

CITY OF GENOA
*** CITY COUNCIL MEETING AGENDA ***
MAY 19, 2021
7:00 P.M.

- I. CALL TO ORDER & ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. GUEST SPEAKERS**
- IV. APPROVAL OF MINUTES FROM THE MAY 5, 2021 CITY COUNCIL SPECIAL MEETING**
- V. APPROVAL OF ACCOUNTS PAYABLES**
- VI. ITEMS FROM INDIVIDUALS IN ATTENDANCE***
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**

A) AUTHORIZE THE ADMINISTRATIVE DIRECTOR TO ENTER INTO A GRANT AGREEMENT WITH THE DEKALB COUNTY COMMUNITY FOUNDATION FOR THE NEW PARK IN RIVERBEND PROJECT

The City of Genoa has received a Community Needs Grant from the DeKalb County Community Foundation (DCCF) to help in the purchase of park equipment for a park in Riverbend located at 627 Stearn Drive. This lot was originally platted as a park, however, equipment was not installed by the original developer. With this grant in the amount of \$1,500 and developer contribution funds (paid through building permits for new homes in Riverbend), the equipment can now be purchased and installed later this summer. A representative of the DCCF will be attending the meeting to present a check to the Council. The motion above authorizes Staff to enter into the agreement in the packet with the DeKalb County Community Foundation binding the City to commit to non-discrimination, a grant report, publicly recognizing the DCCF for funds when the project is publicized, and also recognizing that the City will be required to return funds if they are used improperly. *City Council approval is recommended.*

B) APPOINTMENT OF BOARDS AND COMMISSIONS AS STATED IN MEMO FROM MAYOR JONATHON BRUST DATED MAY 14, 2021

- C) **AUTHORIZE THE CLOSURE AND USE OF SOUTH WASHINGTON STREET BY OPENDOOR COFFEE FROM MAIN STREET TO THE ALLEY ON SOUTH WASHINGTON STREET ON JUNE 12TH FROM 8:00 AM TO 12:00 P.M.**



OpenDoor Coffee will be hosting an event on June 12th and will need additional parking for their vendors. OpenDoor Coffee will be responsible for setting up and taking down barricades for the event. OpenDoor Coffee will be required to submit a Certificate of Insurance naming the City of Genoa as an additional insured prior to the event. The Chief of Police has considered this request and *City Council approval is recommended.*

- D) **AN ORDINANCE APPROVING A PRELIMINARY PLAT OF SUBDIVISION FOR OAK CREEK ESTATES UNIT 4 PHASE 2 AND 3**

The City of Genoa received a request for approval of a Preliminary Plat of Subdivision for Oak Creek Estates Unit 4 Phase 2 and 3. The Staff Report in this packet provides an overview of items that were considered in reviewing the request. A Plan Commission meeting was held on May 13th. During the meeting, residents of Ellwood Greens and members of the Plan Commission expressed concerns of storm water drainage that comes from the golf course and gathers within Phase 2 of the project. It was explained that Final Engineering will be reviewed when the petitioner requests a Final Plat of Subdivision and Final Planned Unit Development in the future. *The Plan Commission unanimously recommended to the City Council approval of the Final Plat of Subdivision for Oak Creek Estates Unit 4 Phase 2 and 3 with the conditions outlined in the ordinance (including that Final Engineering will need to be reviewed prior to final approval).*

- E) **AN ORDINANCE ANNEXING THE OAK CREEK ESTATES OUTLOT "A" TO THE CITY OF GENOA**
Upon reviewing the petition for the Preliminary Plat of Subdivision for Oak Creek Estates Unit 4 Phase 2 and 3, it was realized that the "Outlot A" that connects the Oak Creek Estates Subdivision's future Maple Lane and Elwood Green's Ellwood Greens Road was not annexed to the City. When annexed, this property will be zoned AG without a zoning hearing. The only function of this lot is to serve as a roadway but it makes sense to annex it as it is part of the City's Oak Creek Estates Subdivision. *City Council approval is recommended.*
- F) **ORDINANCE AMENDING AUTHORIZING THE CITY OF GENOA, DEKALB COUNTY ILLINOIS TO DECLARE CERTAIN PROPERTY AS SURPLUS AND APPROVING THE DISPOSAL OR SALE OF SAID PROPERTY**

Included as Exhibit A to this Ordinance is a list of equipment to be disposed if, given to past officials (a Chromebook and cell phone), or sold. The list of equipment to be disposed of all

contains either broken or outdated equipment/furniture ranging from 1985 corded phones to a Chromebook from 2016 that no longer functions. Many of the computers and monitors to be disposed of are due to the recent IT updates that replaced all of the computers at Public Works. The Squad to be sold has been replaced. *City Council Approval is recommended.*

G) MOTION TO AUTHORIZE THE MAYOR TO SIGN FINAL LOAN REPAYMENT AMENDMENT WITH THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY FOR THE WELL #4 AND GENOA STREET WATER MAIN PROJECTS

In the packet is a Loan Repayment Amendment from the Illinois Environmental Protection Agency. The City Council had previously approved these projects and loan with the IEPA and the work has now been completed. The Amendment is due to the \$800,000 of the total \$1,323,883.87 of the project being forgiven, leaving the City to pay \$523,883.87 over a term of 20 years at an interest rate of 1.5%. Also in the packet is the Repayment Schedule showing the City making semi-annual payments of \$15,298.93 (with the exception of the first year). These loan payments have been accounted for in the Fiscal Year 2021-2022 Annual Budget. *City Council approval is recommended.*

H) AN ORDINANCE AMENDING TITLE 8, CHAPTER 6, RATES AND CHARGES OF THE MUNICIPAL CODE OF THE CITY OF GENOA, DEKALB COUNTY, ILLINOIS

The Ordinance increases both the Inside and Outside Corporate Limits water and sewer rates by 3% which has typically been done each May and states that rates will be increased by 3% annually in May. This ordinance also increases the Capital Improvement Fee from \$3.00 to \$5.00. This ordinance does not include language to amend the Municipal Code to charge multiple unit users as previously proposed.

Effect on utility bills:

Water 3% increase = \$.10 / 1,000 gallons	Generates additional \$16,000 in revenue
Sewer 3% Increase = \$.10 / 1,000 gallons	Generates additional \$16,000 in revenue
Capital Improvement Fee Increase \$3 to \$5	Generates additional \$48,000 in revenue

Including the water and sewer rate increase plus the Capital Improvement Fee increase, the average monthly bill (calculated with a 6,000 gallon usage) would increase by \$3.50. *Due to the funds that will be needed in the upcoming Fiscal Years for capital improvements, generating additional revenue for these improvements is recommended.*

I) AN ORDINANCE AMENDING TITLE 1, CHAPTER 7, CITY CLERK, AND TITLE 2, CHAPTER 3, BOARD OF FIRE AND POLICE COMMISSIONERS, OF THE MUNICIPAL CODE OF THE CITY OF GENOA, DEKALB COUNTY, ILLINOIS

The Ordinance attached amends language in the Municipal Code pertaining to the bonds to be held for certain City Officials per State Law. The City of Genoa will pay the premiums of these bonds which are required by State Law. *City Council approval is recommended.*

J) AUTHORIZE THE PURCHASE OF WATCHGUARD VIDEO SERVER AND REDACTION SOFTWARE, BODY CAMERAS AND INTERVIEW ROOM SYSTEM FROM WATCHGUARD VIDEO, NOT TO EXCEED \$23,346.

The amount of \$25,000 was budgeted specifically for the purchase of the Watchguard System. The cost breakdown includes the following:

- Server and Redaction Software (\$14,240)
- 3 Body Cameras and Equipment (\$3,656)
- 1 Interview Room Camera Setup (\$5,450)
- Total Cost (\$23,346)

A quote from Watchguard Video is in the packet.

The Server will replace the old system bought in 2012. The Redaction Software is required to block faces and other restricted captures for requests and court purposes. The body cameras will fulfill most of the 2025 state mandate. The interview room camera set up will link squad video and body camera video for a complete case file. *City Council approval is recommended.*

K) AUTHORIZE THE MAYOR TO SIGN A MASTER CUSTOMER AGREEMENT WITH WATCHGUARD VIDEO, INC. FOR THE PURCHASE OF POLICE VIDEO HARDWARE AND SOFTWARE.

This Agreement with Watchguard Video, INC. outlines the equipment that the City is purchasing in item K and their responsibilities for products provided, installation service, maintenance, data protection and retention, and warranties. The Agreement also declares responsibilities of the City such as protecting the equipment and software by only allowing “Authorized Users” access to the equipment and agreeing to not disclose confidential information. *City Council approval is recommended.*

L) AUTHORIZE THE MAYOR TO SIGN AN EQUIPMENT PURCHASE AND SOFTWARE LICENSE ADDENDUM WITH WATCHGUARD VIDEO, INC.

This Addendum states the expectations of software and equipment purchase and delivery and warranties for the WatchGuard software. *City Council approval is recommended.*

M) AUTHORIZE THE MAYOR TO SIGN A SUBSCRIPTION SOFTWARE ADDENDUM WITH WATCHGUARD VIDEO, INC.

This Addendum states the expectations of the software subscription service purchase and subscription service delivery, access to such subscription service software, subscription service license terms, and warranties for the WatchGuard subscription software. *City Council approval is recommended.*

N) AUTHORIZE THE MAYOR TO SIGN A VIDEO AS A SERVICE ADDENDUM WITH WATCHGUARD VIDEO, INC.

This Addendum states the Body Cameras to be received under Item J, their warranty, software licenses, and warranties. *City Council approval is recommended.*

IX. CLOSED SESSION

A) FOR THE PURPOSE OF APPROVING THE MINUTES OF THE PREVIOUS CLOSED SESSION

B) FOR THE PURPOSE OF DISCUSSING THE APPOINTMENT, EMPLOYMENT, DISMISSAL, COMPENSATION, DISCIPLINE AND/OR PERFORMANCE OF SPECIFIC EMPLOYEES AS PROVIDED FOR IN 5 ILCS 120/2(C)

X. RECONVENE REGULAR SESSION

O) APPOINTMENT OF THE CITY ADMINISTRATOR, DEVELOPMENT ADMINISTRATOR, TREASURER, BUDGET OFFICER, PUBLIC WORKS DIRECTOR, CHIEF OF POLICE, CITY ATTORNEY, AND CITY ENGINEER

XI. DEPARTMENT REPORTS

- A) ADMINISTRATION**
- B) FINANCE**
- C) PUBLIC WORKS**
- D) POLICE**
- E) MAYOR**

XII. ANNOUNCEMENTS

XIII. MOTION TO ADJOURN

*To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.