooling system and re-test.

Police Department—Chief Lynch reported the Fire and Police Commission is moving forward with the application list and testing process. The City is also taking application for part-time officers. Kane’s medication is for a rash which is improving. Our injured officer has started 6 weeks of physical therapy.

Mayor’s report—Mayor Vicary congratulated the GKHS girls dance team which won the sectionals and they will complete at the State level this Saturday. A letter was sent to Governor Rauner regarding a request to review the Amtrak project.

ANNOUNCEMENTS

Alderman Lang noted the fabulous job on the letter to Governor Rauner.

Motion made by Alderman Wesner to adjourn the regular meeting of the City Council, seconded by Alderman Watson. Voice vote taken. All voted yes. Motion carried. Meeting adjourned at 7:45 p.m.
CITY OF GENOA
Committee of the Whole Meeting Minutes
February 23, 2015

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:30 p.m. Roll call taken. Aldermen Wesner, Curley, Stevenson, Seisser, Watson and Lang were present. Aldermen Carroll and Hansen were absent.

Amendments to the agenda – none

Motion made by Alderman Watson to accept the minutes of the regular Committee of the Whole meeting of January 26, 2015, seconded by Alderman Curley. Roll call vote taken. Aldermen Wesner, Curley, Stevenson, Seisser, Watson and Lang voted yes. Motion carried.

OLD BUSINESS – none

NEW BUSINESS

SOARing Project Presentation – Kevin McArtor of the Economic Development Commission provided a brief background and agenda regarding The Genoa SOARing Project presentation. Norm Walzer of Northern Illinois University Center for Governmental Studies provided an overview of SOARing process, proposed vision, and survey and focus group findings. Kevin McArtor presented the proposed action plan for the Genoa Downtown District. Three strategies mentioned were to beautify and enhance the downtown, enhance economic vitality of downtown, and upgrade and/or expand infrastructure to facilitate development. Rick Mamoser of Prairie State Winery explained the upcoming trend for businesses thriving in the downtown area are centered on the service industry.

Mayor Vicary thanked the individuals involved in the Genoa SOARing Project for their efforts and sacrifices to compile the information presented. Mayor Vicary expressed the importance of all individuals working together for the progress of the city. Mayor Vicary voiced concerns about both current and/or possible business locations and asked for assistance in developing a stronger relationship with these property owners. Gwen Garza of National Bank and Trust advised that efforts are being made to identify property owners and develop an understanding of their vision for their business in Genoa. Cortney Strohacker of Genoa Area Chamber expressed how thankful businesses were at the opportunity to work with Mayor Vicary and Consultant Misurelli because of the support they provided.

Jonathon Brust of CASCO Industries, Jerry Helland of Genoa, and Don Anderson of Genoa presented the action plan for the Genoa Business and Industry Park. Mr. Brust explained the
City's value due to location and infrastructure, made it good for businesses. Three strategies mentioned were to create “shovel ready” sites, build support from city, county, and community leaders, and support efforts to form relationships with developers.

Carolyn Tobinson of Ace Hardware, Cory Peterson Cork of Pete’s Castle/Marathon, and Patti Marx of Heartland Bank presented the action plan for Events. Three strategies mentioned were to enhance the online presence of Genoa events, market Genoa’s online presence, and discovering additional events.

Megan Thomas-Johnson of the Genoa Township Park District presented the action plan for the River Area and Recreation. The main strategy presented was to identify riverfront properties suitable for the use of recreation purposes. Ms. Thomas-Johnson encouraged the construction of a boat launch and parking nearby the river to aid in tourism and assist in City events already established. Michael Cirone of 3 Roses Realty thanked the City for the construction of the bike path and explained the need to utilize it with regards to tourism. Alderman Lang asked if the length of the path was long enough. Mr. Cirone felt it was a perfect start that could be built upon when necessary. Ms. Thomas-Johnson explained the OSLAD Grant as an avenue of funding for recreation based projects. Alderman Wesner asked if there had been any attempts to contact the local snowmobile clubs in regards to grant money. Ms. Thomas-Johnson advised that this option will be considered. Mr. McAutor and Mr. Walzer concluded the presentation by encouraging a public meeting to publicize the plans and asked for citizen feedback.

Alderman Watson also thanked everyone involved with the Genoa SOARing Project for the efforts. Alderman Watson expressed support for enhancing downtown, strengthening relationships with property owners, and riverfront options as well as the need for a family restaurant.

DEPARTMENT REPORTS

Administrative report – Consultant Misarelli had nothing further to report.

Public Works – Director Gentile had nothing further to report.

Police Department – Chief Lynch reported the hiring of Justin Lee as an Auxiliary officer on February 19th. Chief Lynch reported end of year crime statistics for the City being down in all 3 major categories.

Mayor’s report – Mayor Vicary praised the Genoa Area Chamber for hosting their annual dinner. Mayor Vicary also advised of the AMTRAK Senate Hearing being held on February 25th at 2 p.m. at the E.J. “Zeke” Giorgi Building in Rockford and encouraged all able to attend.
ANNOUNCEMENTS – none

Motion made by Alderman Wesner to adjourn the meeting of the Committee of the Whole, seconded by Alderman Curley. Voice vote taken. All voted yes. Motion carried. Meeting adjourned at 7:57 p.m.
CITY OF GENOA
Committee of the Whole Meeting Minutes
March 30, 2015

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:30 p.m. Roll call taken. Aldermen Wesner, Carroll, Curley, Seisser, Watson and Hansen were present. Aldermen Stevenson and Lang were absent.

Amendments to the agenda – none

Motion made by Alderman Carroll to accept the minutes of the Committee of the Whole meeting of February 23, 2015, seconded by Alderman Seisser. Voice vote taken. All voted yes. Motion carried.

OLD BUSINESS – none

NEW BUSINESS

Girl Scout Project – Riverbend Park Bike Rack – Joleigh Reiss presented her request for a bike rack to be installed in Central Park in the Riverbend Subdivision. She stated the bike rack would assist kids who ride their bikes to the bus stop in having a location to lock them up. She was able to obtain 38 signatures from other residents also in favor of the bike rack. The Aldermen were pleased with the project and will vote for approval on the item at a future Council meeting.

Custom Aluminum sign presentation – Jonathon Brust, Alanna Wilcox, and Tyler Schambach from Custom Aluminum were in attendance to present a new monument sign that had been fabricated to replace the existing sign located in front of the Municipal Center building. The design and ease of maintenance were discussed. Director Gentile noted that Alanna Wilcox and Tyler Schambach are a part of the partnership with Custom Aluminum and Genoa – Kingston High School and commended their efforts on this project. Mr. Brust indicated that the sign would be fabricated by Custom Aluminum at no cost to the City. Alderman Hansen expressed how pleased he was to see the finished work of the sign and how it served as a reflection of the City’s growth and where the focus lies. Ms. Wilcox explained the work study program between Custom Aluminum and Genoa – Kingston High School.

Discuss Genoa Area Chamber of Commerce Events – Movies on Main Street, Farmer’s Market and Cruisin’ to Genoa Car Show – Cortney Strohacker, Executive Director for the Genoa Area Chamber of Commerce, advised of events that would be taken over due to the Main Street dissolution. The events that would now be held by the Chamber would be the Movies on Main,
The Cruisin' to Genoa Car Show and the Farmer's Market. Ms. Strohacker advised that Paul Bafia, Park District Executive Director, is working with Sandwich, Sycamore, and DeKalb Chambers to apply for a grant thru the DeKalb County Community Foundation for new movie equipment. The funds would be used to purchase an inflatable style screen with projector and sound system. The proposed dates are July 11th & August 8th with July 25th and August 29 serving as rain dates. Ms. Strohacker explained that news of the Chamber continuing the Farmer's Market was already receiving a positive response via Facebook. The Farmer's Market will be held on the last Saturday of the month. Ms. Strohacker advised that the anticipation will be to have a more homegrown, homemade type of Farmer's Market. Ms. Strohacker explained that based on conversations with the food inspector, baked goods at the Farmer's Market will be required to have an Illinois Cottage Food law certification, which is available thru the DeKalb County Health Department. The cost for this certification is $25 and is good for the entire season. The Chamber will also be hosting the Cruisin' to Genoa Car Show on August 15th. Requests for the events will be voted for approval at a future city council meeting. Alderman Seisser asked Ms. Strohacker to elaborate on the possibility of having Kristen Brynteson with Northern Illinois University present a community event for business owners to learn how to effectively utilize the internet and social media.

Discuss 2015/2016 Annual Budget – Dave Jepson, City Treasurer, presented the annual budget for 2015/2016. Mr. Jepson stressed that one of the most important responsibilities of elected officials is to adopt an annual budget. He was very encouraged by the progress the City has made as seen in the cover letter of the annual budget and asked all member of the council to read. Mr. Jepson gave an overview of the budget; showing how each dollar is expended and where each dollar comes from. He explained that 77% of the annual budget is spent on Water & Sewer, Police Protection, and Streets & Property. Mr. Jepson expressed concern with the total expenditures of $5,580,170 and the total revenue being only $5,096,803. This difference of roughly $483,300 would come from the fund balances. The concern is due to a proposed measure by the Governor of Illinois to reduce the Income Tax received by municipalities based on the reasoning that municipalities have big fund balances. Mr. Jepson explained the reasoning for this is the monies are accumulated over a period of time to help fund certain projects. He reviewed fund balances, capital outlay, general fund summary, and water & sewer fund summary. With review of the general fund summary, Mr. Jepson noted factors regarding litigation with Petro Alliance could affect the revenues received for sales tax as well as with the state income tax could be reduced by nearly 50% based on the Governor's proposal. Mr. Jepson does not believe the full reduction of 50% will be approved, but estimates at least a 10% reduction. If greater than this, the City would need to take a hard look at what is budgeted. Mr. Jepson explained obstacles non-home rule municipalities face in raising revenue. Mr. Jepson advised there will be a public hearing on April 21st in hopes to approve and have the budget in place by May 1st. Mayor Vicary commended Dave Jepson on his hard work. Mayor Vicary also reflected upon the changes the City has faced since 2013 with some local businesses closing, but
how there has been a resurgence of new and attractive businesses in the community. He thanked everyone on the council for working together to accomplish so much.

Discuss Police Department Camera System – Chief Lynch presented two options for a camera system to be used by the Police Department. The first option would be a wireless feed system with the ability to monitor and record allowing for the ability to be reviewed anywhere (computers, smartphones, etc.) including in squad cars. This option would also allow for additional cameras to be added to the system and could be used as a crime prevention tool as well as an aid in solving crimes when committed. The total cost of this system is $10,772. The second system is cameras that can be moved throughout the city to areas of concern to the community and police. This option would not be wireless and would require police download data from the device for review. Two cameras under this option would cost $4050. Chief Lynch believes the implementation of technology will aid the department as the current budget will not allow for additional personnel. Alderman Curley encouraged the involvement of the community in this decision and to gain feedback. Chief Lynch and Alderman Hansen both voiced concerns with the areas of the Lions Park and the viaduct near the Genoa Veterans Home. Concerns were also mentioned about the trail. After a lengthy discussion, it was agreed to move the item to a vote in a future City Council meeting.

Discuss Water & Sewer Utility Increases – Director Gentile advised that based on a survey of neighboring communities, Genoa ranked #14 out of 22 for water/sewer rates. Staff has proposed a 3% increase to the water & sewer monthly customer charges and the water & sewer usage rates. Receiving no objection, the item will be voted on at a future City Council meeting.

Discuss Garbage Rate Increases – Consultant Misarelli advised that the increased garbage disposal rates are based on the contract with Waste Management. The monthly residential rate will go from $21.60 to 22.46 and the monthly senior rate will increase from $16.54 to $16.85, resulting in a 4% increase. Receiving no objection, the item will be voted on at the next City Council meeting.

Discuss Generator Security Fence – Director Gentile presented several options in regards to fencing the perimeter of the standby generator. Based on the options collected, Director Gentile felt that the 8 feet high wooden cedar fence for a cost of $2750 would be the better choice. Director Gentile will continue to move forward on this matter.

DEPARTMENT REPORTS

Administrative report – Consultant Misarelli reported that the Governor of Illinois had received approval from the legislature to sweep certain funds to help pay for some state projects. The local portion of the Motor Fuel Tax Fund and the Sales Tax Fund were funds that will be affected. Director Misarelli advised that he expects a 5% reduction in revenue due to the loss in revenue from the local portion of the Motor Fuel Tax Fund.
Public Works – Director Gentile reported on the recent CCR report and its importance. He commended the staff for their efforts to maintain control and keep the water safe.

Police Department – Chief Lynch presented the February police activity report. Part I offenses were statistically higher, but Chief Lynch stated this is due to it still being early in the year. Chief Lynch directed attention to the unassigned time as he wanted to note that this is due to one officer being injured, one quitting the department, and one being on military duty.

Mayor’s report – Mayor Vicary reported a recent visit to Davenport Elementary School along with Alderman Lang and Chief Lynch. Thank you cards from the students for their visit were passed around to be read. Mayor Vicary also reported that this year will be the 185th anniversary of Genoa.

ANNOUNCEMENTS – none

Motion made by Alderman Wesner to adjourn the meeting of the Committee of the Whole, seconded by Alderman Curley. Voice vote taken. All voted yes. Motion carried. Meeting adjourned at 8:00 p.m.
CITY OF GENOA
Committee of the Whole Meeting Minutes
April 27, 2015

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:30 p.m. Roll call was taken. Aldermen Wesner, Carroll, Curley, Stevenson, Seisser, Watson, Hansen and Lang were present.

Amendments to the agenda – none

Motion made by Alderman Hansen to accept the minutes of the Committee of the Whole meeting of March 30, 2015, seconded by Alderman Seisser. Voice vote was taken. All voted yes. Motion carried.

OLD BUSINESS – none

NEW BUSINESS

Recognition of outgoing Alderman Jayson Hansen and Alderman Vicki Seisser – Mayor Vicary expressed thanks to both Aldermen for their contributions. Mayor Vicary read proclamations for both Alderman Seisser and Alderman Hansen. Both Aldermen were presented a copy of the proclamation and a gift for their service to the City. Alderman Hansen made his outgoing remarks. Alderman Seisser made her outgoing remarks.

DEPARTMENT REPORTS

Administrative report – Consultant Misurelli had nothing to further to report.

Public Works – Director Gentile had nothing further to report.

Police Department – Acting Chief Smith reported that the department finished their assistance in Fairdale on April 22nd. He also reported that Office Edwards had returned to duty. Kane, the K-9 dog for the Police Department, has been recertified to assist in drug searches for another year.

Mayor’s report – Mayor Vicary had nothing further to report.

ANNOUNCEMENTS – none

Motion made by Alderman Wesner to adjourn the meeting of the Committee of the Whole, seconded by Alderman Curley. Voice vote was taken. All voted yes. Motion carried. Meeting adjourned at 6:43 p.m.
City Clerk Di Guido swore in newly elected officials while reading the Oath of Office to the following:

Pam Wesner – Alderman
James Stevenson – Alderman
Chuck Cravatta – Alderman
Jonathon Brust – Alderman
CITY OF GENOA
Committee of the Whole Meeting Minutes
June 29, 2015

Mayor Vicary called the meeting of the Committee of the Whole to order at 7:00 p.m. Roll call was taken. Aldermen Carroll, Curley, Stevenson, Watson, Brust and Lang were present. Alderman Cravatta arrived at 7:05 p.m. Alderman Wesner was absent.

Amendments to the agenda – none

Motion made by Alderman Watson to accept the minutes of the Committee of the Whole meeting of April 27, 2015, seconded by Alderman Stevenson. Roll call vote was taken. Aldermen Watson, Brust, Lang, Carroll, Curley, Stevenson voted yes. Motion carried.

OLD BUSINESS – none

NEW BUSINESS

Discuss proposed Vicious Dog Ordinance Amendment – Mayor Vicary explained that the proposed Ordinance amendment was created in response to a concern voiced by a resident in regards to events with neighboring dogs. Acting Chief Smith explained that a concern had been raised with dogs from a neighboring property attacking a resident’s dog on their own property as well as being left unsecured. This had caused pedestrians walking nearby to feel confronted by the dogs. Alderman Lang asked who makes the determination as to whether a dog is dangerous. Mayor Vicary advised the determination would be made by a professional, not by neighbors. Alderman Lang inquired about the cost of an insurance policy for a dangerous dog. After a lengthy discussion, it was agreed to move the item to a vote in a future City Council meeting.

Discuss proposed UDO Text Amendment revising fence privacy insert restrictions – Consultant Misurelli advised that the current language does not permit chain link fences to have privacy inserts. The request would be to modify the language to allow privacy inserts in chain link fences in residential zoning districts with conditions. Those conditions would be that the privacy inserts must be of the same color and maintained as such, and that only vinyl or plastic inserts would be permitted. Consultant Misurelli advised that if the City Council wished to move forward with the modification of this provision of the UDO, a public hearing would need to be held before the Plan Commission. Upon receipt of a recommendation from the Plan Commission, the proposal would then be placed on a future City Council agenda. After a lengthy discussion, there were not enough Aldermen in favor of moving forward with the item.
DEPARTMENT REPORTS

Administrative report – Consultant Misurelli reported that Genoa Motors had acquired the adjacent property of the former Robert’s Drive-In in efforts to expand. He also advised that the application pertaining to the Enterprise Zone is complete and will be going thru the scoring process. A decision on the DeKalb County Enterprise Zone application is expected by the fall.

Public Works – Director Gentile reported that the new mower should be in soon and that the current mower would take approximately $3,000 to fix. Alderman Watson asked if any concerns had been made about flooding due to the large amounts of rain. Director Gentile advised that recent modifications in years past appear to be working as designed with no concerns reported. Alderman Stevenson asked for a request to be made to spray for mosquitoes.

Police Department – Acting Chief Smith reported that he will have an officer focusing on UDO violations. He also reported on the recent hiring of part-time Police Officer Jimmy “Dallas” Janes.

Mayor’s report – Mayor Vicary reported that as part of the completion of the City video, there would be a photo shoot of the downtown area on July 2nd. The City video should be completed and ready to show to residents at the Movies on Main Street held on July 18th. He also reported that the City had purchased American Flags to be hung throughout the downtown instead of loaning as in years past. Mayor Vicary commended the Beth Fowler School of Dance Performing Group of Genoa and St. Charles for their 1st place finish at the National Dance Championship.

ANNOUNCEMENTS – Mayor Vicary made mention of the prime rib dinner being held July 6th at the Wild Harvest restaurant as part of the official opening. He also praised Acting Chief Smith on his use of the crime report and memorandum about the newest Police Officer to the department. He also thanked Acting Chief Smith for his involvement to amend the vicious dog Ordinance.

Motion made by Alderman Carroll to adjourn the meeting of the Committee of the Whole, seconded by Alderman Curley. Voice vote was taken. All voted yes. Motion carried. Meeting adjourned at 7:44 p.m.
Mayor Vicary called the meeting of the Committee of the Whole to order at 7:45 p.m. Roll call was taken. Aldermen Carroll, Curley, Stevenson, Watson, Cravatta, Brust and Lang were present. Alderman Wesner was absent.

Amendments to the agenda – none

Motion made by Alderman Carroll to accept the minutes of the Committee of the Whole meeting of June 29, 2015, seconded by Alderman Curley. Voice vote was taken. All vote yes. Motion carried.

OLD BUSINESS – Les Bellah, Kirkland Mayor, was in attendance to give an update on the progress in Fairdale and to give thanks to the City of Genoa for their assistance in the aftermath of the tornado. He spoke about the creation of the DeKalb County Long Term Recovery Corporation, current totals raised to fund recovery, land purchases to improve infrastructure to the community, and the opportunity to have NICOR gas brought into the area. He advised that 55 of the 60 homes affected plan to rebuild in Fairdale.

NEW BUSINESS

Discuss revised/updated Emergency Plan – Acting Chief Smith reviewed updates made to Emergency Plan. He advised that updates would continue to be made annually. He also reported possible discussions to utilize training scenarios with the Emergency Plan in coordination with the Fire Department.

Discuss revised/updated Personnel Policy Manual – Mayor Vicary thanked everyone involved for their efforts to update the Personnel Policy Manual. The item will be moved to a vote in a future City Council meeting.

Discuss proposed new phone system – Consultant Misurelli advised that research had been conducted to find available options to upgrade to an Ethernet internet based phone system. This system would offer a lot of advantages to the City as well as the opportunity to grow. It would also lead to cost savings compared to the current phone system. Director Gentile explained the potential benefits of a new phone system for the Public Works Department. There was no objection to move the item to a vote in a future City Council meeting.
Discuss remote attendance access for City Council meetings — Consultant Misurelli advised of a recent inquiry for the ability to have City Council members attend meetings via remote electronic attendance. He explained the primary issues in regards to this type of attendance and what is permissible under State law. After a lengthy discussion, it was agreed to obtain a cost analysis of implementing the technology necessary for this type of attendance.

DEPARTMENT REPORTS

Administrative report — Consultant Misurelli had nothing further to report.

Public Works — Director Gentile had nothing further to report. Alderman Watson made a request for mosquito spraying.

Police Department — Acting Chief Smith reported news of a DeKalb police officer passing away. CodeRed will make courtesy calls to residents on July 29th to encourage participation in the automatic notifications. He also reported wireless systems have been added to the squad cars to improve officer capabilities. Acting Chief Smith has spoken with a Verizon representative to upgrade the work phones for the officers as well as designate a phone for each squad car.

Mayor’s report — Mayor Vicary reported on a recent meeting with Senator Mark Kirk’s staff member, Jack DeMeulenaere, and their discussion regarding the Amtrak proposal. He hoped Senator Kirk could speak with Canadian National about the line thru Genoa. Alderman Watson recommended a formal thank you letter be sent to 84 Lumber for their relief assistance with the Fairdale tornado.

ANNOUNCEMENTS — Mayor Vicary advised that the new promotional video for the City will available for viewing immediately following the meeting.

Motion made by Alderman Curley to adjourn the meeting of the Committee of the Whole, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried. Meeting adjourned at 8:35 p.m.
Mayor Vicary called the meeting of the Committee of the Whole to order at 7:15 p.m. Roll call was taken. Aldermen Carroll, Curley, Stevenson, Cravatta, Brust and Lang were present. Aldermen Wesner and Watson were absent.

Amendments to the agenda – none

Motion made by Alderman Carroll to accept the minutes of the Committee of the Whole meeting of July 27, 2015, seconded by Alderman Brust. Voice vote was taken. All vote yes. Motion carried.

OLD BUSINESS – none

NEW BUSINESS

Discuss Weed Abatement Procedure City Code Change – Consultant Misurelli explained the proposed option of filing a set of liens for the entire season could be done as opposed to after each mowing. Due to a significant portion of the lots being mowed in the Riverbend subdivision and owned by Amcore/BMO Bank, the City will be informed of any potential sale. The proposed option would reduce unnecessary paperwork and filing fees. The potential cost savings of utilizing this option would be over $16,000 per year. Alderman Stevenson commended Jan Tures, Finance Office Manager, for bringing this information forward. There was no objection to move the item to a vote in a future City Council meeting.

Discuss City Code Changes regarding Bartender Licenses – Mayor Vicary reported that several businesses in the area have requested a review and possible revision of the City Code requiring bartenders to be licensed. Genoa is the only known community in the State with this requirement. The cost for businesses currently to license individuals to serve alcohol is $75.00 due to the requirement of performing a background check through the State Police. Local businesses have requested the ability to utilize Beverage Alcohol Sellers and Servers Education and Training (BASSET) and perform background checks on potential employees at their discretion. BASSET training is the responsible beverage seller/server program licensed and regulated by the Illinois Liquor Control Commission, and it is designed to encourage responsible and legal alcohol sales and service. The Liquor Commission reviewed this issue at a Special Meeting on August 18, 2015 and indicated support for a revision to the requirement. After a
lengthy discussion, there was no objection to move the item to a vote in a future City Council meeting.

**Discuss City Code Amendment regarding Part-Time Police Officers** – Acting Chief Smith discussed the proposed amendment and the addition to allow Part-Time Police Officers to carry firearms while off duty when certain standards are followed. There was also a section added to define a Qualified Retired Law Enforcement Officer. There was no objection to move the item to a vote in a future City Council meeting.

**DEPARTMENT REPORTS**

Administrative report – Consultant Misurelli reported on a new business opening near the Coldwell Banker. It is located on the backside of the building and is operating as a small engine repair shop.

Public Works – Director Gentile reported on the continuation of roadway patchwork. He also reported on efforts to finish up the Clarifier project.

Police Department – Acting Chief Smith advised that he would address the complaint regarding the sidewalk ordinance violation on the 400 block of West First Street. He also commented on reports of a known sex offender near a school bus stop in the Oak Creek Subdivision. Acting Chief Smith advised that a residence was recently warned about their dogs roaming loose and having them identified as vicious dogs. He stated that in a recent event, in which they became loose and bit three separate people, they were picked up by the DeKalb County Animal Control and their decision was to have the dogs put down without any guidance from the City to do so.

Mayor’s report – Mayor Vicary had nothing further to report.

ANNOUNCEMENTS – Alderman Stevenson announced that Pioneer Day is on August 30th.

Motion made by Alderman Carroll to adjourn the meeting of the Committee of the Whole, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried. Meeting adjourned at 7:40 p.m.
Mayor Vicary called the meeting of the Committee of the Whole to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Stevenson, Watson and Cravatta were present. Aldermen Curley, Brust and Lang were absent.

Amendments to the agenda – none

Motion made by Alderman Cravatta to accept the minutes of the Committee of the Whole meeting of August 24, 2015, seconded by Alderman Stevenson. Roll call vote was taken. Aldermen Cravatta and Stevenson voted yes. Aldermen Wesner, Carroll and Watson abstained. Motion carried.

GUEST SPEAKER

CUSD #424 Superintendent Joe Burgess – Project Lead the Way – Superintendent Joe Burgess was in attendance to familiarize the City Council to the initiative within Genoa-Kingston schools to gear a curriculum towards Science, Technology, Engineering, Arts and Math (STEAM). The STEAM focused curriculum will start for students entering 7th grade and will continue through the graduation of high school. He is pleased with the positive impact already resulting from the initiative within the school. Superintendent Burgess encouraged the City Council to review any possible opportunities to assist with the funding of Project Lead the Way.

Kishwaukee Valley Wanderers – Volksfest update – Carolyn Tobinson, Brian Wallace and Bonnie Hanson of the Kishwaukee Valley Wanderers were in attendance to report on the success of the first annual Volksfest. There were multiple compliments received about the layout of the trail by seasoned marchers during the volksmarch. Brian Wallace estimated about 170 people attended the Craft Beverage event. Plans are in motion to have the event again next year. Saturday evening included entertainment at the Lions Club Soundstage with the weekend concluding on Sunday with the annual Great Genoa Duck Race. Director Gentile was recognized and presented a plaque by the Kishwaukee Valley Wanderers for all his efforts to make the event successful. Carolyn Tobinson advised that the trail will be permanently marked for year-round use and efforts will be made to increase the length of the trail. She foresees the trail playing an instrumental role in tourism for the area. Brian Wallace reported on conversations with WALCAMP to hold a winter activity. Cortney Strohaacker concluded by thanking the entire City Council for their assistance and cooperation with the Chamber of Commerce to work so effectively.
OLD BUSINESS – none

NEW BUSINESS

**Discuss Revising Parking Fines** – Chief Smith proposed amending the parking fines in Section 1-4-1 to reflect the same amounts assessed in neighboring communities. He felt the change in the fine amount would allow for more tickets to be written for the violation instead of warnings. There was no objection to move the item to a vote in a future City Council meeting.

**Discuss Electronic Device While Driving Use Fines** – Chief Smith proposed adopting the Illinois Compiled Statute 5/12-610.2 regarding the use of Electronic Devices and adding a $75 fine for any violations within the City. There was no objection to move the item to a vote in a future City Council meeting.

**Discuss Digester Roof Repairs** – Director Gentile advised that after a recent inspection of the north digester tank, it was determined that repairs were needed to seal any potential methane gas leaks. He advised that a flashing would be applied to the roof. There was no objection to move the item to a vote in a future City Council meeting.

**Discuss Purchase of a Portable Generator for the Locust Lift Station** – Director Gentile advised that the current generator is 39 years old and due to be replaced. The proposal is to replace the current generator with a natural gas generator. There was no objection to move the item to a vote in a future City Council meeting.

**Discuss Purchase of Downtown Audio Speaker** – Director Gentile advised that after exhausting all efforts to utilize the existing speaker equipment in the downtown area, it was determined that a new system would have to be purchased. He recommended speakers large enough to be heard from a distance and durable enough to handle the environment. Director Gentile estimated a cost of $14,000 for the project. Alderman Stevenson expressed concern with the cost of such a project. Alderman Cravatta expressed that consideration be made for residents living in the downtown area and the sound created by the speakers. After a lengthy discussion, there was no objection to move the item to a vote in a future City Council meeting.

**Discuss Christmas Tree Lights** – Director Gentile recommended the purchase of clear LED lights for decorating the community tree adjacent to Heartland Bank. There was no objection to move the item to a vote in a future City Council meeting.

DEPARTMENT REPORTS

Administrative report – Consultant Misurelli had nothing further to report.
Public Works – Director Gentile reported that there has been a notable reduction in power usage due to the installation of the turbo blower.

Police Department – Chief Smith reported no issues with Genoa-Kingston High School Homecoming events. He also reported that The Outlaws had a party at their clubhouse on Saturday with no real concerns reported. Chief Smith presented the new squad design reflecting the current City logo. He anticipated the changes being completed by the end of the year.

Mayor’s report – Mayor Vicary expressed appreciation for Superintendent Burgess attending this evening’s meeting and presenting Project Lead the Way to the City Council. He hoped efforts could be made to support the initiative in the future.

ANNOUNCEMENTS – none

Motion made by Alderman Wesner to adjourn the meeting of the Committee of the Whole, seconded by Alderman Carroll. Voice vote was taken. All voted yes. Motion carried. Meeting adjourned at 8:17 p.m.
Mayor Vicary called the meeting of the Committee of the Whole to order at 7:00 p.m. Roll call was taken. Aldermen Carroll, Stevenson, Brust and Lang were present. Aldermen Wesner, Curley, Watson and Cravatta were absent.

Mayor Vicary advised that Alderman Wesner’s brother, Gary Tewksbury, had passed away. Details regarding the arrangements will be provided when they become available.

Amendments to the agenda – none

Motion made by Alderman Stevenson to accept the minutes of the Committee of the Whole meeting of September 28, 2015, seconded by Alderman Brust. Voice vote was taken. All voted yes. Motion carried.

GUEST SPEAKER – none

OLD BUSINESS – none

NEW BUSINESS

**Discuss addition of Class A Liquor License** – Consultant Misurelli explained that Mr. Thomas Minnihan intended to purchase the building located at 209 West Main Street. His intentions with the property are to open an Irish Pub that requires an additional Class A Liquor License to be granted by the City. Mr. Minnihan addressed the City Council on his plans and answered questions regarding the potential business. There was no objection to move the item to a vote in a future City Council meeting.

**Discuss Residential Economic Incentive Program Extension** – Consultant Misurelli explained that for the last few years, the City Council has approved an annual program that provides financial benefit in current economic conditions to the School and Park District by encouraging expansion of the property tax base for badly needed operating revenues. This program provides an incentive for a minimal expansion of housing for the community, while containing failsafe provisions capping the program with a maximum level that can apply. The program would terminate after the 20th building permit is issued within the year. The extension is reviewable yearly. Mr. Rick Hoffman of Hoffman Realty addressed the City Council regarding development. He explained that the City of Sycamore is a direct competitor of Genoa in regards
to new home construction. He estimated that a nearly identical building plan in Sycamore appraises for nearly $10,000-$15,000 more. Mr. Hoffman expressed that the extension of the program will assist in encouraging future development. There was no objection to move the item to a vote in a future City Council meeting.

**Discuss Collection Agency Contract** – Chief Smith requested approval by the City Council to enter into a collections service agreement with Municipal Collections of America, who specializes in the collection of municipal debts. This will help to reduce/eliminate the expense of attempting to collect these debts. Chief Smith estimated $40,000 is still owed through unpaid fines. This measure would be used in addition to garnishment of State Income Tax Refunds. There was no objection to move the item to a vote in a future City Council meeting.

**Presentation regarding TIF District Eligibility** – Lee Brown, President of Teska and Associates provided an update regarding the eligibility phase of a potential TIF District for the Downtown Area. A TIF District is a one-time opportunity to provide redevelopment and improvements in the Downtown over a limited 23 year period financed from the growth of Assessed Valuation created by the redevelopment. Mr. Brown explained that the potential TIF District would meet the criteria in Illinois State law for a Conservation Area, which is the preferable designation.

**DEPARTMENT REPORTS**

Administrative report – Consultant Misurelli reported that a synopsis of the Amtrak information to date has been compiled and distributed for the Aldermen to review.

Public Works – Director Gentile was not in attendance.

Police Department – Chief Smith has nothing further to report.

Mayor’s report – Mayor Vicary reported on the recent State of the City Address. Approximately 60 people were in attendance. He wished everyone a Happy Thanksgiving.

**ANNOUNCEMENTS** – none

Motion made by Alderman Carroll to adjourn the meeting of the Committee of the Whole, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried. Meeting adjourned at 8:05 p.m.