

**CITY OF GENOA**  
**COMMITTEE OF THE WHOLE MEETING AGENDA**  
**FEBRUARY 25, 2013**  
**6:30 P.M.**

**THIS MEETING HAS BEEN CANCELLED.**

**CITY OF GENOA**  
**COMMITTEE OF THE WHOLE MEETING AGENDA**  
**MARCH 25, 2013**  
**6:30 P.M.**

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF JANUARY 28, 2013**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
  - A) DISCUSS PROPOSED MINIATURE GOLF COURSE**
  - B) PRESENTATION OF THE PROPOSED ANNUAL BUDGET FOR FISCAL YEAR BEGINNING MAY 1, 2013 AND ENDING APRIL 30, 2014**
  - C) DISCUSS DISASTER PREPAREDNESS**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

**CITY OF GENOA**  
**COMMITTEE OF THE WHOLE MEETING AGENDA**  
**APRIL 22, 2013**  
**6:30 P.M.**

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF MARCH 25, 2013**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
  - A) DISCUSS UTILITY TAX EXEMPTION FOR G-K SCHOOL DISTRICT**
  - B) DISCUSS MANAGEMENT ASSOCIATION SERVICES**
  - C) DISCUSS COMED OPEN SPACE GRANT PROGRAM**
  - D) DISCUSS DOWNTOWN STREETScape**
  - E) DISCUSS DISASTER PREPAREDNESS**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

**CITY OF GENOA**  
**COMMITTEE OF THE WHOLE MEETING AGENDA**  
**MAY 28, 2013**  
**6:30 P.M.**

**THIS MEETING HAS BEEN CANCELLED.**

**CITY OF GENOA**  
**COMMITTEE OF THE WHOLE MEETING AGENDA**  
**JUNE 24, 2013**  
**6:30 P.M.**

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF APRIL 22, 2013**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
  - A) DISCUSS POSSIBLE REVISION TO CHICKEN KEEPING ORDINANCE**
  - B) DISCUSS UPDATE REVISIONS TO THE CDAP LOAN PROGRAM  
RECAPTURE STRATEGY**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

**CITY OF GENOA**  
**COMMITTEE OF THE WHOLE MEETING AGENDA**  
**SEPTEMBER 23, 2013**  
**6:30 P.M.**

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF AUGUST 26, 2013**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
  - A) PRESENTATION OF PROPOSAL FOR A TRAFFIC SIGNAL BY GIRL SCOUT TROOP 1315**
  - B) DISCUSS POTENTIAL CARNIVAL REGULATION ORDINANCE**
  - C) DISCUSS REGULATIONS OF BOWS AND ARROWS**
  - D) DISCUSS REVISION TO ORDINANCE REGULATING BARKING DOGS**
  - E) DISCUSS AGREEMENT FOR COLLECTION OF FINES WITH THE STATE OF ILLINOIS**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

**CITY OF GENOA**  
**COMMITTEE OF THE WHOLE MEETING AGENDA**  
**OCTOBER 28, 2013**  
**6:30 P.M.**

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF SEPTEMBER 23, 2013**
- IV. OLD BUSINESS**
  - A) REVIEW THE PROPOSED ORDINANCE AMENDING TITLE 3 OF THE MUNICIPAL CODE REGARDING CARNIVAL PERMITS**
- V. NEW BUSINESS**
  - A) DISCUSS DEKALB COUNTY'S ALL HAZARD MITIGATION PLAN**
  - B) REVIEW ANNUAL MEETING CALENDAR FOR 2014**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

**CITY OF GENOA**  
**COMMITTEE OF THE WHOLE MEETING AGENDA**  
**NOVEMBER 25, 2013**  
**6:30 P.M.**

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF OCTOBER 28, 2013**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
  - A) DISCUSS GROUNDWATER PROTECTION ORDINANCE AMENDMENT AND MEMORANDUM OF UNDERSTANDING WITH IEPA, AGREEMENT WITH LUCENT/ALCATEL CORPORATION (AS SUCCESSOR TO AG COMMUNICATIONS SYSTEMS) AND EASEMENT AGREEMENT**
  - B) DISCUSS THE ANNUAL ECONOMIC INCENTIVE PROGRAM EXTENSION FOR LIMITED NUMBER OF RESIDENTIAL UNITS**
  - C) REVIEW GENOA MUNICIPAL CENTER GENERATOR UPDATE**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.



**CITY OF GENOA**  
**COMMITTEE OF THE WHOLE MEETING AGENDA**  
**DECEMBER 30, 2013**  
**6:30 P.M.**

**THIS MEETING HAS BEEN CANCELLED.**

**\*\*NOTICE OF SPECIAL MEETING \*\***  
**THE CITY OF GENOA**  
**CITY COUNCIL**

JANUARY 28, 2013

6:30 P.M. CITY HALL COUNCIL CHAMBERS

**SPECIAL MEETING AGENDA**

- I. CALL TO ORDER/ROLL CALL
- II. CLOSED SESSION
  - A) FOR THE PURPOSE OF APPROVING THE MINUTES OF THE PREVIOUS CLOSED SESSION
  - B) FOR THE PURPOSE OF DISCUSSING PENDING, POSSIBLE AND/OR PROBABLE LITIGATION
  - C) FOR THE PURPOSE OF DISCUSSING THE LEASE PRICE FOR A PROPERTY
- III. NEW BUSINESS
  - A) A RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE FOR A PORTION OF THE PROPERTY AT 113 NORTH GENOA STREET BY THE CITY OF GENOA
  - B) ACCEPTANCE OF TENANT FOR THE FORMER CITY HALL
- IV. ADJOURNMENT

*REGULARLY SCHEDULED COMMITTEE OF THE WHOLE MEETING  
TO FOLLOW AFTER THE SPECIAL MEETING*

## **COMMITTEE OF THE WHOLE MEETING AGENDA**

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF NOVEMBER 26, 2012**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
  - A) DISCUSS PROPOSED NO-PARKING PROVISIONS ON WATSON DRIVE**
  - B) DISCUSS DRIVEWAY STANDARDS REVISIONS**
  - C) DISCUSS PROPOSED STREETScape IMPROVEMENTS IN THE DOWNTOWN AREA**
  - D) DISCUSS PROPOSED INTERGOVERNMENTAL AGREEMENT TO CONTINUE PARTICIPATION IN THE NIGEC MUNICIPAL ELECTRIC PURCHASING COOPERATIVE**
  - E) DISCUSS VIDEO POKER REVENUE USE POLICY**
  - F) DISCUSS DISASTER PREPAREDNESS**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

**\*\*NOTICE OF SPECIAL MEETING \*\***  
**THE CITY OF GENOA**  
**CITY COUNCIL**

JULY 29, 2013

6:30 P.M. CITY HALL COUNCIL CHAMBERS

**SPECIAL MEETING AGENDA**

- I. CALL TO ORDER/ROLL CALL
- II. NEW BUSINESS
  - A) APPROVAL OF CDAP LOAN FOR GENOA PHARMACY, INC.
  - B) APPROVAL OF AN ORDINANCE AUTHORIZING THE CITY COUNCIL TO GRANT A SPECIAL PERMIT FOR A BEER GARDEN ESTABLISHMENT TO A BUSINESS THAT HOLDS A VALID LIQUOR LICENSE IN THE CITY OF GENOA
- III. ADJOURNMENT

*REGULARLY SCHEDULED COMMITTEE OF THE WHOLE MEETING  
TO FOLLOW AFTER THE SPECIAL MEETING*

## **COMMITTEE OF THE WHOLE MEETING AGENDA**

- I. TO ORDER/ROLL CALL**
- II. AMENDMENTS TO THE AGENDA**
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF JUNE 24, 2013**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
  - A) DISCUSS CHARTER COMMUNICATIONS TOWER**
- VI. DEPARTMENT REPORTS**
- VII. ANNOUNCEMENTS**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

**\*\*NOTICE OF SPECIAL MEETING \*\***  
**THE CITY OF GENOA**  
**CITY COUNCIL**

AUGUST 26, 2013

6:30 P.M. CITY HALL COUNCIL CHAMBERS

**SPECIAL MEETING AGENDA**

- I. CALL TO ORDER/ROLL CALL
- II. NEW BUSINESS
  - A) APPROVAL OF A PROCLAMATION RECOGNIZING BETH FOWLER AND HER SCHOOL OF DANCE FOR ITS 30 YEAR ANNIVERSARY
- III. ADJOURNMENT

*THE REGULARLY SCHEDULED COMMITTEE OF THE WHOLE MEETING  
TO FOLLOW AFTER THE SPECIAL MEETING*

**COMMITTEE OF THE WHOLE MEETING AGENDA**

- I. TO ORDER/ROLL CALL
- II. AMENDMENTS TO THE AGENDA
- III. APPROVE MINUTES OF THE PREVIOUS MEETING OF JULY 29, 2013
- IV. OLD BUSINESS
- V. NEW BUSINESS
- VI. DEPARTMENT REPORTS
- VII. ANNOUNCEMENTS

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

CITY OF GENOA  
Committee of the Whole Meeting Minutes  
January 28, 2013

Mayor Walker called the meeting of the Committee of the Whole to order at 7:05 p.m. Roll call taken. Aldermen Wesner, Curley, Stevenson, Seisser, Watson, Hansen and Vicary were present. Alderman Carroll was absent.

Amendments to the agenda—none

Motion made by Alderman Watson to accept the minutes of the Committee of the Whole meeting of November 26, 2012, seconded by Alderman Seisser. Voice vote taken. All voted yes. Motion carried.

OLD BUSINESS—none

NEW BUSINESS

Discuss proposed no-parking provisions on Watson Drive—Mayor Walker summarized that at a previous meeting this matter was reviewed and discussed by the Council and residents. It was determined that no action would be taken at that time and that this would be discussed further at a Committee of the Whole meeting. Fire Chief Kozlowski was in attendance to respond to any questions regarding the structure fire they managed. He was in favor of parking being restricted to one side of the street. The Council discussed at length the need to have cars moved during the incident, the striping on the curves that already restrict parking and if considered, what side of the street would be chosen to have restricted parking and the complications in implementing this process along with the consideration of the effects to the residents. There was no proposal to put this on a future agenda for action; therefore, the current status of the parking on Watson Drive will remain as is. Staff will review the current yellow-lined areas to make sure they are in proper order and there is compliance.

Discuss driveway standard revisions—Director Gentile reviewed the proposed provisions for those homeowners that have a one car garage to expand their driveway width including into the area in front of the principle living area of their home. Chris and Megan Bacon, and Jerry and Sandy Tewksbury, homeowners in the Watson Drive/Reid Road area were in attendance. Mr. and Mrs. Bacon raised objections to the expense and hardship it would impose on them to comply with the hard surface requirements. The Council discussed the parking issues at length. There was discussion how to alleviate some of the hardships on a temporary basis for residents who are having difficulty complying with the parking restrictions. The Police Department will allow some concessions on street parking if there is no snow event. The changes would also need to go through the review process by the Plan Commission. Staff will continue to work on this matter for possible resolutions.

Discuss proposed streetscape improvements in the downtown area—Director Gentile referred to his memo and photos representing their proposal for tree plantings, hanging baskets on the light poles and planters. He would like to include several features together to make nice groupings.

His staff will care for the watering of the plants. Some of the planters that exist downtown belong to the businesses and they would like to keep those next to their buildings. The items will be placed so as not to interfere with parking and exiting vehicles. There were no objections to move forward on this.

Discuss proposed intergovernmental agreement to continue participation in the NIGEC Municipal Electric Purchasing Cooperative—This agreement has served the community well in saving utility costs and there were no objections to continue with this group.

Discuss video poker revenue use policy—Mayor Walker summarized that this revenue source is new without any previous history. Preliminarily with the information we have received to date, we could receive an estimated \$11,000 annually. We could earmark some revenue for various purposes such as safety education, downtown infrastructure, downtown streetscape, Genoa Main Street, the K-9 fund, etc. The end consideration was to distribute the revenue by the following percentages: 60 percent for the streetscape, 25 percent for the Genoa Main Street Organization and 15 percent towards the K-9 fund. We will need to review the distribution of the funds. This policy will be presented to the Council for their final approval.

Disaster preparedness—Mayor Walker had no comments regarding this at this time.

Alderman Wesner commented that there are cars on the property by the car dealership that are blocking vision of the traffic on Route 23. Staff will contact them regarding this matter.

## DEPARTMENT REPORTS

Administrative report—Consultant Misurelli is reviewing the provisions in the Municipal Code and/or UDO regarding trailer parks. He anticipates these proposed changes coming to the Council in the future.

Public Works—Director Gentile had nothing further to report.

Police Department—Chief Lynch had nothing further to report.

Mayor's report—Mayor Walker reminded everyone to contact City Clerk Shaneen with their intentions on attending the Annual Chamber Dinner.

## ANNOUNCEMENTS—none

Motion made by Alderman Wesner to adjourn the meeting of the Committee of the Whole, seconded by Alderman Stevenson. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.



CITY OF GENOA  
Committee of the Whole Meeting Minutes  
March 25, 2013

Mayor Walker called the meeting of the Committee of the Whole to order at 6:30 p.m. Roll call taken. Aldermen Carroll, Curley, Stevenson, Seisser, Watson, Hansen and Vicary were present. Alderman Wesner was absent.

Amendments to the agenda—none

Motion made by Alderman Seisser to accept the minutes of the Committee of the Whole meeting of January 28, 2013, seconded by Alderman Carroll. Voice vote taken. All voted yes. Motion carried.

OLD BUSINESS—none

NEW BUSINESS

Discuss proposed miniature golf course—Mim Evans of Genoa Main Street was in attendance to present the proposal and review their distributed information. The course was offered at no cost to an entity willing to take it. Mim is encouraged that they could raise the necessary funds and/or supplies to establish this golf course. Brenda Jarog is a strong supporter of this proposal and has family that will volunteer for different aspects of the project. Jen Barton spoke on behalf of the library board and they are in favor of the golf course. Michelle Dvorak of the library board also spoke in support of it and its positive impact on the youth. Mayor Walker commented that certain matters fall within the realm of the Park District. He summarized the history of the property. Initially, that property was purchased to build a new municipal building. In light of the fact that we purchased the current municipal center, that property would be set aside for future development that would augment the downtown. He has some concerns about something that would need a long-term use. He also questions the return on the investment of the golf course, because typically there are additional draws in a recreational location, such as basketball courts, batting cages, etc. Mim estimated revenue income based on surveying other facilities and calculating a percentage. She anticipates staffing the course with various volunteer groups and sharing the revenue. This course would require all of the land available and will create safety hazards with the close proximity of the streets and residential area. Mim responded that this location would be accessible to children and they will not include all of the features used by Byron; therefore, it will not cover the same amount of property. Mayor Walker also has concerns about the noise during the summer months to the neighboring residential properties. Mim said other communities have not experienced problems with their miniature courses and she is confident they will have sponsors to help with the expenses to construct this course. Paul Bafia said that they were contacted by Byron and offered the course, but the Park District cannot accommodate this feature in their plan and they do not have the staff to manage it. Being that Genoa Main Street was looking at a mobile golf course, he mentioned it to her. They discussed the extensive amount of work to construct this project; base, contouring, etc. Also, it probably

must comply with ADA requirements, which adds additional costs. There were concerns regarding insurance coverage and the complexity of it by volunteer groups who would be responsible for the course under their watch. Genoa Main Street does not have an alternative location available that would be in their geographic area. Mayor Walker took a straw poll of the Council on this proposal: Aldermen Stevenson, Curley, Watson and Vicary were in favor of it but admitted there are some substantial hurdles to overcome. Aldermen Seisser and Hansen wanted more information before committing to a decision and Aldermen Wesner and Carroll liked the concept, but thought it would not be possible. The City will investigate ADA and insurance requirements. Mayor Walker has concerns about the volunteering to oversee the daily operations. Also, a new recent issue is that a Community Garden group is interested in this location. There is a time element in Genoa Main Street obtaining this equipment, so this matter will come before the Council at the next meeting. Another hurdle is the zoning matter and going through the Plan Commission review. Mim does not anticipate this project interfering with downtown parking. Paul Bafia will check into certain ADA and insurance information. There are many aspects to consider on this matter and this will matter will be placed on the agenda for the next meeting. Genoa Main Street is working diligently on this, but there are still a lot of obstacles to overcome.

Discuss disaster preparedness—Mayor Walker summarized that he hopes to have a proposal for continuing our Emergency Management. Mayor Walker, Chief Lynch and possibly Director Gentile will be attending a training in the near future. There is also some training planned for staff to attend.

Presentation of the proposed Annual Budget for fiscal year beginning May 1, 2013 and ending April 30, 2014—Mayor Walker stated that the budget is presented in the same format as in previous years. Financial Advisor Jepson reviewed the budget. Last year, the budget was balanced and the outlook turned out better than anticipated. Several revenues came in higher than expected. The projection by the IML for State-shared revenues was about \$80 per capita and that has changed to \$90 per capita. We expect to receive \$51,500 more. In sales tax, we expect to receive \$27,000 more than anticipated. We had a \$23,000 obligation for the closing of a landfill, but this has been covered by insurance. We also received \$10,000 for tree contributions. Overall, we will be receiving about \$111,000 more in revenue than we budgeted. Originally, we expected an excess of \$5,000 of revenues over expenditures, but now that figure should be about \$41,000. He encouraged the Council to read the Mayor's letter. Out of the dollars spent, 76¢ of every dollar is for water and sewer, police protection and streets. Adding rubbish removal, those services collectively cover 87% of the budget. Pages 2 and 3 of the budget support this information. Pages 4 and 5 are totals of the various funds. We are required by state statute and general accounting principles to budget and account for revenues and expenditures on a fund basis. Pages 8 and 9 reflect many of the accomplishments and capital improvements. 1.2 million dollars of street improvements have been done through state and federal programs. The budget contains the fund summaries and line item information for the General Fund, Water and Sewer Fund and Special Revenue Funds. Also, the medical insurance benefit premiums dropped this year. In the Police Department, we have an officer on military leave and we have an officer who will be on leave for several months. He expects the General Fund balance of the new budget to end with about \$832,000. We have an over 5 million dollar budget. Next, he will be presenting a budget amendment for this year regarding the Second

Street project. The budget information will be published as required and this will be on the April 16<sup>th</sup> City Council meeting for approval. Mayor Walker stated that the ending fund balance would be about \$832,000, but this does not include the Equipment Replacement Fund. We have continued to be fiscally responsible despite certain hardships. He complimented and acknowledged our Consultant Administrator, Financial Advisor, the Department Heads and the Council for the accomplishments. There is the matter of the utility tax issue with the School District on which the Council will need to make a decision. He will notify the School District prior to this being brought forward.

#### DEPARTMENT REPORTS

Public Works—Director Gentile had nothing to report

Police Department—Chief Lynch was absent.

Administrative report—Consultant Misurelli stated that negotiations continue and hopefully we will be hearing about a new business here.

#### ANNOUNCEMENTS

Alderman Carroll stated that the above mentioned business is coming to town. Consultant Misurelli said there is also a pharmacist looking for a location in Genoa.

Motion made by Alderman Carroll to adjourn the meeting of the Committee of the Whole, seconded by Alderman Seisser. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.

CITY OF GENOA  
Committee of the Whole Meeting Minutes  
April 22, 2013

Mayor Walker called the Committee of the Whole meeting to order at 6:30 p.m. Roll call taken. Aldermen Wesner, Carroll, Curley, Stevenson, Seisser, Watson, Hansen and Vicary were present.

Amendments to the agenda—none

Motion made by Alderman Carroll to accept the minutes of the Committee of the Whole meeting of March 25, 2013, seconded by Alderman Watson. Voice vote taken. All voted yes except Alderman Wesner who abstained. Motion carried.

OLD BUSINESS—none

NEW BUSINESS

Discuss utility tax exemption for G-K School District—Joe Burgess, G-K School District Superintendent, was in attendance. Historically, the utility tax charged to the School District has been waived for the last several years during the course of the construction of the new high school. He agreed it was generous and it did facilitate financially. He thought there may be several in-kind trade-offs to justify continuing the waiver of the utility tax. Mayor Walker echoed Mr. Burgess and the intent to rebuild the relationship, but Mayor Walker has concerns in the equity among all the taxing bodies. After a lengthy discussion, the possibility of in-kind reciprocity for the utility tax will be reviewed by staff. Also, this review will come before the Council within approximately the next 30 days so that a final decision can be made regarding the utility tax. Mr. Burgess thanked the Council for their time and consideration.

Discuss Management Association Services—Mayor Walker stated he has worked with staff on various employment issues, but with his departure as Mayor, he is referring the services of the Management Association to provide human resource assistance. They have training, in-house counsel, etc. The annual cost would be \$860.00 a year. There were no objections to move forward with this item.

Discuss ComEd open space grant program—Director Gentile is proposing a project for trail improvements on the west side of the Kishwaukee River, south of Route 72. This would be a 50/50 matching grant program with ComEd. In certain areas, police and emergency equipment would be able to drive on these paths. The Council was supportive of this project and had no objections about moving forward.

Discuss downtown streetscape—Mayor Walker summarized the possible available budget and plans to provide some downtown streetscape details proposed for this year. Director Gentile presented his plans for this year with some hanging baskets, planters, trees and benches. He

expects to begin installing items after May 15<sup>th</sup>. There were some suggestions made about donations of trees, benches, etc. that could have a plaque. There may have to be some agreement for a reasonable amount of time for the City to maintain the plaque. The items on the curbside will be the responsibility of the City and he has prepared a system to maintain them.

Discuss Disaster Preparedness—Mayor Walker and Chief Lynch will be attending a training next week. Mayor Walker is offering to continue volunteering his assistance on this matter upon his departure as Mayor. He will approach the City at a later date to formalize any relationship regarding this matter. Mayor Walker reviewed that during some of the recent rain storms, the City fared very well regarding flooding matters. The interceptor project worked as it was designed and there were no flood-related issues involving the City.

## DEPARTMENT REPORTS

Administrative report—Consultant Misurelli had nothing further to report.

Public Works—Director Gentile summarized the award presented to the City for the collection system and their efforts in providing those services to the community. Only 4 communities were nominated out of 146, and we were selected for first place. The trophy is a traveling trophy and will be displayed at City Hall for now.

Police Department—Chief Lynch stated that they have had their testing for police officer candidates. 79 applicants applied and 69 were here for the testing. Out of that group, 25 failed. He anticipates compiling a good list for the department to make their selections

Mayor's report—Mayor Walker commended our GK Drafting team; they placed first in their competitions. He included in the packet a list of those who serve on the Boards and Commissions and an acknowledgement of their dedication. This Friday, we will be swearing-in our newly elected officials.

## ANNOUNCEMENTS—none

Motion to adjourn the meeting of the Committee of the Whole made by Alderman Wesner, seconded by Alderman Carroll. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.

CITY OF GENOA  
Committee of the Whole Meeting Minutes  
June 24, 2013

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:30 p.m. Roll call taken. Aldermen Wesner, Carroll, Curley, Stevenson, Seisser, Watson, Hansen and Lang were present.

Amendments to the agenda—none

Motion made by Alderman Carroll to accept the minutes of the Committee of the Whole meeting of April 22, 2013, seconded by Alderman Watson. Roll call vote taken. Aldermen Carroll, Curley, Stevenson, Seisser, Watson, Hansen, Lang and Wesner voted yes. Motion carried.

OLD BUSINESS—none

NEW BUSINESS

Discuss possible revision to chicken keeping ordinance—Consultant Misurelli stated he has received a request by a resident to change one provision of the current ordinance; to allow the size of the lot requirement to be reduced to ½ an acre as opposed to 2 acres to have chickens. Setbacks, prohibition of roosters, etc. would remain intact. Collectively, the Council discussed and agreed that there have been no problems with chicken keeping in the City, and consideration to grant this request was positive. This matter will be placed on the next agenda for a final decision.

Discuss update revisions to the CDAP Loan Program Recapture Strategy—Consultant Misurelli reviewed our CDAP Loan Program and its merits to our local business community. The Department of Commerce and Economic Opportunity has remarked to our Financial Advisor Jepson that we needed to update our recapture strategy. The proposed strategy is modeled from examples received from the Department of Commerce. There were no objections to place this on the next agenda for consideration.

DEPARTMENT REPORTS

Administrative report—Consultant Misurelli had nothing further.

Public Works—Director Gentile had nothing to report this evening.

Police Department—Chief Lynch reviewed his crime report with the Council. Several discussed the proposed conceal/carry laws being considered, and to date only home-rule communities would be able to adopt regulations in addition to the State's laws.

ANNOUNCEMENTS—none

Motion to adjourn the Committee of the Whole meeting made by Alderman Wesner, seconded by Alderman Carroll. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.

CITY OF GENOA  
Committee of the Whole Meeting Minutes  
July 29, 2013

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:36 p.m. Roll call taken. Aldermen Wesner, Carroll, Curley, Seisser, Watson, Hansen and Lang were present. Alderman Stevenson was absent.

Amendments to the agenda—none

Motion made by Alderman Curley to accept the minutes of the Committee of the Whole meeting of June 24, 2013, seconded by Alderman Seisser. Roll call vote taken. Aldermen Curley, Seisser, Watson, Hansen, Lang, Wesner and Carroll voted yes. Motion carried.

OLD BUSINESS—none

#### NEW BUSINESS

Discuss Charter Communications tower—Consultant Misurelli informed the Council that there was no need for Council action on this matter. There were a couple of options for this tower. He has attempted to find another tenant for the existing tower and there has been no interest in this option. The lease that expired April 30, 2013 provides that Charter has to remove this tower; however, we have the option to retain the building on site for the City's use. The annual rent received on this tower was \$500 and they paid the property taxes on the property. There were no objections by the Council to move forward with the removal of the tower.

#### DEPARTMENT REPORTS

Administrative report—Consultant Misurelli responded to a question raised by Alderman Carroll regarding the former florist on Central Avenue and its current state of disrepair. He will check on this matter with the Building Inspector.

Public Works—Director Gentile has scheduled a meeting with an electrician to review our electrical equipment to accommodate the switchgear proposal.

Police Department—Chief Lynch reviewed his monthly report. He stated that the numbers for the unassigned time are skewed because of Genoa Days.

Mayor's report—Mayor Vicary announced that a letter has been sent to the Senator and State Representative to promote the collection of certain monies that were appropriated to the City.

ANNOUNCEMENTS—none

Motion to adjourn the Committee of the Whole meeting made by Alderman Wesner, seconded by Alderman Curley. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.

CITY OF GENOA  
Committee of the Whole Meeting Minutes  
August 26, 2013

Mayor Vicary called the Committee of the Whole meeting to order at 6:36 p.m. Roll call taken. Aldermen Wesner, Carroll, Stevenson, Seisser, Hansen and Lang were present. Aldermen Curley and Watson were absent.

Amendments to the agenda—none

Motion made by Alderman Carroll to accept the minutes of the Committee of the Whole meeting of July 29, 2013, seconded by Alderman Stevenson. Roll call vote taken. Alderman Carroll, Stevenson, Seisser, Hansen, Lang and Wesner voted yes. Motion carried.

OLD BUSINESS—none

NEW BUSINESS—none

DEPARTMENT REPORTS

Administrative report—Consultant Misurelli reviewed the information from ComEd regarding the proposed corridors they are considering for their high transmission line from Byron to Wayne. He referred to the existing ComEd right-of-way that exists and he expressed that this would be the preferable route.

Public Works—Director Gentile reported that the Charter tower in Citizen's Park has been removed. The small building will remain in the possession of the City.

Police Department—Chief Lynch was not in attendance.

ANNOUNCEMENTS—none

Motion to adjourn the Committee of the Whole meeting was made by Alderman Wesner, seconded by Alderman Seisser. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.



CITY OF GENOA  
Committee of the Whole Meeting Minutes  
September 23, 2013

Mayor Vicary called the Committee of the Whole meeting to order at 6:30 p.m. Roll call taken. Aldermen Carroll, Curley, Stevenson, Watson, Hansen and Lang were present. Aldermen Wesner and Seisser were absent.

Amendments to the agenda—none

Motion made by Alderman Stevenson to accept the minutes of the Committee of the Whole meeting of August 26, 2013, seconded by Alderman Carroll. Roll call vote taken. Alderman Stevenson, Hansen, Lang and Carroll voted yes. Aldermen Watson and Curley abstained. Motion carried.

OLD BUSINESS-none

NEW BUSINESS

Presentation of proposal for a traffic signal by Girl Scout Troop 1315—Several Girl Scouts were in attendance, Kayla Butz, Chloe Butz, Nicole Durham and Kelly Marshall to make the presentation. They currently are working on their “journeys” towards their Gold Award. They are proposing the consideration of a traffic signal at the intersection of Route 72 and Madison Street. They interviewed 81 students at the high school. 62% of them use Madison Street to get to school in the morning and 90% of the students agreed that there should be a traffic signal there. A high percentage of the surveyed individuals agreed that there are traffic issues at this intersection. If not a signal, maybe an alternative measure could be instituted to help traffic flow matters. The Council discussed the involvement of IDOT on this subject. Chief Lynch can collect data on this intersection such as traffic counts, etc. The girls had done some research into the cost of a signal, and for a 4-way stoplight, it was about \$300,000. Chief Lynch will move forward on collecting data to review this further.

Discuss potential carnival regulation ordinance—Chief Lynch stated this came about after the local carnival was here last year. The owner is very cooperative in allowing backgrounds being done on the employees, and last year one person came back as a violent youth offender. Instituting an ordinance would allow the Police Department to govern some of these situations. Also during a permitted event, concealed/carry is not allowed. He would consider this an advantage. There were many questions and concerns on the interpretation of the concealed/carry regulations and how this will affect the permitting process. Chief Lynch will continue to study this matter and update the Council accordingly.

Discuss regulations of bows and arrows—Consultant Misurelli provided information reflecting the complexity of regulating this matter. There were no parallels in requirements and regulations between various communities. At this time, this matter would not move forward.

Discuss revision to ordinance regulating barking dogs—Chief Lynch investigated the information provided by a resident that other communities have much stricter regulations for these type of offenses, and he has not found this to be true. There has been an issue for this resident in their neighborhood. After a lengthy discussion, Chief Lynch is not suggesting to rewrite the ordinance at this time. The general consensus of the Council was that the ordinances currently in place are adequate.

Discuss agreement for collection of fines with the State of Illinois—Chief Lynch stated this is a fairly new program provided by the State. There are no fees charged to us by the State. Rockford Mercantile would still be our collection agency, but at the appropriate times, accounts will be transferred to the State for claims against State issued funds. Any additional fees incurred in collecting the debt will be passed on to the debtor. The consensus of the Council was to move forward on this.

#### DEPARTMENT REPORTS

Administrative report—Consultant Misurelli distributed a letter we received from a resident complementing our staff. He notified the Council that in accordance with the decision of the Council on how to distribute the video gaming funds, we will begin dispersing Genoa Main Street's portion to them on a semi-annual basis.

Public Works—Director Gentile had nothing further to report.

Police Department—Chief Lynch reported that he expects that Officer John Klink will be returning to duty in the next couple of weeks.

Mayor's report—Mayor Vicary had nothing further to report this evening.

#### ANNOUNCEMENTS—none

Motion made by Alderman Stevenson to adjourn the Committee of the Whole meeting, seconded by Alderman Lang. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.

CITY OF GENOA  
Committee of the Whole Meeting Minutes  
October 28, 2013

Mayor Vicary called the meeting of the Committee of the Whole to order at 6:30 p.m. Roll call taken. Aldermen Wesner, Carroll, Curley, Stevenson, Seisser, Watson, Hansen and Lang were present.

Amendments to the agenda—none

Motion made by Alderman Hansen to accept the minutes of the Committee of the Whole meeting of September 23, 2013, seconded by Alderman Curley. Roll call vote taken. Aldermen Hansen, Lang, Carroll, Curley, Stevenson and Watson voted yes. Aldermen Wesner and Seisser abstained. Motion carried.

#### OLD BUSINESS

Review the proposed ordinance amending Title 3 of the Municipal Code regarding carnival permits—Chief Lynch had Officer Hathcoat in attendance as an advisory on the concealed/carry regulations. This proposal comes as a result of the possibility of regulating those employed by the carnival vendor, such as a registered sex offender, for example. If we permit this event, according to State Law, concealed/carry would not be allowed in the permitted area. There are some allowances to “travel” to places of business, your place of residence, etc. Alderman Lang voiced concerns about safety and the necessity to leave a concealed/carry weapon in a vehicle in order to attend a carnival. The carnival ordinance will allow the City to regulate who is employed by the carnival vendor. The “side-affect” is the concealed/carry regulations come into play because the carnival is a permitted event. Alderman Lang asked if there was a way to change the proposed legislation so that it does not affect the concealed/carry regulations. Chief Lynch said in his opinion, having the event be devoid of concealed/carry is advantageous for the general public. This matter was discussed at length by the Council. After the discussion, Mayor Vicary stated this matter will be on the next agenda for a decision.

#### NEW BUSINESS

Discuss DeKalb County’s All Hazard Mitigation Plan—Chief Lynch gave a PowerPoint presentation for the DeKalb County All Hazard Mitigation Plan that began in 2008 beginning with an overview. At that time, Genoa was not involved. When updating the plan in 2012, Genoa was invited. Thumb drives were distributed to the Council that contain a copy of the current plan. He reviewed the highlights through his presentation. If this plan is adopted by the City, it will be submitted to the State and the County. The plan focuses on natural and man-made hazards and what could compromise the communities. Genoa is better prepared to handle these situations than many other communities. The information contains guidelines for the plans. He reviewed statistics of natural disasters that have occurred in our area along with several manmade incidents. Through these plans, a community can begin to return to “normal”.

This also incorporates the ability to apply for disaster funds. Several items for consideration for updating were noted: Building code updates, participation in storm readiness, include the all hazard plan into other plans, continue with the NFIP compliance and improve emergency response. He reviewed the actions taken by the City to comply and/or improve the above noted items, and the City is responsible in its planning and zoning matters. This program is in addition to the training the City has participated in. This matter will be on the next agenda for consideration.

Review annual meeting calendar for 2014—The proposed calendar for the upcoming year was distributed. There were no objections to the proposed date changes.

#### DEPARTMENT REPORTS

Administrative report—Consultant Misurelli had nothing further to report.

Public Works—Director Gentile reported that the bid opening for the S. Emmett Street project will be November 12<sup>th</sup>. The weather will govern the completion of this project. The path project continues; however, the Township will not be able to assist. The residents will be kept informed of the work progress.

Police Department—Chief Lynch had nothing further to report.

Mayor's report—Mayor Vicary visited the Middle School this week and gave a speech on leadership.

#### ANNOUNCEMENTS—none

Motion to adjourn the Committee of the Whole meeting made by Alderman Wesner, seconded by Alderman Stevenson. Voice vote taken. All voted yes. Motion carried. Meeting adjourned.