

CITY OF GENOA
CITY COUNCIL MEETING AGENDA
OCTOBER 6, 2020
7:00 P.M.

I. CALL TO ORDER & ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. GUEST SPEAKERS

IV. APPROVAL OF MINUTES FROM THE SEPTEMBER 15, 2020 CITY COUNCIL MEETING

V. APPROVAL OF ACCOUNTS PAYABLES

VI. ITEMS FROM INDIVIDUALS IN ATTENDANCE*

VII. OLD BUSINESS

VIII. NEW BUSINESS

A) PRESENTATION OF THE CITY OF GENOA FISCAL YEAR 2019-2020 AUDIT REPORT BY SIKICH

- MOTION TO ACCEPT THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED APRIL 30, 2020.

B) CONSIDER THE USE OF CITY STREETS FOR A CELEBRATE THE SEASON PARADE

- MOTION TO APPROVE THE USE OF CITY STREETS FOR THE PURPOSE OF ALLOWING THE GENOA AREA CHAMBER OF COMMERCE TO HOLD A CELEBRATE THE SEASON PARADE ON FRIDAY, DECEMBER 4, 2020.

C) CONSIDER A FAÇADE GRANT AGREEMENT WITH MARENGO PROPERTIES LLC AT 313 W MAIN STREET

- MOTION TO APPROVE A FAÇADE GRANT AGREEMENT WITH MARENGO PROPERTIES LLC FOR 313 WEST MAIN STREET, NOT TO EXCEED \$15,000.

D) CONSIDER THE DONATION OF CITY PROPERTY

- MOTION TO APPROVE AN ORDINANCE AUTHORIZING THE DONATION OF ITEMS OF PERSONAL PROPERTY OWNED BY THE CITY OF GENOA.

E) CONSIDER SIDEWALK REPAIRS

- MOTION TO APPROVE A PROPOSAL FROM UNITRIM CEMENT & LANDSCAPING FOR SIDEWALK REPAIRS, NOT TO EXCEED \$19,351.71.

F) CONSIDER PAVING THE CANOE LAUNCH ACCESS ROAD

- MOTION TO APPROVE A PROPOSAL FROM MEYER PAVING, INC. FOR ASPHALT PAVEMENT OF THE CITY'S CANOE LAUNCH ACCESS ROAD, NOT TO EXCEED \$15,246.00.

G) CONSIDER THE PURCHASE OF WATER METERS

- MOTION TO APPROVE THE PURCHASE OF 30 WATER METERS FROM MUELLER, NOT TO EXCEED \$6,650.00.

IX. DEPARTMENT REPORTS

- A) ADMINISTRATION**
- B) FINANCE**
- C) PUBLIC WORKS**
- D) POLICE**
- E) MAYOR**

X. ANNOUNCEMENTS

XI. MOTION TO ADJOURN

*To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

		ACCOUNTS PAYABLE FOR SEPTEMBER 30, 2020	
	VENDOR		
1	Amazon Capital Services	PD- Duty boots	\$ 86.21
2	Baxter & Woodman	Engineering Services- Well 4 Pumping Equipment Rehab- Aug/Sept 2020	\$ 5,571.00
3	Baxter & Woodman	Engineering Services- WWTP Expansion- August/September 2020	\$ 4,010.00
4	Blue Cross Blue Shield	Medical insurance premium - October 2020	\$ 22,479.37
5	ComEd	Monthly utility service - August/September 2020	\$ 294.68
6	Consolidated Materials, Inc.	PW- 9 Tons of sand for sludge beds	\$ 53.70
7	Crescent Electric	PW- Adapters, light bulbs	\$ 100.99
8	Crown Exteriors	PW- Gutter repairs from tree trimming damage	\$ 50.00
9	CSR Bobcat	PW- Bobcat & excavator repairs	\$ 635.80
10	Curran	PW- 30 Tons of hotmix for patching on Homewood Dr	\$ 1,798.20
11	David E. Eterno	PD- Adjudication Judge professional services- August 2020	\$ 131.25
12	DeKalb Dispatch	Monthly Dispatch Service- September 2020	\$ 9,583.33
13	E-Vergent	Monthly internet service for downtown speaker system- October 2020	\$ 49.95
14	Ferguson Waterworks	PW- Chimney seals for Redwood Ct storm repairs (Approved at CC mtg 9/15/20)	\$ 5,900.00
15	Frontier	Monthly utility services- September/October 2020	\$ 1,447.73
16	Grainger	PW- Wall mount hose, b-box camera, new water fountain	\$ 1,245.92
17	Hawkins, Inc.	PW- Chemicals for water quality	\$ 1,230.92
18	IL Office of the State Fire Marshall	Annual Elevator Certification fee	\$ 75.00
19	John Ness Construction Inc	50/50 Sidewalk replacement reimbursement- 333 S Hadsall St	\$ 674.00
20	Kishwaukee Water Reclamation	Northern DeKalb County Sewer Study- Payment #3 of 5	\$ 1,000.00
21	Lloyd Landscaping	18 Mums for downtown street scape	\$ 129.96
22	Manley's Belvidere	PD- Squad repairs	\$ 691.90
23	Marco Technologies	All- Monthly contract & copies - 9/27/20-10/26/20	\$ 160.97
24	Martenson Turf	PW- Grass seed for Walnut Street drainage ditch repairs	\$ 265.00
25	MidAmerican Energy Services	Monthly utility service - August/September 2020	\$ 3,640.55
26	Midwest Power Vac	PW- Vac truck service to clean out wet wells	\$ 3,769.25
27	Neenah Foundry	PW- Collection system frame & lid	\$ 250.00

		ACCOUNTS PAYABLE FOR SEPTEMBER 30, 2020	
	VENDOR		
28	Nicor	Monthly utility service - August/September 2020	\$ 983.52
29	Northern Safety & Industrial	PW- Latex gloves, face masks, disinfectant, thermometer, first aid kit	\$ 531.83
30	PDC Laboratories	PW- Monthly water testing	\$ 510.00
31	Peter Baker	PW- 21 Tons of hot mix for street repairs	\$ 1,123.28
32	PetroChoice	Unleaded fuel- 9/11/20	\$ 2,042.04
33	Pinkston Tadd, Inc.	CH- Roof repairs	\$ 3,041.00
34	Principal Life Group	Dental/Life Insurance Premium- October 2020	\$ 1,753.76
35	The Pumpkin Place	40 Pumpkins, 40 gourds, 40 straw bales & 30 bundles of corn stalks	\$ 568.00
36	Quill	PD- 2-Ring binders, toner, 3 hole punch, notepads, coffee, cardstock, sugar,	\$ 681.60
37		filing folders, paper towels, envelopes	
38	RK Dixon	All- Monthly contract & copies - 9/16/20-10/15/20	\$ 439.56
39	Scott's RV	PW- Truck #129 safety inspection	\$ 36.50
40	Service Concepts, Inc.	CH- Chiller repairs, installation of new thermostat at 113 N Genoa St.	\$ 5,294.68
41	Soft Water City, Inc.	CH- Salt for cooling system	\$ 477.75
42	State Chemical	PW- Degreaser	\$ 833.85
43	Steiner	PW- Fuse, LED light, pilot light, light bulbs	\$ 336.95
44	Suburban Laboratories, Inc.	PW- Analysis on street sweeping debris & soil from main breaks & sewer digs	\$ 1,435.00
45	Tobinson's	PW- Fasteners, elbow, nut, cement primer, pvc pipe, fertilizer, paint brush,	\$ 164.75
46		crackstop, ball valve, electric tape, batteries, couplings	
47	Uniform Den East	PD- Shirts, pants, flag	\$ 365.05
48	Verizon	Monthly cell phone service - 8/21/20-9/20/20	\$ 1,180.57
49	Wagner Aggregate, Inc.	PW- 27 Tons of gravel for canoe launch	\$ 116.42
50	Water Solutions Unlimited, Inc.	PW- Chemicals for water quality	\$ 2,111.50
51	Zukowski, Rogers, Flood	Legal Fees- Misc- August 2020	\$ 231.25
52			
53	Total		\$ 89,584.54
54			
55			

		ACCOUNTS PAYABLE FOR SEPTEMBER 30, 2020	
	VENDOR		
56			
57		MANUALS FOR SEPTEMBER 30, 2020	
58			
59	ComEd	PW- Monthly utility service - August/September 2020	\$ 6,660.15
60	Dynegy Energy Services	PW- Monthly utility service- August/September 2020	\$ 1,962.64
61	Performance Construction	Genoa Street Water Main replacement project (Payment #3)	\$ 131,447.23
62			
63	Total		\$ 140,070.02
64			
65		TRANSFERS FOR SEPTEMBER 30, 2020	
66			
67	Alan Browne Chevrolet	Sales Tax Revenue Sharing- April/June 2020	\$ 17,391.07
68	Genoa Public Library	Personal Property Repl Tax - 5/20-8/20, developer contributions- 5/20-8/20	\$ 2,381.83
69	Genoa Township Park Dist	Riverbend & Oak Creek SSA Tax- 8/21/20	\$ 1,298.00
70	Il Environmental Protection Agency	IL Environmental Protection Agency loan payment- S Water Tower Projects	\$ 6,995.72
71			
72	Total		\$ 28,066.62
73			
74	Total		\$ 257,721.18



September 30, 2020

Dear Council,

The Genoa Area Chamber of Commerce is looking for approval of the use of City streets as shown on the map for the Celebrate the Season Parade on Friday December 4, 2020.

We would like for the Mayor, Mark Vicary to light the city tree at 5:30. If the Mayor is not available, Santa will perform the lighting. The tree lighting will be put out as a Facebook live.

At 6pm we would like to begin the parade at the Custom Aluminum lot. It will follow the map and end at the Highschool parking lot. There will be approximately 15 to 25 cars / floats in the parade. The route is 5 miles and we will estimate a speed of about 9 miles per hour. The parade will take about 40 minutes to one hour to complete.

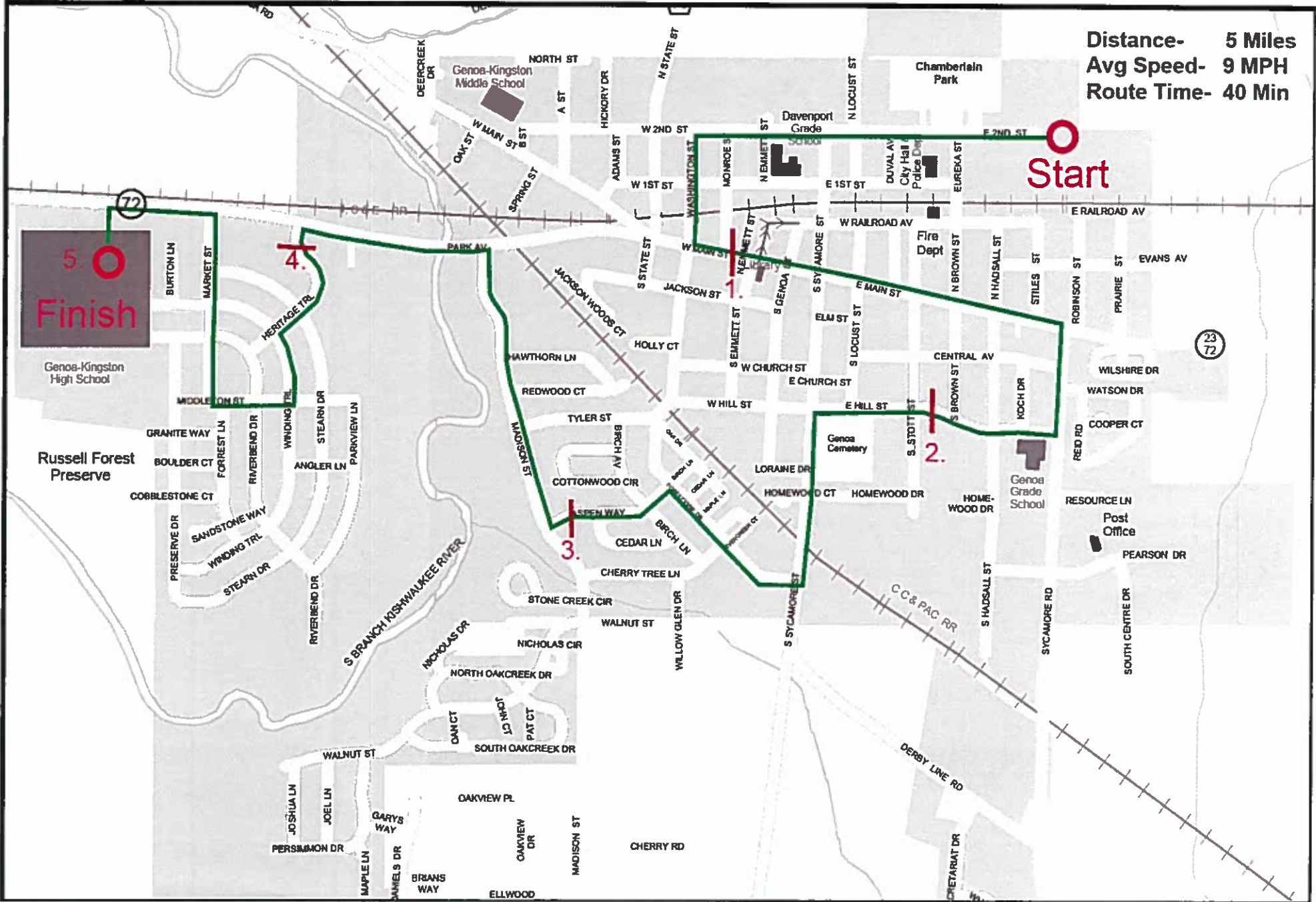
Thank you for your consideration in bringing Santa to town in the safest way possible for the community.

Sincerely,

Krissy Johnson
Executive Director
Genoa Area Chamber of Commerce

Celebrate the Season Parade Map - 2020

Distance- 5 Miles
Avg Speed- 9 MPH
Route Time- 40 Min



THE CITY OF 
GENOA

MEMO

To: Mayor Vicary and the City Council
From: Alyssa Seguss, Administrative Director *AS*
Subject: 313 West Main Street Façade Grant Agreement
Date: October 1, 2020

Attached to this memo is a Downtown Façade Improvement Grant Program Agreement between the City of Genoa and Marengo Properties, LLC, owner of 313 West Main Street (soon to be Cruisin'). This property is eligible for up to \$15,000 in grant funds per the City's Downtown Façade Improvement Grant Program guidelines. The application attached includes quotes for:

Front/South Side of the Building:

- Construction of Roof - \$18,200.00
- Building "Cruisin' Sign"- \$10,640.00
- Windows and Frame Work- \$3,476.00
- Car Benches- \$2,400.00

Total eligible expenses= \$34,716.00

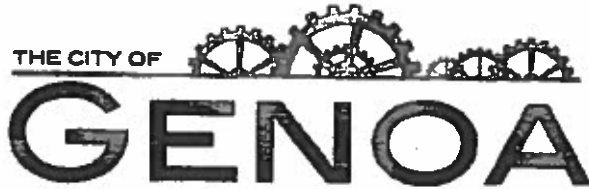
Maximum of eligible expenses for grant funds= \$15,000

Staff removed the cost of the sign that has already been placed on the building from the total eligible expenses, as the guidelines within the grant agreement state the project or improvement cannot begin prior to approval of the grant agreement of the City Council. The Council may have noticed that some of the roof construction, which represents a large portion of the grant dollars requested, has begun already. When Staff saw that work had begun prior to the grant agreement approval, Staff called the tenant immediately and work ceased. This was a communication error between the property owner and tenant. This was accidental, however, if the Council wishes to reduce the total eligible expenses of the project due to this violation, the not to exceed amount should be approved at the meeting and direction should be given to Staff as to whether or not the full expenses should be reimbursed for the roof. Keep in mind that the property owner is not going to be given the full 50% of the project costs (\$17,358), but rather the \$15,000 maximum allowed by the grant program. Even if the total eligible costs were reduced, it may not affect the total amount of funds reimbursed under the grant.

A property maintenance inspection of the building has not been conducted as of yet, however, the Building Inspector will work with the applicant through this process. Since this is a reimbursement program, compliance will be met prior to the disbursement of any City funds.

There are sufficient funds within the CDAP fund to approve this grant agreement. It is Staff's recommendation to approve the maximum allowed for 313 West Main Street, totaling, \$15,000.00.

If you have any questions, please contact me at (815) 355-9430.



CITY OF GENOA
 FAÇADE IMPROVEMENT PROGRAM APPLICATION

Submittal Requirements:

Only completed applications will be considered by the City Council. A complete application for the Façade Improvement Program includes:

- o Current exterior photographs of the property to be improved
- o Design Plan/Drawings of the proposed improvements completed by an engineer, architect or designer
- o Narrative/Written description of the nature of the proposed project, including preservation of significant architectural features where applicable
- o Color and material samples, if relevant
- o W9 Form (this grant is considered income by the IRS)
- o \$50 Application Fee (not reimbursable or refundable)

PROPERTY INFORMATION (building for which assistance is sought):

Business Name(Legal/DBA) Marengo Properties LLC

Address 313 W MAIN ST

Property Identification Number (PIN #) 03-19-451-017

APPLICANT INFORMATION:

Name (Print) Marengo Properties LLC

Mailing Address P.O Box 263 Phone 847-322-7221

Gilberts, IL 60136 Email Danielshimon@hotmail.com

PROPERTY OWNER INFORMATION (if different from Applicant):

Name (Print) _____

Mailing Address _____ Phone _____

_____ Email _____



DESIGNER/ENGINEER/ARCHITECT INFORMATION

Name and Company N/A

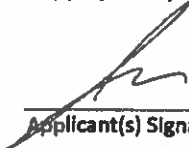
Mailing Address _____ Phone _____

_____ Email _____

PRELIMINARY COST ESTIMATE (PROVIDE A SEPARATE COST BREAKDOWN FOR APPLICATION SUBMISSION)

~~\$36,891.00~~ \$34,716

I agree to comply with the guidelines and standards of the City of Genoa Façade Improvement Program and I understand that this is a voluntary program, under which the City has the right to approve or deny any project or proposal or portions thereof.



Applicant(s) Signature

09-30-2020

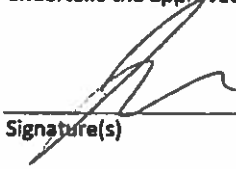
Date

Joseph Lazar

Print Name(s)

If the applicant is other than the owner, the owner must complete the following:

I certify that I am the owner of the property located at _____, and that I authorize the applicant to apply for assistance under the City of Genoa Façade Improvement Program and undertake the approved improvements.



Signature(s)

09-30-2020

Date

Print Name(s)



City of Genoa
Façade Improvement Program Agreement

THIS AGREEMENT, entered into this 6th day of October, 2020, between the City of Genoa, Illinois (hereinafter referred to as "CITY") and the following designated OWNER/LESSEE, to witness,

Owner Name: Marengo Properties LLC
 Lessee's Name: Cruisin Genoa
 Name of Business: Cruisin Genoa
 Address of Property to be Improved: 313 W MAIN ST
 Property Identification Number(s): 03-19-451-017

WITNESSETH:

WHEREAS, the CITY has established a Façade Improvement Program ("Program") for eligible buildings and applicants within the designated façade improvement area per the attached map ("Area"); and

WHEREAS, said Program is administered by the CITY and is funded from the CDAP Fund for the purposes of enhancing economic development opportunities in the City; and

WHEREAS, pursuant to the Program, the CITY has agreed to participate, subject to its sole discretion, in reimbursing OWNER/LESSEE for the cost of eligible exterior improvements to eligible buildings within the Area for of one-half (1/2) of the approved contract cost for such improvements, however, the grant shall not exceed \$15,000, as set forth herein; and

WHEREAS, the OWNER/LESSEE's property is located within the Area, and the OWNER/LESSEE desires to participate in the Program pursuant to the terms and provisions of this agreement; and

WHEREAS, the application and all related documents are made part of this Agreement;

NOW THEREFORE, in consideration of the mutual covenants and agreements obtained herein, the CITY and the OWNER/LESSEE do hereby agree as follows:

SECTION 1: The OWNER/LESSEE shall comply with the terms and conditions of the downtown Façade Improvement Program which are hereby incorporated herein. The OWNER/LESSEE hereby acknowledges receipt of the Downtown Façade Improvement Program packet. With respect to the façade improvements to the building and related eligible improvements, the CITY shall reimburse OWNER/LESSEE for the cost of improvements to the OWNER/LESSEE's property at a rate of fifty percent (50%) of such costs up to a maximum amount of \$ 30,000

The actual total reimbursement amounts per this Agreement shall not exceed \$ 15,000 for the facade and related eligible improvements. The improvement costs, which are eligible for CITY reimbursement, include all labor, materials, equipment, and other contract items necessary for the proper execution of the work as shown on the plans, design drawings, specifications, and estimates approved by the CITY. Such plans, design drawings, specifications, and estimates are attached hereto as Exhibit I.

91.00 SECTION 2: No improvement work shall be undertaken until its design has been submitted to and approved by the City Council. Following approval, the OWNER/LESSEE shall contract for the work and shall complete all such work within six (6) months from the date of such approval. The OWNER/LESSEE may request a six (6) month extension provided there is demonstrated hardship. If the project is not completed by the end of the extension, the CITY's obligation to reimburse the OWNER/LESSEE for the project is terminated.

SECTION 3: City Staff shall periodically review the progress of the contractor's work pursuant to this Agreement. Such inspections shall not replace any required permit inspections by the Building Inspectors. All work which is not in conformance with the approved plans, design drawings and specifications shall be immediately remedied by the OWNER/LESSEE and deficient or improper work shall be replaced and made to comply with the approved plans, design drawings, and specifications and terms of this Agreement.

SECTION 4: Upon completion of the improvements and upon their final inspection and approval by City Staff, the OWNER/LESSEE shall submit to the CITY a properly executed and notarized contractor statement showing the full cost of the work as well as each separate component amount due to the design professional, contractor, and each and every subcontractor involved in furnishing labor, materials, or equipment necessary to complete the improvement related work. In addition, the OWNER/LESSEE shall submit to the CITY proof of payment of the contract costs pursuant to the design professional and contractor's statement and final lien waivers from all design professionals, contractors, and subcontractors. The CITY shall, within forty-five (45) days of receipt of the design professional's and/or contractor's statement, final invoices, proof of payment, and lien waivers, issue a check to the OWNER/LESSEE as reimbursement for one-half of the approved construction cost estimate or one-half of the actual construction cost, whichever is less, subject to the limitations set forth in Section 1 hereof.

SECTION 5: If the OWNER/LESSEE or the OWNER/LESSEE's contractor fails to complete the improvement work provided for herein in conformity with the approved plans, design drawings, and specifications and the terms of this Agreement, then upon written notice being given by the Mayor to

the OWNER/LESSEE, by certified mail to the address listed above, this Agreement shall terminate and the financial obligation on the part of the CITY shall cease and become null and void.

SECTION 6: Upon completion of the improvement work pursuant to this Agreement and for a period of five (5) years thereafter, the OWNER/LESSEE shall be responsible for properly maintaining such improvements in finished form and without change or alteration thereto, as provided in this Agreement, and for the said period of five (5) years following completion of the construction thereof, the OWNER/LESSEE shall not enter into any Agreement or contract or take any steps to alter, change or remove such improvements, or the approved design thereof, nor shall the OWNER/LESSEE undertake any other changes, by contract or otherwise, to the improvements provided for in this Agreement unless such changes are first submitted to the CITY and any other additional review body designated by the Mayor, for approval. Such approval shall not be unreasonably withheld if the proposed changes do not substantially alter the original design concept of the improvements as specified in the plans, design drawings, and specifications approved pursuant to this Agreement. OWNER/LESSEE shall execute and record a restrictive covenant at the CITY's request.

SECTION 7: The CITY has the right to cash the letter of credit should the City Council determine that the terms of this grant have been violated.

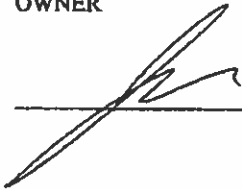
SECTION 8: The OWNER/LESSEE releases the CITY from, and covenants and agrees that the CITY shall not be liable for, and covenants and agrees to indemnify and hold harmless the CITY and its officials, officers, employees, and agents from and against, any and all losses, claims, damages, liabilities, or expenses, of every conceivable kind, character and nature whatsoever arising out of, resulting from or in any way connected with directly or indirectly with the façade improvement, including but not limited to actions arising from the Prevailing Wage Act (820 ILCS 30/0.01 et seq.). The OWNER/LESSEE further covenants and agrees to pay for or reimburse the CITY and its officials, officers, employees and agents for any and all costs, reasonable attorneys' fees, liabilities or expenses incurred in connection with investigating, defending against, or otherwise in connection with any such losses, claims, damages, liabilities, or causes of action. The CITY shall have the right to select legal counsel and to approve any settlement in connection with such losses, claims, damages, liabilities, or causes of action. The provisions of this section shall survive the completion of said façade improvement(s).

SECTION 9: Nothing herein is intended to limit, restrict or prohibit the OWNER/LESSEE from undertaking any other work in or about the subject premises which is unrelated to the façade improvement provided for in this Agreement.

SECTION 9: This Agreement shall be binding upon the City and upon the OWNER/LESSEE and successors for a period of five (5) years from and after the date of completion and approval of the façade improvement provided herein. It shall be the responsibility of the OWNER/LESSEE to inform subsequent OWNER(s)/LESSEE(s) of the provisions of this Agreement.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date first appearing above.

OWNER



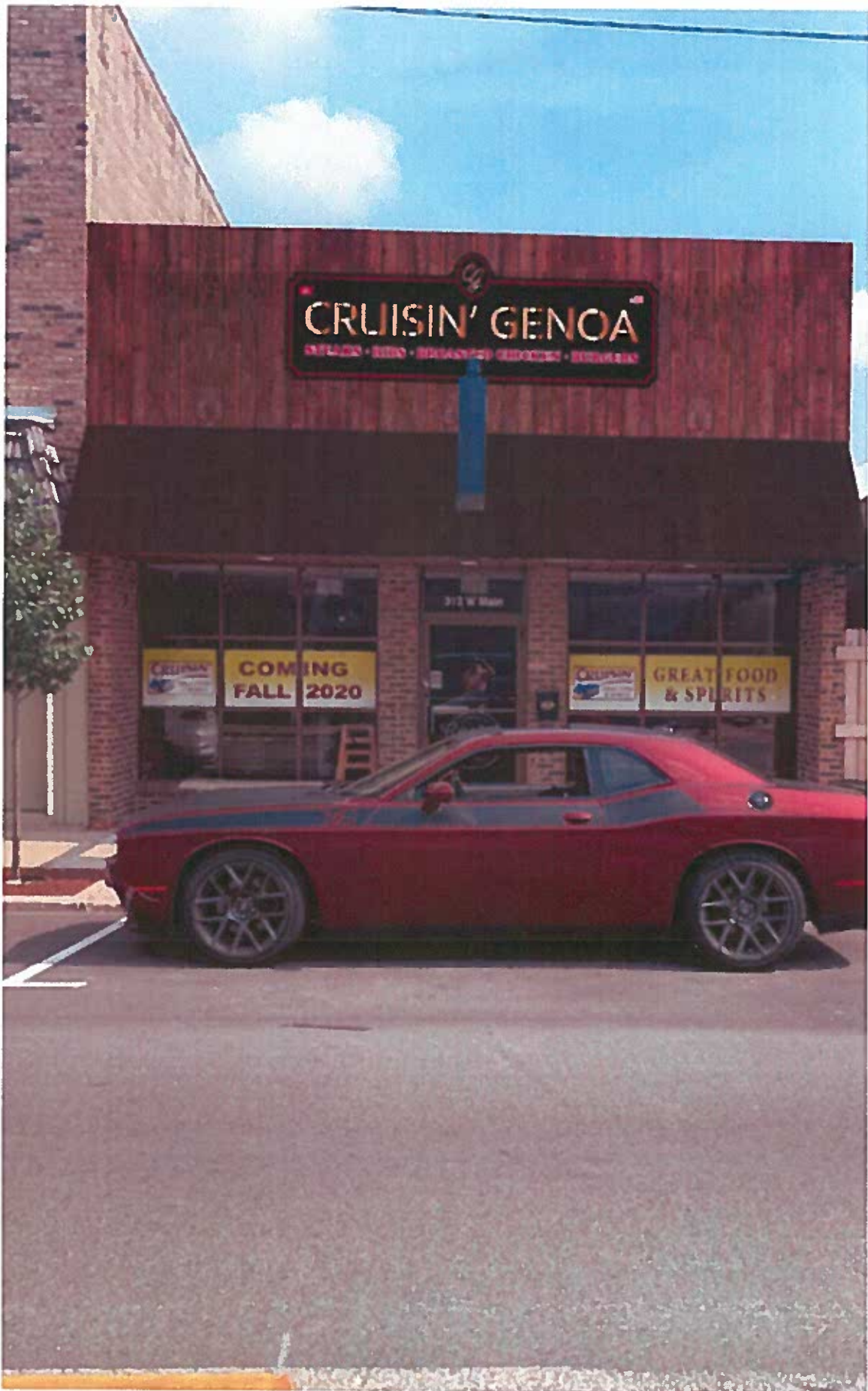
CITY OF GENOA

Mayor

LESSEE (if applicable)

ATTEST:

City Clerk



CRUISIN' GENOA

STEAKS • BIRDS • BEANS • BREADS • BEER & BOTTLES

COMING
FALL 2020

GREAT FOOD
& SPIRITS

312 W Main

Done

9 of 11



Borgardt Remodeling/Maintenance

183 Tollview Terrace Gilberts IL 60136

847.778.4177 (cell)

PROPOSAL

Customer: Joe Lazar

Date: August 27, 2020

Job Address: 313 Main St.
Genoa, IL 60135

Below are descriptions of the work proposed by Borgardt Remodeling/Maintenance:

Description:

Build 2x6 wall on roof, approx. 8ft (high) x 26 ft. (long).

Install ½" plywood on wall.

Flash wall with modified roofing.

Install 3 electric openings in wall and one on roof for sign.

Install a tongue and groove wood on face of wall, style to be determined.

Install vinyl siding on back of wall.

Install 3 lights on wall (style similar to library lights).

Tear off shake shingles on overhang.

Install metal roofing on front overhang, color to be determined.

Labor & Material: \$18,200.00

We hereby propose to furnish all material and labor to perform all work listed above. All material is guaranteed to be as specified, and the work to be performed in accordance with the drawings, codes, and specifications submitted for above work and completed in a timely workmanlike manner.

All extras will be done at an extra cost to this proposal, upon approval of customer. Price does not include permits and fees. Payment Terms: 50% Down, Balance Upon Completion.

If this proposal is acceptable, please sign in space provided below and return to above address.

I'm looking forward to working with you for these and other requirements that you may have. I can be reached directly by cell at 847-778-4177.

Sincerely,

Robert Borgardt

Robert Borgardt
Borgardt Remodeling/Maintenance

AGREED TO AND ACCEPTED:

By: _____

Date: _____



Ext. Signs Quote

Corporate Identification Solutions | 5583 N Elston Ave. | Chicago, IL 60630

P 773-783-9600 | F 773-783-9606

CUSTOMER

Cruisin Genoa

Building

QTY(1) 50" x 150.5" x 8.437" s/f alum. extrusion custom shape cabinet, painted. LED illumination, wall mount, UL, switch. .125 routed alum. face backed with white plex with vinyl decoration. countersunk screwed to frame. Qty. (1) set reverse channel letters 12" tall reading "CRUISIN GENOA", manufactured with 1.5" .050 returns, .125 aluminum faces, painted metallic gold, white LED illumination, UL, mounted to alum. face

Materials

Installation

\$7,990.00

\$2,400.00

DATE

08.25.2020

Street Sign

~~Qty(3) 26" x 48.75" clear pan poly faces, 1.5" pan depth, 2" flange, 7/8" embossing (Cruisin, underline Genoa & car), vinyl and paint decoration~~

~~\$1,676.00~~

~~\$300.00~~

ADDRESS

313 w Main Street

CITY/STATE/ZIP

Genoa IL

Freight Cost

TBD

Site Survey

\$250.00

Permit Fees

TBD

\$9,665.00

\$2,950.00

Total charges

\$12,615.00

\$1,975

\$10,640

Adjusted total

E-3 Contracting Inc
219 MARKET ST
Genoa, IL 60135 US
e3contractinc@gmail.com

Estimate

ADDRESS

Joe Lazar
313 Main St
Genoa, IL 60135

ESTIMATE # 1065

DATE 09/02/2020

EXPIRATION DATE 10/02/2020

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Painting	Paint exterior wood, Stain new exterior cedar wood 8' x 25'	1	1,300.00	1,300.00
Painting	Pressure wash exterior front windows, wash interior front windows. Bondo any holes in aluminum frame, sand surface. Paint all window frames semi-gloss black, 2 coats.	1	2,176.00	2,176.00

TOTAL

\$3,476.00

Accepted By

Accepted Date

INVOICE/ESTIMATE
09042020

WHITE DIAMOND
CUSTOMS
412 N CALIFORNIA
SYCAMORE IL
630 201 6379

JOB
CRUISINS BAR AND



[Inbox](#) Exterior Auto De...  

1950 FORD REAR
END BENCH
BENCH
CONSTRUCTED
FOR EXTERIOR USE
WITH WORKING
LIGHTS

\$1200.00



1950 FORD FRONT
END BENCH
BENCH
CONSTRUCTED
FOR EXTERIOR USE
WITH WORKING
LIGHTS

\$1200.00





THE CITY OF
GENOA

POLICE

Genoa, IL

*Robert W. Smith
Chief of Police*

Memorandum

To: Mayor and City Council

From: Chief Robert Smith

Date: September 28, 2020

Subject: Disposal of City Property

I am seeking approval from the City Council to dispose of five (5) unclaimed bicycles. The following listed bicycles were recovered on the listed dates and remain unclaimed.

- 1) Geness Mountain Bike, recovered on 8/6/2019
- 2) Schwinn Ranger 24' Bike, recovered on 5/20/19
- 3) Huffy ATB Strobe Mountain Bike, recovered on 5/12/19
- 4) ASR Mountain Bike, recovered on 10/4/19
- 5) Motiv Rockpoint Mountain Bike, recovered on 11/18/19.

The Genoa-Kingston High School Cross Country team recently expressed an interest in these bicycles. The Cross-Country team would use the bicycles as part of their training activities.

I would recommend with the approval of the City Council and Mayor to donate the five (5) listed unclaimed bicycles to the Genoa-Kingston High School Cross-Country team.

If you have any questions, please don't hesitate to get a hold of me.

CITY OF GENOA
DEKALB COUNTY, ILLINOIS

ORDINANCE NO. 2020 - _____

ADOPTED BY
THE MAYOR AND
CITY COUNCIL
OF THE
CITY OF GENOA

AN ORDINANCE AUTHORIZING THE DONATION OF ITEMS OF
PERSONAL PROPERTY OWNED BY THE CITY OF GENOA

Adopted October 6, 2020, by the Mayor and City Council of the City of Genoa
DeKalb County, Illinois, and approved and published in pamphlet form
this 6th day of October 2020.

**CITY OF GENOA
ORDINANCE NO. 2020-_____**

***AN ORDINANCE AUTHORIZING THE DONATION OF ITEMS OF
PERSONAL PROPERTY OWNED BY THE CITY OF GENOA***

BE IT ORDAINED by the Mayor and City Council of the City of Genoa, DeKalb County, Illinois, as follows:

WHEREAS, in the opinion of the corporate authorities of the City of Genoa, it is no longer necessary or useful to or for the best interest of the City of Genoa to retain the following described personal property, now owned by it:

For donation to the Genoa-Kingston School District:

1. 5 Miscellaneous Bicycles

NOW THEREFORE, be it ordained by the City Council of the City of Genoa, DeKalb County, Illinois, as follows:

SECTION ONE: Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the City Council finds that the following described personal property now owned by the City of Genoa:

For donation to the Genoa-Kingston School District:

1. 5 Miscellaneous Bicycles

Are no longer necessary or useful to the City of Genoa and the best interest of the City of Genoa will be served by their donation.

SECTION TWO: Pursuant to Section 11-76-4, the Mayor of Genoa be, and he is hereby, authorized and directed to donate the following described personal property, now owned by the City of Genoa.

For donation to the Genoa-Kingston School District:

1. 5 Miscellaneous Bicycles

This donation shall be conducted following approval of this ordinance.

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this 6th day of October 2020.

Alderman Name	Aye	Nay	Abstain	Absent
Pam Wesner				
Glennis Carroll				
Dennis Di Guido				
James Stevenson				
Courtney Winter				
Chuck Cravatta				
Jonathon Brust				
Katie Lang				
Mayor Mark Vicary				

APPROVED this 6th day of October 2020.

Mark Vicary
Mayor

ATTEST:

Kim Winker
City Clerk



To: Mayor / City Council
From: Richard Gentile
Director of Public Works
Date: September 24, 2019

Subject: Approve Sidewalks Repair Work

I am seeking a motion by the Mayor / City Council to approve Unitrim Cement & Landscaping proposal to repair City sidewalks, not to exceed \$19,351.71.

The cost for the repair work does not exceed the State's requirements to advertise for bids for those projects that exceed \$25,000.00.

The total cost for the sidewalks will be divided among the departments, based on the footage needed to make the necessary repairs to old sidewalks or utility work.

The City received two quotes from contractors to complete the work. Unitrim Cement & Landscaping had the lowest price. Therefore, Staff is recommending the City Council approve Unitrim Cement & Landscaping proposal.

Unitrim Cement & Landscaping - \$19,351.71

- \$14.37 SF – Sidewalk repairs (4-inch)
- \$15.12 SF – Sidewalk across driveway (6-inch)

Koncrete Construction - \$27,660.00

- \$20.00 SF – All sidewalk repairs

Note: Koncrete Construction did not submit a formal proposal, but indicated per email that they would charge \$20.00 SF for all sidewalk repairs.

Please see the enclosed sidewalk list.

If there are any questions, please feel free to contact me.



P.O. Box 901 – Belvidere, IL 61008-0901 – 815 544-2661, 815 544-2669 fax
www.untrimcement.net email untrimcement@gmail.com

PROPOSED CONTRACT

Proposal No. 09122001	Page: 1	of 2	Date: 9/12/2020
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Proposal Submitted to

Work To Be Performed At

Name: City of Genoa att. Janice Melton	Street:
Street:	City: State:
City: Genoa State: Il.	Date of Plans:
Telephone Number: 815-784-7131 815-501-0577 cell	Site Designer: Gary Hendrickson

I propose to come in and furnish all of the labor, material and equipment that is needed to perform the project of removing and/or replacing a total of 1,452 square feet of 4" and 6" concrete. The first location is 302 S. Sycamore St. there is 8' x 4' x 4", 32 square feet of concrete to be replaced here. 321 S. Hadsall St.-4'x4'x6" 16 square feet to be replaced. 323 S. Hadsall St.-30'x4'x4" 120 square feet to be replaced. 346 S. Hadsall St.-25'x4'x4" 100 square feet removed and replaced. 352 S. Hadsall St.-12'x8'x6" 80 square feet to be replaced. 206 N. Hadsall St.-8'x4'x4" 32 square feet to be replaced. 119 N. Hadsall St.-48'x4'x4" 192 square feet to be removed and replaced. 226 & 220 E. Main-28'x4'x6" 112 square feet to be removed and replaced. 418 E. Main St.-8'x4'x4" 32 square feet to be replaced. 228 S. Stott St.-40'x5'x4" 200 square feet to be replaced. 219 S. Stott St.-8'x8'x6" section of driveway and 10'x4'x6" of sidewalk in the driveway, a total of 104 square feet to be replaced. 323 N. State St.-4'x4'x4" 16 square feet to be replaced. 128 A. Street-8'x4'x4" 32 square feet to be replaced. 307 & 305 Forest View Dr.-8'x4'x4" 32 square feet to be replaced. 806 Walnut-32'x4'x4" 128 square feet with rebar to be removed and replaced. 1000 Persimmon-28'x4'x4" 112 square feet to be removed and replaced. 1000 Walnut-8'x4'x6" 32 square feet to remove and replace. 1101 Persimmon-4'x4'x6" 16 square feet to be removed and replaced. 1108 Joshua-16'x4'x6" 64 square feet to be removed and replaced. These are all of the locations where the concrete work is to be done. There is a total of 512 square feet of 4" concrete to be replaced. There is a total of 538 square feet of 4" concrete to be removed and replaced. There is a total of 184 square feet of 6" concrete to be replaced. There is 224 square feet of 6" concrete to be removed and replaced. This gives us a total of 1,452 square feet of concrete that needs to either be removed and replaced or just replaced. The total square footage price for 4" concrete to be replaced is \$12.37 per square foot. If we remove and replace 4" thick concrete the price is \$14.37 per square foot. The cost to replace 6" concrete is \$13.12 per square foot. The cost to remove and replace 6" concrete is \$15.12 per square foot. There is a location here that requires rebar, that is included and we will take care of it. All of the cement that we use is a six bag mix with a 4000 psi with fiber mesh. We will use expansion joint. We will dowel rod into both ends to join the sidewalk to the existing sidewalk so there will not be any bump up in the winter. We will also apply one coat of sealer applied to all of the new concrete when it is done. If you have any questions, please contact me. You will provide the ada platforms if they are needed at any of the locations. You also inquired about grinding the lip of sidewalks, my hourly rate of \$85.00 per hour would apply for the grinding. If you would like a reference, you can call Danny Anderson at 815-378-2928. He is in charge of the Belvidere Water Department maintenance.

Total \$ 19,351.71

2020 Sidewalk Repair List:

9/24/2020

Sidewalks arranged by pricing and work to be performed.

Replacement-Installing the concrete, no removal of concrete required. (12.37 s/f and 13.12 s/f for 6")

		Cost	Dept.
302 S. Sycamore St.	32 s/f	395.84	Sewer
323 S. Hadsall St.	60 s/f 5' wide	742.20	Sewer
206 N. Hadsall	32 s/f 5'	395.84	Sewer
128 A. St.	32 s/f	395.84	Sewer
219 S. Stott	104 s/f 6"	1364.48	Water
323 N. State	16 s/f	197.92	Water
307/305 Forest View Dr	32 s/f	395.84	Water
1000 Persimmon	112 s/f	1385.44	Street
Total	420 s/f	Total 5273.40	

Remove and Replace 14.37 s/f

321 S. Hadsall St.	25 s/f 5'wide	359.25	Sewer
323 S. Hadsall St.	100 s/f 5' wide	1437.00	Sewer
346 S. Hadsall St.	75 s/f 5' wide	1077.75	Street
352 S. Hadsall St.	75 s/f 5' wide	1077.75	Sewer
119 N. Hadsall	88 s/f	1264.56	Street
418 E. Main	40 s/f	574.8	Sewer
226 & 220 E. Main	112 s/f	1609.44	Street
806 Walnut	128 s/f rebar	1839.36	Street
Total	643 s/f	Total 9239.91	

Remove and Replace Driveway 6" 15.12

352 S. Hadsall St.	50 s/f 5' wide	756.00	Sewer
119 N. Hadsall	84 s/f	1270.08	Street
1000 Walnut St.	32 s/f	483.84	Street
1101 Persimmon	40 s/f	604.80	Street
1008 Joshua	64 s/f	967.68	Street
346 S. Hadsall	50 s/f 5' wide	756.00	Street
Total	320 s/f	Total 4838.40	

Street \$11,258.95
Sewer \$6,134.52
Water \$1,958.24

Grand Total \$19,351.71



To: Mayor/City Council
From: Richard Gentile
Director of Public Works

September 28, 2020

Subject: Approve Asphalt Pavement for the Canoe Launch Access Road

I am seeking a motion by the Mayor / City Council to approve Meyer Paving's proposal to install asphalt pavement for the City's canoe launch access road, not to exceed \$15,246.00.

The City budgeted \$20,000.00 this year to complete the canoe launch road that is associated with the ComEd and Openlands grant that we received in June of 2019 for \$10,000.00.

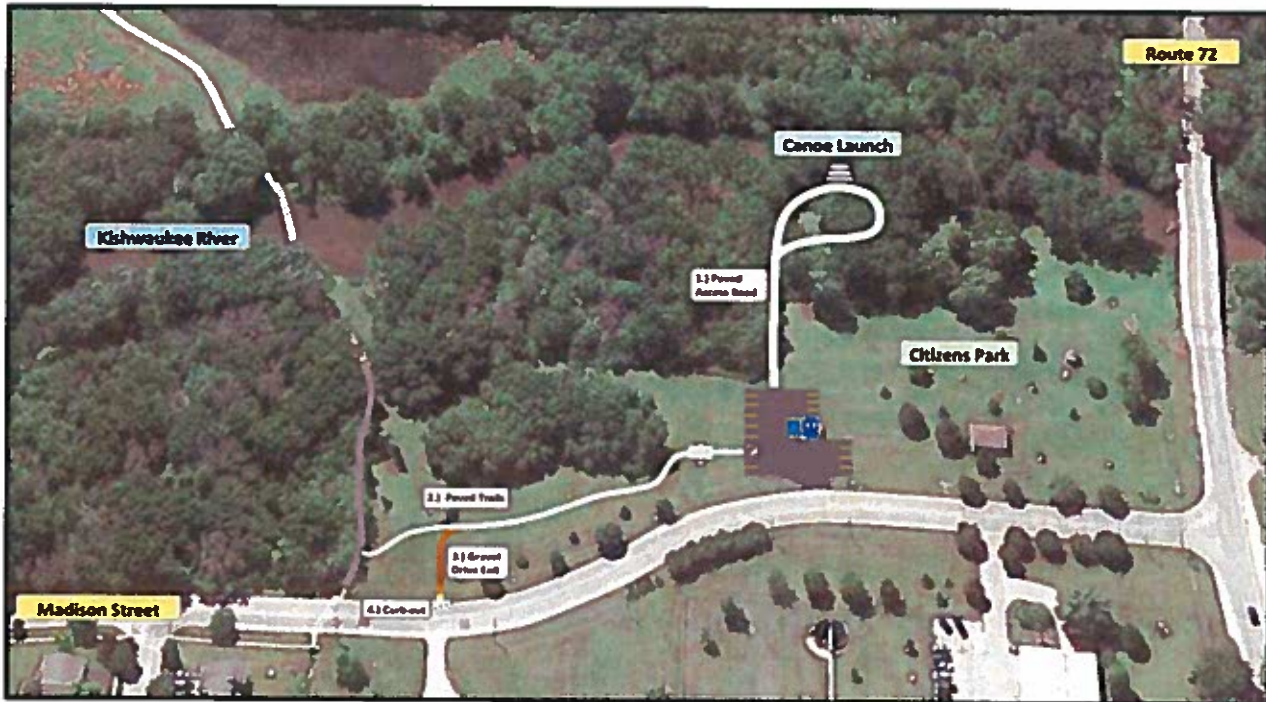
The City received two proposals for the canoe launch access road improvements. Meyer Paving, Inc. had the lowest price to complete the work.

- Meyer Paving: \$15,246.00
- Royer Asphalt Paving: \$18,541.90

Therefore, Staff is recommending the City Council approve Meyer Paving's proposal.

The deadline to complete the work and submit the final report for the grant is May 1, 2021.

The trail along Madison that connects Citizens Park/ Canoe Launch parking lot was completed last year.



If there are any questions, please feel free to contact me.

ESTABLISHED
1958



PROPOSAL

Ph: (815) 899.5550
Fax: (815) 899.5562

Full Service Asphalt Paving Contractor

50W363 IL State Rt. 64
Maple Park, IL 60151-9176

PROPOSAL SUBMITTED TO: City of Genoa	ATTN: Janice Melton	DATE: 09/18/20
STREET: 333 E. 1st Street	PHONE: 815-784-7131 & 815-501-0577 c	FAX:
CITY, STATE and ZIP CODE: Genoa, IL 60135	email: jmelton@genoa-il.com	JOB LOCATION: Citizen's Park, 101 Madison Street, Genoa, IL

CANOE LAUNCH ROAD / LAUNCH AREA
(Approx. 732 Sq. Yards)

1. Fine grade and compact the existing stone base as marked.
2. Apply tack coat to stone base.

\$950.00

1. Install hot bituminous N30 surface asphalt, 3" inches after compaction (121 tons x \$126.00).

\$15,246.00

*Owner to supply permit if required.

We Propose hereby to furnish material and labor—complete in accordance with above specifications, for the sum of:

Dollars \$ see above

Payment to be made as follows:

To be agreed upon

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Workmen's Compensation Insurance. Meyer Paving Inc. is licensed, bonded and insured.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 30 days.

GUARANTEE

Labor and Material is guaranteed 100% for one year from date of completion. No guarantee against cracks caused from growth and/or earth movement and driving over the edges of the pavement.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.

Signature X

Date of Acceptance:

SIGN AND RETURN WHITE COPY

TERMS C.O.D. UNLESS PREVIOUS ARRANGEMENTS HAVE BEEN MADE. Balances unpaid after 15 days from date of Invoice are subject to a service charge of 2% per month, or maximum allowed by law, if different, together with expenses incidental to collection, including reasonable attorney's fees.

For more information visit us at: www.meyerpaving.com

Royer Asphalt Paving

A Division of Curran Contracting Company
 2220 County Farm Road DeKalb, IL 60115
 Phone (815) 756-9394 / Fax (815) 758-0929

PROPOSAL
 90-20-0693

Awarded _____
 Prepped _____
 Paved _____
 HH X DeKalb
 SP _____
 Sub _____

BP _____
 DW _____
 PA _____
 PL _____
 RR _____
 X RW _____

Main Office: 286 Memorial Court Crystal Lake, IL 60014

PROPOSAL SUBMITTED TO: <i>City of Genoa</i>		Phone <i>(815) 784-7131</i>	DATE <i>09/24/2020</i>
STREET <i>100 Madison St.</i>		FAX	ATTN:
CITY, STATE, ZIP CODE <i>Genoa, IL 60135</i>		JOB NAME <i>Canoe Citizen's Park Canoe Launch</i>	
Engineer	Date of Plans	JOB LOCATION <i>101 Madison St. Genoa</i>	
Contact	<i>Janice Melton 815-501-0577</i>		<i>jmelton@genoa-il.com</i>

Our bid price includes the following: 6,870.5 Sf.

- Prep** Fine grade and compact existing gravel base.
Apply Tac coat to gravel base.
- Pave** Pave area with two 1.5" (compacted) N30 surface layers, as-per measurements.

 13X18=234 Sf. 12.5X13=162.5 Sf. 20X84=1,680 Sf. 17.5X60=1,050 Sf. 14X70=963 Sf. 7X8=56 Sf.

 16X40=640 Sf. 12.5X166=2,075 Sf.

Our price per ton for the work stated above is \$142.63 (130 Tons of N30 Surface) Total \$18,541.90

Notes: Drainage to be a minimum of 1.5%. Road needs to drain North and circle to drain to the outside.

Our price does not include any of the following:

- 1 Any permits, fees, or quality control testing, if-required.
- 2 Any traffic control devices. We have flagging included for our work only.
- 3 Any landscape restoration.
- 4 Any concrete paving or asphalt patching.
- 5 Any excavation or undercutting of soft areas. (Base repairs)
- 6 No specialty hours included i.e. night work, holidays, weekends, etc.
- 7 Price is based on areas and scope stated above.
- 8 Additional gravel, if-needed.
- 9 Any structure adjustments, if-needed.
- 10 Any Signage or Stripe.

Pricing is good until May 31st, 2021

Final cost to be determined by quantities measured in place. Payment for the work performed by Royer Asphalt Paving under this proposal shall be due within thirty (30) days from the date of invoice. If payment is not made within thirty (30) days of the date of invoice, a charge of one and one-half percent (1-1/2%) per month shall be assessed on the outstanding balance of the account. This Proposal is subject to the terms and conditions set forth on the reverse side. The terms and conditions shall have the same effect as if they were set forth in this paragraph.

Authorized Signature *Josh Taylor* *9/24/2020*

Josh Taylor Estimator/Superintendent

ACCEPTANCE OF PROPOSAL - The above estimate and conditions are satisfactory and are hereby accepted.
 You are authorized to do the work as required. Payment will be made as outlined above.

Signature _____ Date _____

TERMS AND CONDITIONS

1 Extras . Royer Shall not be required to perform any alterations, extras or additions in work unless Royer agrees to perform such work, agrees to the price to be paid to perform such alterations, extras or additions, and receives a signed change order which specifically refers to the Terms and Conditions set forth in this proposal.

2 Permits . Customer shall obtain all building and construction permits. Royer shall not be responsible for any permit relating to the work to be performed under this proposal.

3 Retention . There shall be no retention unless specified in writing by parties.

4 Material . All material removed by Royer from the property subject to this Proposal shall be the property of Curran.

5 Force Majeure . Royer will not be liable for any loss, damage, or delay due to transportation problems, accident, fire, strike, riots, civil or military authority, insurrection, acts of God (including weather) or any cause beyond its reasonable control.

6 Default: Attorneys' Fees . In the event of a Customer default or refusal to pay, Royer will be entitled to all expenses of collection, including attorneys fees and court costs.

7 Governing Law; Venue . This Proposal shall be governed by and construed in accordance with the laws of the State of Illinois. Customers consent to the jurisdiction of the State courts of Illinois with venue in McHenry County, Illinois for all matters associated with this Proposal.

8 Disclaimer Limitations . All work is to be completed in a workmanlike manner according to standard practices in the industry. Royer reserves the right to employ production and construction methods to better meet completed project objectives. Final in-place material specifications will be met as required by product descriptions contained in this Proposal. Other than the warranties set forth above, Royer disclaims all warranties, express or implied, with respect to the work to be performed under this Proposal. Royer shall not be liable for any damage to the work performed under this proposal caused by Customer's, or third party's, intentional or negligent conduct, including improper or faulty site-preparation work. In no event shall Royer's liability exceed the amount paid to Royer in connection with such work; nor shall Royer be responsible for any special, incidental or consequential damages. Royer shall not be liable for any errors or omissions contained in any plans or specifications of Customer or any third party. Notwithstanding any law, ordinance or regulation to the contrary, Customer agrees not to institute or maintain any action or proceeding against Royer with respect to this Proposal or the work performed or materials provided pursuant to it more than twelve (12) months after completions.



To: Mayor/City Council
From: Richard Gentile
Director of Public Works

February 27, 2018

Subject: Approve Water Meters

I am seeking a motion by the Mayor / City Council to approve the cost to purchase new water meters, not to exceed \$6,650.00

- 24 residential meters - \$4,560.00 (\$190.00 ea. w/ transponder)
- 6 residential meters w/ remote shut-off valve - \$ 1,969.50 (\$328.25 ea. w/ valve and transponder)

The six residential meters w/ remote shut-off valves will be installed for buildings that have one b-box that serves multiple tenants. This will allow Staff to shut the water off for a single dwelling unit without entering the building.

The meters w/ remote shut-off valves comes with the transponder and is a complete unit. The battery that provides power to the valve and transponder last between 10-15 years. If the battery fails, the meter valve will stay open and the transponder will display an error message.

The City's computerized drive-by meter reading equipment would be able to be used for this type of remote shut-off valve.



In some of the older apartment complexes, duplexes, and apartment units, the water meters are not located where Staff can readily access them. Also, it is often difficult to gain access to the building or dwelling unit when necessary to shut off the water for water billing reasons.

Water Meters: Account 53-42-601- Balance \$19,442.23

Note: The City is very sensitive when issuing shut-off notices and typically tries to work with the tenants to give them an opportunity to defer some of cost to a later date.

If there are any questions, please feel free to contact me.