

**CITY OF GENOA**  
**CITY COUNCIL MEETING AGENDA**  
**SEPTEMBER 1, 2020**  
**7:00 P.M.**

- I. CALL TO ORDER/ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. GUEST SPEAKERS**
- IV. APPROVAL OF MINUTES FROM THE AUGUST 18, 2020 CITY COUNCIL MEETING**
- V. APPROVAL OF ACCOUNTS PAYABLES**
- VI. ITEMS FROM INDIVIDUALS IN ATTENDANCE**
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**
  - A) CONSIDER PROPOSALS FOR BOND REGISTRAR AND PAYING AGENT FEES FOR THE CITY'S PUBLIC INFRASTRUCTURE BOND**
    - MOTION TO APPROVE A PROPOSAL FROM ZIONS BANCORPORATION FOR BOND REGISTRAR AND PAYING AGENT FEES FOR THE CITY'S 2020 PUBLIC INFRASTRUCTURE BOND, NOT TO EXCEED \$4,650
- IX. DEPARTMENT REPORTS**
  - A) ADMINISTRATION**
  - B) FINANCE**
  - C) PUBLIC WORKS**
  - D) POLICE**
  - E) MAYOR**
- X. ANNOUNCEMENTS**
- XI. MOTION TO ADJOURN**

To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

		<b>ACCOUNTS PAYABLE FOR AUGUST 31, 2020</b>	
	VENDOR		
1	Accurate Towing & Recovery	PD- Tow fee for stolen vehicle	\$ 125.00
2	Amazon Capital Services	PD- Computer speakers, wireless keyboard, outlet	\$ 150.88
3	Anderson Excavating	PW- Madison Street drainage ditch dig out, installation of automatic flushing	\$ 2,077.50
4		station on S Center Drive (See Memo)	
5	Baxter & Woodman	Engineering Services- Well 4 Pumping Equipment Rehab- July/August 2020	\$ 6,898.77
6	Baxter & Woodman	Engineering Services- WWTP Expansion- July/August 2020	\$ 1,435.00
7	Benzinger Printing	PW- Business cards	\$ 62.25
8	B&F Construction Code Service	Inspection Fees- July 2020- Reimbursed	\$ 380.00
9	Blue Cross Blue Shield	Medical insurance premium - September 2020	\$ 22,479.37
10	City of DeKalb	PW- Monthly water testing	\$ 180.00
11	ComEd	Monthly utility service - July/August 2020	\$ 387.14
12	Core & Main	PW- Walnut Street drainage pipe	\$ 2,185.20
13	Core & Main	PW- 24" drainage pipe	\$ 1,456.80
14	DeKalb County Treasurer	Engineering Services- 2020 Crack Sealing	\$ 3,162.35
15	DeKalb Dispatch	Monthly Dispatch Service- August 2020	\$ 9,583.33
16	E-Vergent	Monthly internet service for downtown speaker system- September 2020	\$ 49.95
17	Eco Infrastructure	PW- Camera for sewer video equipment	\$ 255.00
18	Forestry Supplies	PW- 150 Ft rope	\$ 180.59
19	Frank Pluhm	PW- Reimbursement of Water Operator license	\$ 10.00
20	Frontier	Monthly utility services- August/September 2020	\$ 1,456.31
21	Gov Finance Officers Assoc.	Annual membership fee	\$ 160.00
22	Grainger	PW- Coupler	\$ 50.18
23	Hoerr Construction	PW- South Genoa St sewer video cleanout	\$ 490.00
24	Intoximeters	PD- Breathalyzer repairs	\$ 553.50
25	Kar-Fre Flowers	Floral arrangement	\$ 99.00
26	Kishwaukee Water Reclamation	Northern DeKalb County Sewer Study- Payment #2 of 5	\$ 1,000.00
27	Lauterbach & Amen, LLP	Professional Services- FY20 Actuarial Reports (PD Pension & GASB)	\$ 4,800.00
28	Manley's Belvidere	PD- Oil change for Squad #172	\$ 36.10

		<b>ACCOUNTS PAYABLE FOR AUGUST 31, 2020</b>	
	<b>VENDOR</b>		
29	Martenson Turf	PW- Erosion blanket for Walnut Street drainage ditch repairs	\$ 75.00
30	Menards	PW- Dust cloth, rakes, paper plates, detergent, shovel, fertilizer, drill bits	\$ 162.55
31	MidAmerican Energy Services	Monthly utility service - July/August 2020	\$ 3,542.45
32	Nelson Carlson Mechanical	PW- Digester building backflow repairs	\$ 675.00
33	Nicor	Monthly utility service - July/August 2020	\$ 907.45
34	PDC Laboratories	PW- Chemicals for water quality	\$ 136.00
35	PetroChoice	Unleaded fuel- 8/13/20 & 8/25/20	\$ 2,675.35
36	Principal Life Group	Dental/Life Insurance Premium- September 2020	\$ 1,753.76
37	Quill	PD- Batteries, folders, glue	\$ 115.92
38	Radar Man	PD- 7 Radar certifications	\$ 315.00
39	RK Dixon	All- Monthly contract & copies - 8/16/20-9/15/20	\$ 403.25
40	Sherwin-Williams	PW- New paint sprayer, pump protector (See Purchase Requisition)	\$ 4,310.88
41	Shi International Corp	PD- New squad computer, docking station, extended warrenty, coax cord	\$ 3,901.00
42		(See Purchase Requisition)	
43	Slingerland & Clark, P.C.	Legal services 1/4 retainer -5/1/20-7/31/20	\$ 6,337.25
44	Tobinson's	All- Driver, paint brush, sealant, fasteners, washers, nuts, bolts	\$ 233.72
45	USA Bluebook	PW- Marking paint and stick	\$ 247.00
46	Vermeer	PW- Weekly chipper rental for excess storm damage (8/10/20), chipper repairs	\$ 1,807.75
47	Verizon	Monthly cell phone service - 7/21/20-8/20/20	\$ 1,138.57
48	Wagner Aggregate	PW- 17 Tons of gravel for culvert drainage repairs	\$ 252.60
49	WatchGuard Video	PD- Body camera	\$ 1,070.00
50	Zukowski, Rogers, Flood	Legal Fees- Misc- July 2020	\$ 601.25
51			
52	<b>Total</b>		<b>\$ 90,365.97</b>
53			
54			
55			
56			

		<b>ACCOUNTS PAYABLE FOR AUGUST 31, 2020</b>	
	<b>VENDOR</b>		
57			
58			
59		<b>MANUALS FOR AUGUST 31, 2020</b>	
60			
61	ComEd	PW- Monthly utility service - July/August 2020	\$ 6,759.77
62	Dynegy Energy Services	PW- Monthly utility service- July/August 2020	\$ 2,436.91
63			
64	<b>Total</b>		<b>\$ 9,196.68</b>
65			
66	<b>Total</b>		<b>\$ 99,072.65</b>

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To: Mayor/City Council  
From: Richard Gentile *RG*  
Director of Public Works

*"APPROVED"  
3/17/20*

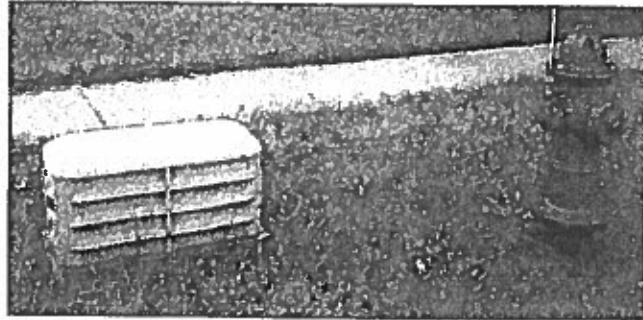
March 10, 2020

**APPROVED**  
*Richard Gentile*  
*3/19/20*

Subject: Approve Automatic Water Distribution Flushing Stations

I am seeking a motion by the Mayor / City Council to approve the cost to purchase two automatic water distribution flushing stations from Ferguson Waterworks DeKalb IL, not to exceed \$7,000.00.

The automatic flushing device can be programmed to flush water lines without supervision, helping solve disinfectant residual and water quality problems without the need for manually flushing the line through a fire hydrant. The flushing stations are installed within the distribution system where it is difficult to maintain an acceptable level of disinfectant residual and where sediment builds creating colored water.



We evaluated the three flushing stations that were installed a few years ago to determine how effective they were to minimize water quality issues. We have two installed on dead-end lines and one where the water main is at a lower elevation. All three stations have been very effective.

The flushing stations are placed in the parkway and the water discharge line is connected to the City's storm sewer, which makes the installation somewhat selective. The work to install a flushing station may require a contractor and additional material to complete the job.

The picture shows one of the flushing stations that is located in the parkway on Cottonwood Circle. The other two stations are located at the end of N. Locust Street near the Park entrance road and at the end of Sir Barton Drive in Derby Estates. The automatic flushing stations operate all year round and we have had no issues with the cold weather. We notify the homeowner before any work starts to avoid issues. So far, homeowners have been supportive of the flushing stations because of the water quality benefits.

We also use four portable flushing devices that each connect to a fire hydrant located at various locations. These are only used in the warmer months and are in areas that the water discharge line can be directed to the City's storm sewer.

The routine maintenance is minimal and the 9V battery that operates the solenoid valve and timer needs to be replaced every two years. Our objective is to purchase two of the automatic flushing stations a year until we determine that they are no longer needed.

Account Number: 55-00-803

Budgeted Amount: \$12,400

Total Account Budget: \$770,500 (IEPA Water Main)

Year to Date Account Balance: \$742,594.29

City Treasurer: *Jane Tures*

Date: 3-10-2020

If there are any questions, please feel free to contact me.

**Department of Public Works  
Purchase Requisition for Items/Services Exceeding \$2,500.00**

Date:	Submitted By:	Equipment:	Dollar Amount:
08/10/20	Janice Melton Sewer, Streets & Forestry Supervisor	Paint Machine	\$4,400.00

**Request Summary:**

The replacement of the 2004 street striper is requested, it is now non functioning and repalcement parts are getting harder to obtain and costly. Public Works has priced machines and the attached quotes show the one we are wanting is 300.00 more than the other model. We have reached out to another municipality and after some research the model recommended is the one Genoa would like to purchase.

Account Number: 65-00-802

Purchase Amount: \$4400.00      Budgeted Amount: \$6000.00

Total Account Budget: \$264,000      Year to Date Account Balance:

Public Works Director: Richard Monte      Date: 8/17/20

City Treasurer: Janis Torres      Date: 8/12/20

Administrative Director: \_\_\_\_\_      Date: \_\_\_\_\_

**Genoa Police Department  
Purchase Requisition for Items/Services Exceeding \$2,500.00**

Date:	Submitted By:	Equipment:	Dollar Amount:
6/19/20	Robert Smith	Getac Laptop Computer	\$3,901.00

**Request Summary:**

The Genoa Police Department is looking at purchasing a laptop computer for the new squad. The laptop is an essential piece of equipment for the officer. The laptop can be used to check for wanted subjects and receive necessary information.

The price breakdown:

- Computer - \$2,275
- Extended Warranty - \$295
- Vehicle Dock - \$1,170
- Cell/LTE (Wireless) - \$161

**CC COPY**

Note: The laptop is part of the \$65,000 that was approved for squad equipment and installation.

Account Number: 65-00-801

Equipment Dollar Amount: \$3,901.00

Total Account Budget: \$65,000      Year to Date Account Balance: \$33,525.00


Police Chief: *R. Smith*      Date: 6/19/20

City Treasurer: *Jane Tures*      Date: 6/22/20

Administrative Director: *Alyssa Sorensen*      Date: 6/22/20



## MEMO

To: Mayor Vicary and City Council  
From: Janis Tures, City Treasurer   
Subject: Bond Registrar/Paying Agent Fees  
Date: 8/27/20

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Attached to this memo is a summary of the Requests for Proposals (RFP) responses received for the Bond Registrar/Paying Agent Fees for the City's 2020 Public Infrastructure Bond. The Bond Registrar is the Bank that will collect debt service payments from the City and pay those funds to the bondholders.

PMA has recommended that the City accept the proposal from Zions Bancorporation, N.A. with an acceptance fee of \$150 and an annual agent fee of \$300/year, as the Bond Registrar/Paying Agent. (Totaling \$4,650 over the life of the 15 year bond) They provided the lowest fees and PMA stated they have a strong positive history working with Zions Bank.

If you have any questions, please contact me prior to the meeting to ensure that we can reach out to Andrew at PMA to answer your questions if need be.



**City of Genoa  
DeKalb County, Illinois  
General Obligation Bonds (Alternate Revenue Source), Series 2020**

**BOND REGISTRAR/PAYING AGENT T FEES PER SERIES DUE AT CLOSING**

	<u>BR/PA</u>		<u>Escrow</u>		<u>Escrow Redemption Fee (per redemption)</u>	<u>SLGS Fee</u>	<u>Notes:</u>
	<u>Acceptance</u>	<u>Annual</u>	<u>One-time Escrow Fee (1)</u>	<u>Annual</u>			
Amalgamated Bank of Chicago.....	\$ 250	\$ 300					Total =550 This fee assumes a DTC Book Entry/FAST Closing
Zions Bancorporation, N.A.....	\$ 150	\$ 300					Total \$450
UMB National Bank.....	\$ 300	\$ 300					Total \$600