CITY OF GENOA
CITY COUNCIL MEETING AGENDA
JANUARY 2, 2019
7:00 P.M.

I. CALL TO ORDER/ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. GUEST SPEAKERS

IV. APPROVAL OF MINUTES FROM THE DECEMBER 18TH, 2018 CITY COUNCIL MEETING

V. APPROVAL OF ACCOUNTS PAYABLES/ 2ND HALF OF DECEMBER 2018

VI. ITEMS FROM INDIVIDUALS IN ATTENDANCE

VII. OLD BUSINESS

VIII. NEW BUSINESS

A) CONSIDER A RESOLUTION TO PAY BOND PRINCIPAL AND INTEREST WITH MFT FUNDS INSTEAD OF PROPERTY TAX FUNDS

- MOTION TO APPROVE A RESOLUTION PROVIDING FOR THE RETIREMENT OF CERTAIN MUNICIPAL INDEBTEDNESS BY THE USE OF MOTOR FUEL TAX FUNDS

B) CONSIDER THE PURCHASE OF A SEWER LINE CAMERA

- MOTION TO APPROVE THE PURCHASE OF A SEWER LINE CAMERA FROM ECO INFRASTRUCTURE SOLUTIONS, NOT TO EXCEED $8,250.00

C) CONSIDER THE PURCHASE OF A FUEL CONTROLLER INPUT SYSTEM AND GAS PUMP

- MOTION TO APPROVE THE PURCHASE OF A FUEL CONTROLLER INPUT SYSTEM AND GAS PUMP FROM PETROCHOICE FUEL SALES, NOT TO EXCEED $8,090.00.

D) CONSIDER AN ORDINANCE AMENDING VARIOUS SECTIONS RELATING TO ENFORCEMENT OF THE ORDINANCES OF THE MUNICIPAL CODE

- MOTION TO APPROVE AN ORDINANCE AMENDING VARIOUS SECTIONS OF TITLE 4, PUBLIC HEALTH AND SAFETY, AND TITLE 5, POLICE REGULATIONS OF THE CITY CODE OF THE CITY OF GENOA

IX. Department Reports

A) Administrative Report

B) Public Works

C) Police Department

D) Mayor's Report

X. Announcements

XI. Motion to Adjourn

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

THE CITY OF

GENOA

MEMO

To: Mayor Mark Vicary and City Council
From: Janis Tures, Treasurer
Subject: MFT Debt Service Resolution for 2010 Bonds
Date: 12/26/2018

When the City of Genoa sold bonds in October 2010 for street improvements, they were sold as General Obligation, Alternative Revenue Bonds. The reason for selling this type of bond is because General Obligation (G.O.) Bonds result in the lowest possible interest rate for the City. G.O. Bonds have the "full faith and credit" of the City and are backed by a property tax levy. When the bonds were issued it was the City's intention to annually abate the property tax levy and pay the principal and interest for these bonds from our Motor Fuel Tax (MFT) revenues.

The Illinois Department of Transportation (IDOT) requires the City to file an annual Resolution stating that the property tax levy has been abated and request authorization to pay the principal and interest from MFT revenue. The following Resolution shows that the 2018 tax levy which covers the 6/15/2019 and 12/15/2019 principal and interest payments has been abated and authorizes the use of MFT funds for the required payments.

If there are any questions, please feel free to contact me.

CITY OF GENOA
DEKALB COUNTY, ILLINOIS

RESOLUTION NO. 2019 - ____

ADOPTED BY
THE MAYOR AND
CITY COUNCIL
OF THE
CITY OF GENOA

A RESOLUTION PROVIDING FOR THE RETIREMENT OF CERTAIN MUNICIPAL INDEBTEDNESS BY THE USE OF MOTOR FUEL TAX FUNDS

Adopted January 2, 2019, by the Mayor and City Council of the City of Genoa DeKalb County, Illinois, and approved and published in pamphlet form this 2nd day of January 2019.

Illinois Department of Transportation

Obligation Retirement Resolution
(County or Municipal)

A resolution providing for the retirement of certain municipal indebtedness by the use of motor fuel tax funds

WHEREAS, the City of Genoa (County or Municipality) of DeKalb County, Illinois has outstanding indebtedness described as follows:

$550,000 Alternate Revenue Bonds, Series 2010
(Title of bond issue or paving district and municipal motor fuel tax section number)

Bonds or Public Benefit Assessments	Number of the Bonds or Assessments	Interest or Principal	Date Due	Amount
		$2,757.50	6/15/2019	$2,757.50
		$2,757.50	12/15/2019	$2,757.50
		$62,000.00	12/15/2019	$62,000.00

and.

WHEREAS, in the opinion of this body, the indebtedness described in the preceding paragraph may be retired with funds allotted to the municipality under the Motor Fuel Tax Law, and

WHEREAS, it appears that sufficient motor fuel tax funds are or will be available when the above indebtedness is due, and

WHEREAS, the City Council (County Board, Council or President and Board of Trustees) has, by resolution adopted 12/4/2018 , directed the Clerk of DeKalb County to cancel the 2018 (year) tax levy (for taxes collectable in 2019 (year)) which would have produced funds to pay this indebtedness. (Not applicable to special assessment projects.)

NOW, THEREFORE, BE IT RESOLVED, that there is hereby appropriated the sum of sixty-seven thousand five hundred fifeteen and 00/100 dollars ($ 67,515.00) from funds allotted to the county or municipality under the Motor Fuel Tax Law for the payment of the above-described indebtedness, and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit three (3) certified copies of this resolution to the Regional Engineer, Department of Transportation, Ottawa , Illinois.

I, Kim Winker , City Clerk in and
(County or Municipal)

for the City of Genoa of DeKalb County, Illinois hereby certify
(County or Municipality)

the foregoing to be a true, perfect and complete copy of a resolution adopted by the

City Council at a meeting on January 2, 2019 .
(County Board, Council or President and Board of Trustees)

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 2nd day

of January , A.D. 2019 .

City of Genoa Clerk.
(County or Municipal)

(Seal)

MEMO

To: Mayor/City Council

From: Richard Gentile
Director of Public Works

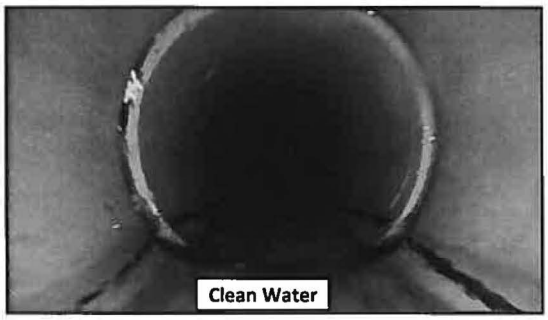
December 27, 2018

Subject: Approve sewer camera and equipment.

I am seeking a motion by the Mayor / City Council to approve the purchase of a new sewer line camera from Eco Infrastructure Solutions, not to exceed $8,250.00

The dollar amount for the sewer line camera and equipment is less than the amount of money budgeted in this year's fiscal budget.

The Red Dawg Scout model uses a Go Pro camera that is imbedded inside the body of the nozzle head that is attached to the jet rodder hose. The water jets from the camera head pulls the camera along the inside of the sewer line, while recording the condition of the pipe. Once a section of sewer pipe has been televised, the SD card from the camera head is removed and downloaded or viewed on a computer, laptop or tablet to determine the condition of the sewer pipe.



This type of camera is very efficient compared to the City's other camera system. The older system is similar, although has additional cable that needs to be connected to the camera head to provide live feed and recording. The cable is cumbersome and requires an additional person to feed out and retract the cable. The live feed capabilities of the old camera system is useful under certain conditions.

The City received two sewer camera quotes:

Eco Infrastructure Solutions - $8,250.00
Standard Equipment Company - $13,250.00

Staff demoed both cameras and determined that the Go Pro type sewer camera would be the better camera when televising the City's sewer system. Therefore, Staff is recommending the City Council approve the purchase of the sewer camera from Eco Infrastructure Solutions.

If there are any questions, please feel free to contact me.

City of Genoa
Attn: Matt Dyson

Eco Infrastructure Solutions

SERVICE & SUPPLIES

Sales Quotation

Quote Number: ***000482***
Date: ***Nov 9, 2018***
Expiration: **12/24/2018**

3961 Perry Blvd
Whitestown, IN 46075
Phone: (317) 769-2777
Fax: (317) 769-3890
Mobile: (317) 258-4900
Questions? - Call Jeff

	Part #	Description	Price	Qty	Extend
1	102.2KIT	Red Dawg Scout Nozzle	$6,500.00	1	$6,500.00
2	3007-110SK	Skid Kit for 10"-15" Pipe	$1,750.00	1	$1,750.00
		Freight & Training Included			

I accept the terms and conditions of this quotation.
Signed:_____
Name:_____ PO:_____

Sub-Total	$8,250.00
Freight	
Total	**$8,250.00**

Thank you for choosing Eco Infrastructure Solutions

Don't Pollute!
We all live downstream.

2033 WEST WALNUT STREET • CHICAGO, IL 60612 • 312/829-1919 • FAX 312/829-6142

E-MAIL: dsass@standardequipment.com • INTERNET: http://www.standardequipment.com

STANDARD
EQUIPMENT COMPANY

Janice Melton
City of Genoa
100 Madison St.
Genoa, IL 60135

Standard Equipment is pleased to provide a quote for the Envirosight Jetscan sewer televising nozzle.

NEW Envirosight Jetscan

Proposed Jetscan to Include the Following Standard Features:

- **8" to 15" Nozzle Skid**
- **Protective Camera Case**
- **2 – SD Memory Card**
- **SD Card Reader**
- **Self-leveling, illuminated sewer camera with HD video**
- **Pressurization Kit**
- **Training included**

Total Price: $13,250.00

•Price valid for 30 days from 12/6/18
•Payment is due in full at time of delivery, no down payment is required

Thank you for the ability to quote your sewer inspection needs with our Envirosight Jetscan televising nozzle. If you have any questions, please don't hesitate to call me at (815) 341-2910.

Best Regards,

Dillon Sass

Account Manager

Standard Equipment Company

MEMO

To: Mayor/City Council

From: Richard Gentile
Director of Public Works

December 24, 2018

Subject: Approve New Fuel Controller Input System for City Gas Pumps

I am seeking a motion by the Mayor / City Council to approve the purchase of a new Fuel Controller Input System and gas pump from PetroChoice Fuel Sales, not to exceed $8,090.00.

The dollar amount for the Fuel Controller Input System and gas pump is less than the amount of money budgeted in this year's fiscal budget.

The fuel station's input system is no longer supported by the manufacturer that supplies the parts needed to maintain the system. The equipment is 8 plus years old and is starting to become problematic. Therefore, Staff budgeted enough money in this fiscal year's budget to replace the input system and one gas nozzle and pump.

The City received three quotes:

PetroChoice Fuel Sales – $8,090.00
Howard Lee and Sons - $16,595.00
Stenstrom Petroleum Service – $14,945.00

PetroChoice's Fuel Controller system will provide the necessary inputs that will record and total the daily fuel usage for each City Department's vehicles.

PetroChoice Fuel Sales has a contract with the City to supply the diesel and unleaded fuel for all City vehicles. They also have a sales office located in Genoa.

Staff is recommending the City Council approve the purchase of a new Fuel Controller Input System and gas pump from PetroChoice Fuel Sales.

If there are any questions, please feel free to contact me.

Paul Naugle

From: Josh Amherdt <jamherdt@Petrochoice.com>
Sent: Monday, October 15, 2018 4:23 PM
To: Paul Naugle
Subject: RE: City of Genoa: PetroChoice Fuel Management

Paul, per our conversations the Cardmaster II does have 4 fields of data entry that can have their titles modified. You will be able to enter Asset # first, User #, then Division #. Additionally, you can set the Asset # to a specific pump/product. This will do everything you want for **$6,960.00**

Cardmaster II Fuel Controller: $6,960.00 ~~$1130.00~~ ~~$8,090.00~~

- 2 hose control up 999 users
- Imports comma separated text files data and exports to Excel
- 48" Pedestal
- Mag Card Reader
- USB cable for download to laptop
- 1 Year Warranty

The PIUSI Systems will have 3 Fields of data to enter. However you cannot modify the titles until you download the data. The initial entries will be User # first, Asset # second, and then Mileage. The actual Asset # would have to be enter as the User #. These are standalone systems for each pump so you we can set them up so they will not turn Gas on for a Diesel asset, vice versa for ~~$3,446.64~~

~~2- PIUSI MC Box: $3,448.64~~

- 1 box per product/pump
- Up to 120 Users per Box
- Up to 650 transactions before each download
- Data transfer via USB Flash Drive
- 2 Year Warranty

- ~~Key Reader: $92.33~~

- ~~Yellow User Key: $64.14 per 10 Keys~~

In regards to the pump, this will be the same price as the previous pump: $1,130.00 *

Please let me know what else I can assist you with.

Joshua Amherdt, CLS
Territory Sales Manager
PetroChoice, LLC
Western Region
847-878-0488 Cell
jamherdt@petrochoice.com

Illinois Fuel Sales Office
114 N. Washington Ste 4
Genoa, IL. 60135

5/29/2018

STENSTROM

2018-0384

Paul Naugle
City of Genoa
100 Madison Street
Genoa, IL 60135

Project Detail

Replace Card Reader System

Equipment

1 – Fuel Master Fuel Pedestal FMU-2500PLUSG Prokee master unit
- FuelMaster Plus Windows Software, SQL Server & Access
- Wireless Installation Kit

1 – Prokee Encoder
50 – Prokee User Identification Units

Installation

- Remove existing card reader system; dispose of offsite
- Install new card reader system and program for operation with existing fuel equipment
- Install new wireless kit at fuel pedestal and building
- Install software on computer in main office and configure with wireless communication
-

PROJECT TOTAL (Equipment & Installation-Included Tax): $ 14,945.00

General Notes

1. Proposal is subject to the attached Terms and Conditions.
2. This estimate is valid for 30 days from the above date
3. All software and reports will be available in main office building; printer in garage will not be needed

The Following Items Are Not Included in Proposal

1. Any equipment, labor, or material not specifically listed in this proposal is excluded
2. Any replacement of existing wiring due to inoperability is excluded
3. Any replacement of existing fuel system components is excluded

Thank you for the opportunity to submit this proposal. Please call with any questions or comments.

Sincerely,

Nick LeCrone
Stenstrom Petroleum Service

Accepted by:

Signature _____ Date _____

Printed Name _____ Title _____

Howard Lee and sons, inc.
petroleum equipment sales and service

4093 Perryville Rd
Cherry Valley, IL 61016
Phone: 815-332-4966
Fax: 815-332-4769

bbuhl@hleesons.com
www.howardleesons.com

Proposal No: 20180524.1BB **Date:** May 24, 2018

To: City of Genoa
Contact: Paul Naugle
Phone: 815-784-7126 / 815-970-5329
Email: PNaugle@genoa-il.com

Location: City of Genoa – Public Works
100 Madison St.
Genoa, IL 60135

RE: Fuel Master installation

SCOPE OF WORK: Labor and material to furnish and install the following fuel management system and options. We will remove existing Gasboy 1000 system, mount Fuel Master pedestal; tie into existing electrical; run necessary electric on the tank pad to the designated pumps; tie pulsers into fuel management system; install and configure wireless communications / antennas; install SQL server and software (with help from customers' IT department); start up system; program site set up, (5) users, (5) vehicles and train customer on system operation. Howard Lee and Sons, Inc. will then test full system operation and place system into service.

MATERIAL:
1 – Fuel Master 2500 Plus – 2 hose
1 – Fuel Master Plus software package
50 – Prokee's
1 – Prokee encoder
1 – Deliberant wireless communication systems package
1 – Lot of networking cables, connectors and mounts
1 – Lot of electrical equipment: Explosion proof junction boxes, wire, etc.
Labor, mileage, freight

PROJECT TOTAL: $ 16,595.00 + all applicable sales tax

Notes:
1. Price is providing re-using existing electrical
2. Customer to have IT department representative onsite during installation or additional charges will apply
3. Price is providing existing pump/metering systems are fully operational, any repairs will be conducted on a time and material basis
4. FuelMaster must be connected to a network. Wireless antenna system is the best option. Only other option is a cellular modem with data charges for communications
5. Equipment is subject to manufacturers' lead time
6. Additional Prokees are $5.85 each
7. A webinar with FuelMaster is provided with the system. This is usually scheduled 2-3 weeks after the system is in use and has transactions stored
8. Prices do not include prevailing wages
9. Pricing includes trade-in of old system

THE CITY OF
GENOA
POLICE
Genoa, IL

Robert W. Smith
Chief of Police

Memorandum

To: Mayor and City Council

From: Chief Robert Smith

Date: December 26, 2018

Subject: Amendment of various sections of Title 4 and Title 5.

I am seeking approval by the City Council to amend the ordinance relating to Title 4, Public Health and Safety, and Title 5, Police Regulations, of the City Code of the City of Genoa.

The current ordinance has not been updated in years and many sections were obsolete. The sections noted in the packet were edited and amended to reflect what the current practices of the City. It also included fine structures to various sections listed in Section 1-4-1.

If there are any concerns or questions, please don't hesitate to contact me.

CITY OF GENOA
DEKALB COUNTY, ILLINOIS

ORDINANCE NO. 2019- ____

ADOPTED BY
THE MAYOR AND
CITY COUNCIL
OF THE
CITY OF GENOA

AN ORDINANCE AMENDING VARIOUS SECTIONS OF TITLE 4, PUBLIC HEALTH AND SAFETY, AND TITLE 5, POLICE REGULATIONS, OF THE CITY CODE OF THE CITY OF GENOA

Adopted January 2, 2019, by the Mayor and City Council of the City of Genoa DeKalb County, Illinois, and approved and published in pamphlet form this 2nd day of January 2019.

ORDINANCE NO. 2019-_____

AN ORDINANCE AMENDING VARIOUS SECTIONS OF TITLE 4, PUBLIC HEALTH AND SAFETY, AND TITLE 5, POLICE REGULATIONS, OF THE CITY CODE OF THE CITY OF GENOA

BE IT ORDAINED by the Mayor and City Council of the CITY OF GENOA, DeKalb County, Illinois, as follows:

WHEREAS, it is necessary to amend the Municipal Code from time to time;

NOW THEREFORE, the Municipal Code of the City of Genoa be amended as follows:

SECTION 1: That Title 4, Public Health and Safety, Chapter 2, Garbage, Junk, and Refuse, Section 1 be deleted and reserved.

SECTION 2: That Title 1, Administration, Chapter 4, General Penalty, Section 1, be amended by deleting:

4-2-1 Accumulation of garbage and refuse $ 50

SECTION 3: That Title 4, Public Health and Safety, Chapter 2, Garbage, Junk, and Refuse, Section 4, subsection C 4 be amended to instead read:

4. Failure to Abate: In the event the owner or occupant where such nuisance exists has failed within the prescribed time to abate such nuisance, then the police officer, building inspector or health officer of the City who served notice, may file a complaint within the administrative adjudication system charging the owner of the property or the occupant thereof with the violation of this section.

SECTION 4: That Title 4, Public Health and Safety, Chapter 2, Garbage, Junk, and Refuse, Section D be added to read:

D. Penalty: Any person who violates this section and has been issued a citation signed by a City Law Enforcement Officer of this section shall be fined in accordance with Section 1-4-1.

SECTION 5: That Title 1, Administration, Chapter 4, General Penalty, Section 1, be amended by adding:

4-2-4-D Storage of Junk and Refuse on Private Property $ 100

SECTION 6: That Title 4, Public Health and Safety, Chapter 2, Garbage, Junk, and Refuse, Section 6 be deleted.

SECTION 7: That the following be deleted from Title 5, Business and License Regulations, Chapter 4, Miscellaneous Offenses, Section 1 N:

2. Barking or howling dogs or cats.

3. Vehicles without mufflers or the unnecessary use of horns on vehicles. (1978 Code §42.05)

SECTION 8: That Title 5, Business and License Regulations, Chapter 3, Animal Control, Section 2 B be amended to instead read:

B. Noisy Animals: It shall be unlawful to keep or harbor any animal which continually and unreasonably alarms or disturbs the public by loud noises. Excessive, continuous or untimely barking, molesting passersby, chasing vehicles, habitually attacking other domestic animals, trespassing upon school grounds or trespassing upon private property in such manner as to damage property, shall be deemed a nuisance.

SECTION 9: That Title 5, Business and License Regulations, Chapter 3, Animal Control, Section 2 C be added to read:

C. Any person who violates this section and has been issued a citation signed by a City Law Enforcement Officer of this section shall be fined in accordance with Section 1-4-1.

SECTION 10: That the following be added to Title 5, Business and License Regulations, Chapter 4, Miscellaneous Offenses, Section 10:

C. Any person who violates this section, and has been issued a citation signed by a City Law Enforcement Officer, of this section shall be fined in accordance with section 1-4-1.

SECTION 11: That the following be added Title 5, Business and License Regulations, Chapter 4, Miscellaneous Offenses, Section 11:

C. Any person who violates this section, and has been issued a citation signed by a City Law Enforcement Officer, of this section shall be fined in accordance with section 1-4-1.

SECTION 12: That Title 1, Administration, Chapter 4, General Penalty, Section 1, be amended by adding:

5-4-10-A Discharging Firearms/Riffles; Hunting	$100
5-4-10-B Concealed Weapons	$100
5-4-11-B Obscene Material	$50

SECTION 13: This ordinance shall be in full force and effect from and following its passage and approval.

AYES:

NAYES:

ABSTAINED:

ABSENT:

PASSED by the City Council of the City of Genoa, DeKalb County, Illinois this _____ day of _____, 2019.
Approved by me this _____ day of _____, 2019.

_____
Mark Vicary, Mayor

(SEAL)

ATTESTED and filed in my office this _____ day of _____, 2019.

_____
Kim Winker, City Clerk