

CITY OF GENOA
*** CITY COUNCIL MEETING AGENDA ***
JUNE 2, 2021
7:00 P.M.

I. CALL TO ORDER & ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. GUEST SPEAKERS

A) PAUL BOREK, DEKALB COUNTY ECONOMIC DEVELOPMENT CORPORATION

IV. APPROVAL OF MINUTES FROM THE MAY 19, 2021 CITY COUNCIL SPECIAL MEETING

V. APPROVAL OF ACCOUNTS PAYABLES

VI. ITEMS FROM INDIVIDUALS IN ATTENDANCE*

VII. OLD BUSINESS

VIII. NEW BUSINESS

A) CONSENT AGENDA BY OMNIBUS VOTE: 2021 EVENTS

- MOTION OF UNANIMOUS CONSENT OF THE CITY COUNCIL FOR USE OF AN OMNIBUS VOTE TO APPROVE THE CONSENT AGENDA.
- MOTION TO APPROVE THE CONSENT AGENDA THAT INCLUDES THE FOLLOWING ITEMS:
 - APPROVE THE USE OF CITIZENS' / CARROLL MEMORIAL PARK DURING THE KISHWAUKEE VALLEY WANDERERS' "KAYAK AND CANOE THE KISH" EVENT ON JULY 10, 2021.
 - APPROVE THE USE OF CITIZENS' / CARROLL MEMORIAL PARK DURING THE GENOA AREA CHAMBER OF COMMERCE'S "LUCHA LIBRE WRESTLING" ON SEPTEMBER 10, 2021
 - APPROVE THE USE OF CITIZENS' / CARROLL MEMORIAL PARK DURING THE KISHWAUKEE VALLEY WANDERERS' "VOLKSFEST" EVENT ON SEPTEMBER 11, 2021
 - APPROVE THE USE OF CITIZEN'S / CARROLL MEMORIAL PARK FOR THE KISHWAUKEE VALLEY WANDERERS' "FAMILY FUN FEST" EVENT ON SEPTEMBER 12, 2021
 - APPROVE A RESOLUTION AUTHORIZING A TEMPORARY ROAD CLOSURE FOR THE GENOA-KINGSTON HIGH SCHOOL HOMECOMING PARADE
The Genoa-Kingston School District would like to request to have their Homecoming Parade on Friday September 24, 2021. The parade starts at 3:30 pm and stages at the parking lot located at Railroad and Sycamore Street. The parade will go South on Sycamore, West on Main Street, North on Washington and West on Second Street. The parade will end at the Genoa Middle School. If approved, this Resolution will be sent to IDOT for approval to close Route 72 for the parade.

B) CONSIDER AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF GENOA AND THE GENOA TOWNSHIP PARK DISTRICT

This Intergovernmental Agreement with the Genoa Township Park District formalizes the transfer of 80% (previously 76%) of the Riverbend Special Service Area funds to the Genoa Township Park District. These funds that are transferred to the Genoa Township Park District are for the costs of maintaining the parks as well as providing in district rates to the residents within the Riverbend Subdivision (which is not within the Genoa Township Park District). This is not a new SSA tax. The concept of the SSA tax, which was established in 2004, was within the Riverbend Annexation Agreement and intended for the purposes above.

Earlier this year, a question regarding whose responsibility it is to replace the park equipment already installed in Riverbend arose and no formal agreement approved by both agencies was found. The Agreement in the packet outlines which parks and open space will be the responsibility of the Genoa Township Park District to maintain, repair, and eventually replace the park equipment. Three areas (K, L, and M on Exhibit A) will be the responsibility of the City of Genoa until improvements are made. Also on the Agenda for June 2nd is the purchase of park equipment for “L” in Exhibit A. In example, once the park equipment, mulch, etc., is installed, any maintenance within the property lines of this park is now the Park District’s responsibility for which SSA funds will cover any costs.

The only change from the informal agreement in place for almost 20 years is that the amount transferred to the Genoa Township Park District is 80% (\$58,770 in FY 2021-2022) of the funds, rather than 76%. After discussion, it was decided that the Park District would be responsible for repairing the equipment but would need additional funding to cover these costs. As a matter of due diligence, Staff evaluated the costs of maintaining these parks and found that the Park District is a significant cost savings for maintenance when compared to a third party (the City does not have enough Staff to do this in house). In addition to the savings for mowing, the Park District also provides in district rates to Riverbend Residents and this can be a cost savings of hundreds of dollars a year for some families. Lastly, the repair and replacement of equipment can be very costly and special service area funds will be needed in the next 5 years to replace park equipment, which will be the responsibility of the Park District to budget for.

As a matter of clarification as to how the SSA relates to property taxes, the Residents within Riverbend pay \$.06/\$100 EAV to Kingston Township Park District and \$.50/\$100 of EAV to the Riverbend SSA. Other non-Riverbend residents within the boundaries of the City of Genoa and the Genoa Township Park District pay \$.56/\$100 EAV to the Genoa Township Park District. The SSA was designed so that Riverbend Residents do not pay more on their tax bill due to being in two Park Districts as opposed to other City Residents.

City Council approval is recommended.

C) APPROVE THE PURCHASE OF PLAYGROUND EQUIPMENT FROM TEAM REIL, INC., NOT TO EXCEED \$36,691

Within the packet is a quote and a rendering of park equipment to be installed at the park located at 627 Stearn Drive in Riverbend. This equipment should have been installed by the original developer of the Riverbend subdivision in the early 2000’s. Since the subdivision is now out of litigation and the park property has been deeded to the City, the City can now complete this park using developer contribution funds (paid through building permits for each home in Riverbend). The City has coordinated with the Park District given their experience in designing parks and purchasing equipment. The Park District has had good experiences with Miracle playground

equipment and also good experiences with Team Riel, a local company. Staff applied for a DeKalb County Community Foundation Grant to help with the purchase of the park equipment and \$1,500 was received. After installation of the equipment and completion of the park, maintenance of the park and future maintenance and/or replacement of the equipment will be paid for by the Park District through Riverbend Special Service Area funds. *City Council approval is recommended.*

D) DISCUSSION REGARDING PERMITTING CRAFT AND STORAGE BARN AS A SPECIAL USE

On May 13, 2021, the Plan Commission discussed amending the Unified Development Ordinance to allow Craft and Storage Barns as a Special Use in the Suburban Residential District. Staff recommended that this Special Use have the recommendations outlined in the Staff Report within the Council packet. While the Plan Commission discussed more restrictive requirements for some time during the meeting, the entire Plan Commission agreed that they would prefer not to amend the UDO to allow Craft and Storage Barns as a Special Use. Some comments that were made include that as a Plan Commission Member and resident, they would not want to live next to a barn. There was also a discussion that the land could be better used. Staff explained that the property for which the request to allow barns originates from has sat vacant for 20 years, the Plan Commission agreed that they rather have the property remain empty then try to use it for an undesirable use. The Plan Commission is a recommending body. Staff is requesting direction from the City Council as to whether or not the City Council wishes to allow Craft and Storage Barns as a Special Use in the Suburban Residential District prior to Staff preparing an ordinance.

E) AN ORDINANCE AMENDING TITLE 2, CHAPTER 4, ECONOMIC DEVELOPMENT COMMISSION, OF THE MUNICIPAL CODE OF THE CITY OF GENOA, DEKALB COUNTY ILLINOIS

This Ordinance amends the Chapter of the Municipal Code that created the Economic Development Commission. The EDC has not met in well over a year. With reorganizing by appointing new members and reprioritizing with new goals and objectives, the hope is to create inspiration and interest in the EDC. *City Council approval is recommended.*

F) AN ORDINANCE CREATING TITLE 2, CHAPTER 9, DOWNTOWN BEAUTIFICATION COMMISSION, OF THE MUNICIPAL CODE OF THE CITY OF GENOA, DEKALB COUNTY, ILLINOIS

This ordinance creates a new Commission, the Downtown Beautification Commission. The Mayor and Staff reviewed Beautification Committees in several other municipalities and created the ordinance in the packet that aligns with the intention of the Committee. If approved, Commission members will be appointed at an upcoming meeting. *City Council approval is recommended.*

G) CONSIDER AN AMENDMENT TO THE CITY'S WATER AND SEWER WORK REIMBURSEMENT AGREEMENT

Within the packet is an amended "Water and Sewer Work Reimbursement Agreement". For a number of years, the City has loaned property owners funds for costs of repair and replacement to their water and sewer utility infrastructure. Residents pay these loans back with each utility bill over a period of 36 months. With the increase in materials, costs for repair and replacement

of this infrastructure has also gone up. For this reason, an increase in the loan amount from \$3,500 to \$4,000 is recommended. These agreements are currently approved by Finance Office Staff. Included in the amendments to the agreement is language to clarify that these agreements with residents are administratively approved, which is not clear in the current agreement. The term of the agreement has also been added to the agreement language. *City Council approval is recommended.*

IX. DEPARTMENT REPORTS

- A) ADMINISTRATION
- B) FINANCE
- C) PUBLIC WORKS
- D) POLICE
- E) MAYOR

X. ANNOUNCEMENTS

XI. MOTION TO ADJOURN

*To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.