

CITY OF GENOA
CITY COUNCIL MEETING AGENDA
JANUARY 5, 2021
7:00 P.M.

I. CALL TO ORDER & ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. GUEST SPEAKERS

IV. APPROVAL OF MINUTES FROM THE DECEMBER 15, 2020 CITY COUNCIL MEETING

V. APPROVAL OF ACCOUNTS PAYABLES

VI. ITEMS FROM INDIVIDUALS IN ATTENDANCE*

VII. OLD BUSINESS

VIII. NEW BUSINESS

A) CONSIDER AN AMENDMENT TO THE HOURS OF O LIQUOR LICENSES

- MOTION TO APPROVE AN ORDINANCE AMENDING TITLE 3, CHAPTER 3, LIQUOR CONTROL, SECTION 13 OF THE MUNICIPAL CODE OF THE CITY OF GENOA

B) CONSIDER A CONSTRUCTION STANDARDS SPECIFICATIONS AND DETAILS MANUAL

- MOTION TO APPROVE THE CITY OF GENOA CONSTRUCTION STANDARDS SPECIFICATIONS AND DETAILS MANUAL

C) CONSIDER THE DISPOSAL OF SURPLUS EQUIPMENT

- MOTION TO APPROVE AN ORDINANCE AUTHORIZING THE CITY OF GENOA, DEKALB COUNTY ILLINOIS TO DECLARE CERTAIN PROPERTY AS SURPLUS AND APPROVING THE DISPOSAL OF SAID PROPERTY

IX. DEPARTMENT REPORTS

A) ADMINISTRATION

B) FINANCE

C) PUBLIC WORKS

D) POLICE

E) MAYOR

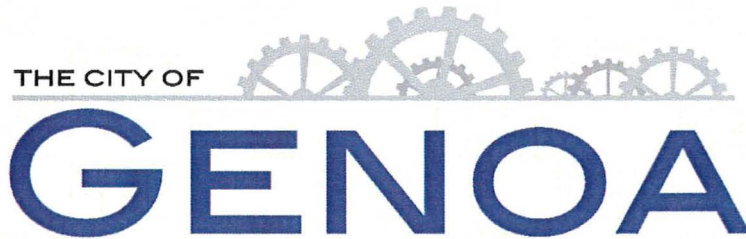
X. ANNOUNCEMENTS

XI. MOTION TO ADJOURN

*To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

		ACCOUNTS PAYABLE FOR DECEMBER 31, 2020	
	VENDOR		
1	Advanced Disposal	PW- Waste disposal services (street sweeper debris, drying bed sand)	\$ 425.63
2	APWA	PW- 2021 Membership dues	\$ 360.00
3	Baxter & Woodman	Engineering Services- Well 4 Improvements- October/November 2020	\$ 3,606.25
4	Baxter & Woodman	Engineering Services- Well 4 Pumping Equipment Rehab- Oct/Nov 2020	\$ 2,558.96
5	Blue Cross Blue Shield	Medical insurance premium - January 2021	\$ 20,276.67
6	B&I Tool	PW- Camera modification	\$ 500.00
7	Carrot-Top Industries	PW- 2 US flags, 2 Illinois flags, flag accessories	\$ 776.86
8	ComEd	Monthly utility service - November/December 2020	\$ 154.98
9	Core & Main	PW- PVC, adapters	\$ 190.69
10	DeKalb Dispatch	Monthly Dispatch Service- December 2020	\$ 9,583.33
11	DeKalb Lawn & Equipment	PW- Toro mower repairs	\$ 793.54
12	DeKalb Mechanical	PW- New sensor for boiler	\$ 995.00
13	E-Vergent	Monthly internet service for downtown speaker system- January 2021	\$ 49.95
14	Econo Signs	PW- Do Not Enter sign, caution tape	\$ 146.87
15	Frontier	Monthly utility services- December 2020/ January 2021	\$ 1,305.19
16	Grainger	PW- 16 Light bulbs,PVC socket connectors	\$ 96.92
17	Hach Company	PW- Chemicals for water quality	\$ 515.12
18	IL Office of the State Fire Marshall	Annual Boiler Certification fee (4)	\$ 200.00
19	Intoximeters	PW- Dry gas tank for breathalizer	\$ 125.00
20	Jansen Electronics	Camera system repairs	\$ 798.00
21	Joe Bero & Son	PW- Expansion tank for boiler in digester building	\$ 1,275.00
22	LarCal	PD- Lettering for K9 squad	\$ 125.00
23	Locis	2020 Tax Forms	\$ 35.00
24	MidAmerican Energy Services	Monthly utility service - November/December 2020	\$ 4,833.83
25	Mueller Systems	PW- 4 1" Water Meters	\$ 760.00
26	Nelson Fire Protection	CH-Annual sprinkler system inspection	\$ 360.00
27	Nicor	Monthly utility service - November/December 2020	\$ 2,636.05

		ACCOUNTS PAYABLE FOR DECEMBER 31, 2020	
	VENDOR		
28	Northern Safety & Industrial	PW- 20 Warning flags for snow sign postings	\$ 86.60
29	PDC Laboratories, Inc.	PW- Monthly water testing	\$ 614.00
30	PetroChoice	Unleaded & Diesel fuel- 12/11/20	\$ 1,714.78
31	Principal Life Group	Dental/Life Insurance Premium- January 2021	\$ 2,040.73
32	Quill	All- Folders, paper towels, binders, batteries, paper, coffee, tea, sugar, creamer	\$ 364.19
33	Radds Automotive	PW- Truck #132 repairs	\$ 300.00
34	RK Dixon	All- Monthly contract & copies- 12/16/20-1/15/2021	\$ 403.25
35	Rock Road Companies, Inc.	PW- 9 Tons of asphalt for street repairs	\$ 508.48
36	Scott's RV, Truck & Auto Repair	PW- Plow repairs	\$ 68.05
37	Service Concepts	Furnace repairs at old City Hall	\$ 140.00
38	State Chemical Solutions	PW- Degreaser	\$ 614.76
39	Sycamore Welding & Fabricating	PW- Stainless steel strips & hardware for walkway at WWTP per OSHA inspector	\$ 7,427.20
40	USA Bluebook	PW- Sewer camera tripod	\$ 66.12
41	Verizon	Monthly cell phone service - 11/21/20-12/20/20	\$ 1,175.58
42	Zukowski, Rogers, Flood	Legal Fees- COVID- November 2020	\$ 138.75
43	Zukowski, Rogers, Flood	Legal Fees- Misc- November 2020	\$ 138.75
44			
45	Total		\$ 69,285.08
46			
47		MANUALS FOR DECEMBER 31, 2020	
48			
49	ComEd	MFT- Monthly utility service - November/December 2020	\$ 6,878.44
50	Dynegy Energy Services	PW- Monthly utility service- November/December 2020	\$ 2,946.95
51	IEPA Bureau of Water	IL Environmental Protection Agency loan payment- Wastewater Project	\$ 41,751.29
52			
53	Total		\$ 51,576.68
54			
55	Total		\$ 120,861.76



MEMO

To: Mayor Vicary and the City Council

From: Alyssa Seguss, Administrative Director *AS*

Subject: O Liquor License Amendment- Hours

Date: December 23, 2020

Attached to this memo is an ordinance amending the serving hours for O liquor license holders within the City's Municipal Code.

A request was received by Rivers' Mexican Cantina and Grill to amend the ordinance to allow liquor to be served earlier on Sundays. Rivers' has recently started serving breakfast and would like to serve alcohol along with breakfast (i.e. mimosas). The municipal code currently states that O Liquor License holders can serve liquor from 6 A.M. Monday through Saturday but on Sundays, O liquor license holders can't begin serving liquor until 10 A.M.

The Municipal Code currently only allows the W and W-O (Winery) licenses to serve liquor at 8 AM on Sundays. Staff did look at other local liquor codes; both the City of Sycamore and the City of DeKalb require that it must be 10 AM on Sunday before liquor can be served at restaurants. Staff contacted the State of Illinois Liquor Commission and confirmed that local control is given to municipalities to define hours in which liquor can be served.

Staff does not see a disadvantage to allowing Rivers' to serve liquor at 8 A.M. rather than 10 A.M. and the advantage would be to possibly increase sales for Rivers' during the COVID-19 pandemic. If necessary, this ordinance could be amended in the future to revert the language back to allowing liquor to be served at 10 A.M. rather than 8 A.M.

If you have any questions, please contact me.

CITY OF GENOA
DEKALB COUNTY, ILLINOIS

ORDINANCE NO. 2021- ____

ADOPTED BY
THE MAYOR AND
CITY COUNCIL
OF THE
CITY OF GENOA

AN ORDINANCE AMENDING TITLE 3, CHAPTER 3, LIQUOR CONTROL,
SECTION 13 OF THE MUNICIPAL CODE OF THE CITY OF GENOA

Adopted January 5, 2021, by the Mayor and City Council of the City of Genoa
DeKalb County, Illinois, and approved and published in pamphlet form
This 5th day of January 2021.

ORDINANCE NO. 2021-_____
AN ORDINANCE AMENDING TITLE 3, CHAPTER 3, LIQUOR CONTROL, SECTION 13 OF THE MUNICIPAL CODE OF THE CITY OF GENOA

WHEREAS, the City of Genoa defines hours in which liquor can be served by the various liquor license holders; and

WHEREAS, the City has received a request to amend the serving hours for O licenses; and

NOW THEREFORE, BE IT ORDAINED the Municipal Code of the City of Genoa be amended as follows:

SECTION 1: That Title 3, Chapter 3, Section 13, A, 8 be amended to instead read:

8. Class O establishments may be open from six o'clock (6:00) AM. Saturdays to one o'clock (1:00) AM. Sundays, and from ~~ten o'clock (10:00) AM.~~ **eight o'clock (8:00) A.M.** Sundays to ten o'clock (10:00) P.M. Sundays for the sale of alcoholic liquor. Also Notwithstanding the foregoing closing hours on New Year's Eve and New Year's Day (December 31st and January 1st), it shall be lawful for any licensee, subject to his license restriction other than closing hours, to sell or offer for sale at retail alcoholic liquor until 12:00 midnight on December 31st and continuing through until 2:00 AM. on January 1st of any year, and to remain open until 12:00 (midnight) for the sale of alcoholic liquor on the Sunday before Memorial Day, the Sunday before Labor Day and the Sunday on which the professional football "Super Bowl" game is played.

SECTION 2: This ordinance shall be in full force and effect from and following its passage and approval.

Alderman Name	Aye	Nay	Abstain	Absent
Pam Wesner				
Glennis Carroll				
Dennis Di Guido				
James Stevenson				
Courtney Winter				
Chuck Cravatta				
Jonathon Brust				
Katie Lang				
Mayor Mark Vicary				

PASSED by the City Council of the City of Genoa, DeKalb County, Illinois this _____ day of _____, 2021.

Approved by me this _____ day of _____, 2021.

Mark Vicary, Mayor


(SEAL)

ATTESTED and filed in my office this _____ day of _____, 2021.

Kim Winker, City Clerk



MEMO

To: Mayor Vicary and the City Council
From: Alyssa Seguss, Administrative Director 
Subject: Construction Specifications
Date: December 31, 2020

Staff is seeking a motion from the City Council for approval of the City of Genoa's Construction Standards Specifications and Details. An electronic copy was emailed with the Council packet and a printed version will be available in the Council Chambers until the meeting on Tuesday.

These standards are necessary to be adopted by the Council in order for Staff to be able to enforce accepted construction standards. These standards may be slightly modified from time to time, such as materials required i.e. if materials used in the field change or when a certain manufacturer may not be producing product. Modifications of the manual or alternatives used will need approval from the Director of Public Works.

If you have any questions, please contact Janice Melton or I.

THE CITY OF



GENOA

MEMO

To: Mayor Vicary and the City Council

From: Alyssa Seguss, Administrative Director

Subject: Disposal of Surplus Equipment

Date: December 18, 2020

Attached to this memo is an ordinance authorizing the disposal of surplus equipment, in this case outdated or broken computers and printers. If the disposal is approved, Waste Management will kindly recycle this equipment. This equipment has already been replaced or will not be replaced; their disposal does not create a future expense known to Staff at this time.

A majority of this equipment came from the Council's office within the Council Chambers. Staff has been working on an IT Strategic Plan and one item for discussion was the outdated (and potentially unusable) technology in the Council's office. These computers were replaced with the Chromebooks several years ago and are no longer needed.

If you have any questions, please contact me.

CITY OF GENOA
DEKALB COUNTY, ILLINOIS

ORDINANCE NO. 2021 - ____

ADOPTED BY
THE MAYOR AND
CITY COUNCIL
OF THE
CITY OF GENOA

AN ORDINANCE AUTHORIZING THE CITY OF GENOA, DEKALB
COUNTY ILLINOIS TO DECLARE CERTAIN PROPERTY AS SURPLUS
AND APPROVING THE DISPOSAL OF SAID PROPERTY

Adopted January 5, 2021, by the Mayor and City Council of the City of Genoa
DeKalb County, Illinois, and approved and published in pamphlet form
This 5th day of January, 2021.

ORDINANCE NO. 2021-_____
AN ORDINANCE AUTHORIZING THE CITY OF GENOA,
DEKALB COUNTY, ILLINOIS, TO DECLARE CERTAIN CITY PROPERTY AS
SURPLUS AND APPROVING THE DISPOSAL OF SAID PROPERTY

WHEREAS, in the opinion of the corporate authorities of the City of Genoa, it is no longer necessary or useful to retain the following certain personal property, now owned by it;

NOW THEREFORE, be it ordained by the City Council of the City of Genoa, DeKalb County, Illinois, as follows:

SECTION 1: Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the City Council finds that the personal property described in Exhibit A now owned by the City of Genoa is no longer necessary or useful to the City of Genoa and the best interest of the City of Genoa will be served by its disposal.

SECTION 2: Pursuant to Section 11-76-4, the Mayor of Genoa be, and is hereby, authorized and directed to dispose of the personal property described in Exhibit A, now owned by the City of Genoa.

Alderman Name	Aye	Nay	Abstain	Absent
Pam Wesner				
Glennis Carroll				
Dennis Di Guido				
James Stevenson				
Courtney Winter				
Chuck Cravatta				
Jonathon Brust				
Katie Lang				
Mayor Mark Vicary				

PASSED by the City Council of the City of Genoa, DeKalb County, Illinois this ____ day of _____, 2021.

Approved by me this ____ day of _____, 2021.

Mark Vicary, Mayor

(SEAL)

ATTESTED and filed in my office this ____ day of _____, 2021.

Kim Winker, City Clerk

Exhibit A

1. Computer Monitor- Dell- Year: 2009 SN: CN-OK419D-6418Q-91L-6ETL
2. Computer Monitor- Dell- Year: 2009 SN: CN-OK419D-64180-91L-6RWL
3. 3 keyboards- Dell
4. 3 mouses-Dell
5. Computer Tower- Dell- Year 2009 SN:00144-352-555-685
6. Computer Tower- Dell- Year 2009 SN:00144-352-555-792
7. Computer Tower- HP- Year 2014: MXL4130CVK
8. Desktop Printer- HP- Year: 2000 SN: MY06N170XQ
9. Desktop Printer- HP - Year: 2001 SN: MX11Q1V049
10. Desktop Printer- HP – Year: 2015 SN: CN42E751Q2
11. Large printer/scanner/copier/fax machine- Lanier – Year: unknown (pre 2010) SN:CN42E751Q2