

CITY OF GENOA
CITY COUNCIL MEETING AGENDA
JANUARY 19, 2021
7:00 P.M.

- I. CALL TO ORDER & ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. GUEST SPEAKERS**
- IV. APPROVAL OF MINUTES FROM THE JANUARY 5, 2021 CITY COUNCIL MEETING**
- V. APPROVAL OF ACCOUNTS PAYABLES**
- VI. ITEMS FROM INDIVIDUALS IN ATTENDANCE***
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**
 - A) CONSIDER AN AGREEMENTS WITH DEKALB COUNTY REGARDING DISASTER MITIGATIONS AND PLANS**
 - MOTION TO APPROVE A RESOLUTION ADOPTING THE 2019 DEKALB COUNTY ALL HAZARDS MITIGATION PLAN
 - MOTION TO APPROVE A RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN COUNTY, CITIES, TOWNS, AND VILLAGES IN THE COUNTY OF DEKALB, STATE OF ILLINOIS
- IX. DEPARTMENT REPORTS**
 - A) ADMINISTRATION**
 - B) FINANCE**
 - C) PUBLIC WORKS**
 - D) POLICE**
 - E) MAYOR**
- X. ANNOUNCEMENTS**
- XI. MOTION TO ADJOURN**

*To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.

ACCOUNTS PAYABLE FOR JANUARY 15, 2021			
	VENDOR		
1	Airgas	PW- Oxygen for torch, gas for welder, monitor for confined space entry	\$ 1,781.80
2	Anderson Excavating	PW- Main break repairs- Stott & Railroad and N State & Second St	\$ 1,250.00
3	Automatic Control Services	PW- Monthly phone service for wells/towers- January 2021	\$ 120.00
4	Automatic Control Services	PW- Control panel work at Well 4	\$ 513.00
5	Benzinger Printing	2021 Calendars- 3,000	\$ 3,700.00
6	Bobcat of Rockford	PW- Pivot wedge, screw, socket head	\$ 36.46
7	Bockman's Truck & Fleet	PW- IDOT safety sticker	\$ 40.00
8	Certified Balance & Scale	PW- Cleaning and calibration of lab equipment	\$ 717.00
9	Charter	Monthly internet service - January 2021	\$ 204.98
10	Culligan	Monthly rental- January 2021	\$ 29.95
11	Curran	PW- 8 Tons of cold mix for street repairs	\$ 1,200.00
12	Econo Signs	PW- 25 No Parking signs	\$ 516.35
13	Enviro-Care Company	PW- Multirake bar screen system for WWTP- Partial Payment (See Memo)	\$ 90,301.50
14	Grainger	PW- Brass plugs	\$ 17.72
15	Have a Great Day, Inc.	City Service recognition gifts	\$ 125.00
16	Illinois Public Safety Agency	PD- Alerts service for 6 terminals - 1/1/21-6/30/21	\$ 1,008.00
17	Julie	PW-Annual fax and email transmissions for utility locates	\$ 1,038.10
18	Kasalis Mobile Maintenance	PW- Speed sensor repairs on Truck #136, repairs on Truck #129	\$ 1,049.04
19	Lakeside International	PW- Fuel gauge for Tk #136	\$ 122.43
20	Manley's Belvidere	PD- Maintenance on Squad #691	\$ 183.90
21	Marco Technologies	All- Monthly contract & copies - 10/27/20-11/26/20 & 12/27/20-1/26/21	\$ 321.94
22	Menards	PW- Screws, treated lumber, caulk	\$ 195.97
23	Napa	PW- Batteries, shop towels, cable ties, hydrofluid, diesel exhaust fluid, oil filter, oil,	\$ 677.33
24		brake cleaner, WD40	
25	PetroChoice	Unleaded and Diesel fuel- 12/30/20 & 1/7/21	\$ 3,161.92
26	Physicians Immediate Care	Covid rapid tests (7)	\$ 1,365.00
27	Quadient Postage Funding	Postage- 12/31/20	\$ 1,000.00
28	Quadient, Inc.	Quarterly postage meter maintenance fees- 2/3/21-5/2/21	\$ 189.75

		ACCOUNTS PAYABLE FOR JANUARY 15, 2021	
	VENDOR		
29	Quill	All- Binders, copy paper, laminating pouch, toner, creamer, coffee	\$ 481.37
30	Rock River Service Company	CH- Key fob repairs	\$ 360.00
31	Runnion Equipment	PW- Replacement of damaged bucket on lift truck	\$ 2,246.63
32	Tobinson's	PW- Bushings, nipples, paint, fasteners, heater, cable ties, batteries, extension cord,	\$ 544.52
33		masonry wheel, grinding wheel, spray paint, hanger nails, joist hangers,tape,	
34		cleaners, magnet, lube, bolts, nuts, washers, arbor, hole dozer	
35	Tom Baumgarten	PW- Reibursement of damaged mailbox by plow	\$ 57.76
36	WG Municipal Management LLC	Monthly Professional Services- December 2020	\$ 339.50
37			
38	Total		\$ 114,896.92
39		MANUALS FOR JANUARY 15, 2021	
40	Visa	All- Emergency vet visit (Enzo), Covid desk divider, garage door openers,	\$ 14,135.62
41		Spotify monthly service fee, conferencing monthly service fee, work shirts/pants,	
42		PD water service, waste container/wash station, OSHA respirator fit testing, fuel,	
43		lunch meeting, certification training, training class (2), seat cover, sign holder,	
44		12 disinfectant sprayers & cleaner (\$9035.40)	
45	Total		\$ 14,135.62
46		TRANSFERS FOR JANUARY 15, 2021	
47			
48	Alan Browne Chevrolet	Sales Tax Revenue Sharing- July/September 2020	\$ 18,334.72
49	Kiesler Police Supply	Weapon Loan Program	\$ 587.80
50	Waste Management	Monthly refuse service - December 2020	\$ 38,166.24
51	WG Municipal Management LLC	Monthly Professional Services- December 2020	\$ 291.00
52			
53	Total		\$ 57,379.76
54			
55	Total		\$ 186,412.30



To: Mayor/City Council
From: Richard Gentile
Director of Public Works
Date: April 16, 2020

"Approved"
4/21/20

APPROVED
Richard Gentile
5/1/20

Subject: Approve the purchase of a multirake bar screen system for the wastewater treatment plant.

Based on the complexity of the installation and the type of equipment, Staff is recommending the City Council waive the bid process and approve the purchase of a multirake bar screen system from Enviro-Care. The equipment would be installed at the City's wastewater treatment plant and will not exceed \$151,100.00.

With all the housing development that has taken place over the years, we have been experiencing an increase in rag type material (debris) at the treatment plant. The debris ends up clogging pipes, draft tubes, wrapping around augers and shafts. The debris that is not removed from the wastewater treatment process ends up in the anaerobic digester tank, which then needs to be removed by draining the tank and having it cleaned by a contractor.

The channel grinder that we use are designed to reduce the related issues and are no longer effective with the increased debris. We intended to have bar screens installed when the City started looking into a treatment plant expansion back in 2006.

Over the last 4 years, we had different companies come out to determine if they could retrofit a bar screen system that would work in the influent wet-well. The wet-well is the typical location where bar screens are installed. This location allows the debris to be removed before it gets any further into the treatment process and causes problems.

The multirake bar screen lifts the debris up from the bottom of the wet-well and conveys it to a trash container which is disposed of through Waste Management. The location of the container would be located along the wet-well and would not interfere with daily operations or building functions.

After reviewing two different types of systems, Staff determined that the multirake bar screen was the best fit for the City's wastewater treatment plant. The other system used an auger with a micro screen to remove debris. The problem with the Micro Screen design was that the discharge chute would extend and partially block the entrance doors to the digester building.

The current design loading rates at the wastewater treatment plant is 0.78 million gallons per day and the peak loading rate for the multirake bar screen is 3.0 million gallons per day, which is sized large enough to handle the next treatment plant expansion that would increase the daily flow capacity to 1.25 million gallons per day. (0.47 MGD increase)

Staff researched grant funding for this type of equipment through the IEPA and other resources and did not find any applicable grants.

The cost of the equipment and the installation would be paid from the 2020/21 fiscal year's budget. Total purchase cost and installation \$204,475. (Budgeted amount=\$215,000)


If there are any questions, please feel free to contact me.

THE CITY OF



GENOA

MEMO

To: Mayor Vicary and the City Council
From: Alyssa Seguss, Administrative Director 
Subject: Disaster Mitigation and D.C.E.S.D.A.
Date: January 13, 2021

Attached to this memo are two resolutions.

1. Approval DeKalb County All Hazards Mitigation Plan- The Hazards Mitigation plan is updated every 5 years by a consultant hired by DeKalb County. The first plan was created over 10 years ago and the updated version, which the Council is considering for adoption, was recently approved by the Illinois and Federal Emergency Management Agencies. The plan includes flood control projects, storm-warning systems, building code updates or any sustained action to reduce or eliminate risk to life and property from a hazardous event. The City was able to offer some input into the plan. By the City adopting this plan, funding for emergencies becomes available. **This plan is not included in the packet because it is over 200 pages long. An electronic copy was emailed to the Council.** Staff is recommending approval of this resolution.
2. M.O.U. Regarding the D.C.E.S.D.A.- State law requires that every incorporated city, town, and village name a liaison for or establish an Emergency Services and Disaster Agency. The City has participated in the DeKalb County Emergency Services and Disaster Agency since 2012. The D.C.E.S.D.A. would aid the City of Genoa in requesting funds from State or Federal agencies for assistance during emergencies or disasters. The City most recently approved the Memorandum of Understanding with D.C.E.S.D.A. in 2019. The attached resolution replaces the 2019 M.O.U. Staff is recommending approval of this resolution.

In summary, the mitigation plan is to reduce risk of emergencies/disasters while D.C.E.S.D.A would provide aid during emergencies/disasters.

If you have any questions regarding these resolutions, please contact me prior to the meeting so that I can insure your concerns can be addressed prior to consideration at the January 19th meeting.

CITY OF GENOA
DEKALB COUNTY, ILLINOIS

RESOLUTION NO. 2021 - ____

ADOPTED BY
THE MAYOR AND
CITY COUNCIL
OF THE
CITY OF GENOA

A RESOLUTION ADOPTING THE 2019 DEKALB COUNTY ALL HAZARDS
MITIGATION PLAN

Adopted January 19, 2021 by the Mayor and City Council of the City of Genoa,
DeKalb County, Illinois, and approved and published in pamphlet form
this 19th day of January 2021.

CITY OF GENOA
RESOLUTION NO. 2021- _____
A Resolution Adopting the 2019 DeKalb County
All Hazards Mitigation Plan

WHEREAS, the City of Genoa recognizes the threat that natural hazards pose to people and property; and

WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

WHEREAS, an adopted multi-hazard mitigation plan is required as a condition of future grant funding for mitigation projects; and

WHEREAS, the City of Genoa participated jointly in the planning process with the DeKalb County and other local units of government within DeKalb County to prepare the 2019 DeKalb County All Hazards Mitigation Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the City Council of the City of Genoa, DeKalb County, Illinois, as follow:

SECTION 1: The Mayor and City Council hereby adopts the 2019 DeKalb County All Hazards Mitigation Plan as an official plan; and

SECTION 2: The City of Genoa City Clerk will submit a copy of this resolution to the Illinois Emergency Management Agency.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Resolution shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Alderman Name	Aye	Nay	Abstain	Absent
Pam Wesner				
Glennis Carroll				
Dennis Di Guido				
James Stevenson				
Courtney Winter				
Chuck Cravatta				
Jonathon Brust				
Katie Lang				
Mayor Mark Vicary				

APPROVED:

Mayor Mark Vicary

(SEAL)

ATTEST: _____
City Clerk Kim Winker

Passed: _____

Approved: _____

Published: _____

CITY OF GENOA
DEKALB COUNTY, ILLINOIS

RESOLUTION NO. 2021 - _____

ADOPTED BY
THE MAYOR AND
CITY COUNCIL
OF THE
CITY OF GENOA

A RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM
OF UNDERSTANDING BETWEEN COUNTY, CITIES, TOWNS, AND
VILLAGES IN THE COUNTY OF DEKALB, STATE OF ILLINOIS

Adopted January 19, 2021 by the Mayor and City Council of the City of Genoa,
DeKalb County, Illinois, and approved and published in pamphlet form
This 19th day of January 2021.

CITY OF GENOA
RESOLUTION NO. 2021- _____

***A Resolution Authorizing the Execution of a Memorandum of Understanding
between County, Cities, Towns, and Villages in the County of DeKalb, State of
Illinois***

WHEREAS, the City of Genoa is required to name a liaison for or establish an Emergency Services and Disaster Agency; and

WHEREAS, DeKalb County has established the “DeKalb County Emergency Services and Disaster Agency (D.C.E.S.D.A); and

WHEREAS, the D.C.E.S.D.A. may help Genoa in the preparation of emergency plans; and

WHEREAS, the D.C.E.S.D.A. shall be responsible for coordinating emergencies and disasters in DeKalb County serving as the focal point for government to request assistance from the State or Federal agencies;

Now Therefore BE IT RESOLVED by the Mayor and City Council of the CITY OF GENOA, DeKalb County, Illinois, as follows:

SECTION 1: The Mayor is hereby authorized to execute the Memorandum of Understanding between County, Cities, Towns, and Villages in the County of DeKalb, State of Illinois.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Resolution shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Alderman Name	Aye	Nay	Abstain	Absent
Pam Wesner				
Glennis Carroll				
Dennis Di Guido				
James Stevenson				
Courtney Winter				
Chuck Cravatta				
Jonathon Brust				
Katie Lang				
Mayor Mark Vicary				

APPROVED:

Mayor Mark Vicary

(SEAL)

ATTEST: _____
City Clerk Kim Winker

Passed: _____

Approved: _____

Published: _____

APPENDIX BP-2

MEMORANDUM OF UNDERSTANDING

-between-

COUNTY, CITIES, TOWNS, AND VILLAGES

IN THE COUNTY OF DEKALB, STATE OF ILLINOIS

Each incorporated city, town, and village will be responsible for establishment of an Emergency Services and Disaster Agency, (E.S.D.A.), or naming a liaison officer in accordance with the Illinois Emergency Management Agency Act. (20ILCS 3305/1, et. Seq).

The DeKalb County Emergency Services and Disaster Agency, (D.C.E.S.D.A.), may assist any city, town, or village wherever possible in the preparation of emergency plans. D.C.E.S.D.A. shall be responsible for coordinating any emergencies and disaster in DeKalb County serving as the focal point for government to request assistance from the State or Federal Agencies.

All cities, towns, and villages may request assistance in emergency and disaster situations from DeKalb County through the D.C.E.S.D.A. when local resources have been expended.

In its role of Coordinator, D.C.E.S.D.A. may request assistance of any city, town, or village to go beyond its incorporated boundaries with personnel and equipment to assist in unincorporated areas or to other cities, towns, or villages subject to manpower availability and prior commitments.

The E.S.D.A. Coordinator shall have direct responsibility for the organization, administration, training, and operation of D.C.E.S.D.A., subject to the direction and control of the Principal Executive Officer.

This Memorandum of Understanding replaces the prior one of 2019.

Date

Chairman, DeKalb County Board

Date

Mayor/President

City/Town/Village of: _____