

**CITY OF GENOA**  
**\* CITY COUNCIL MEETING AGENDA \***  
**JUNE 16, 2021**  
**7:00 P.M.**

**I. CALL TO ORDER & ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. GUEST SPEAKERS**

**IV. APPROVAL OF MINUTES FROM THE JUNE 2, 2021 CITY COUNCIL SPECIAL MEETING**

**V. APPROVAL OF ACCOUNTS PAYABLES**

**VI. ITEMS FROM INDIVIDUALS IN ATTENDANCE\***

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**A) DISCUSS REDUCING THE GENOA TOWNSHIP PARK DISTRICT FITNESS CENTER'S RENT**

The Genoa Township Park District has requested that the City of Genoa reduce the Genoa Township Park District Fitness Center's rent by 50% for the remainder of 2021 and 25% in 2022. A letter from Executive Director Paul Borek is in the packet along with financial information regarding income and expenses of the Fitness Center. The Fitness Center pays \$3,336 in rent per month. The Fitness Center currently owes \$9,552 in rent from 2020 when rent was put in forbearance. A 50% reduction for the remainder of 2021 amounts to \$10,008 and a 25% reduction in 2022 amounts to \$10,008.

**B) CONSIDER AN ECONOMIC DEVELOPMENT SERVICES AGREEMENT**

Within the packet is an agreement with Jock Sommese to work as an Economic Development Consultant for the City of Genoa. Mr. Sommese has extensive experience with small business owners, including being an entrepreneur himself. The Mayor and Staff have create a list of goals/outputs for the Consultant to work on including producing economic development data, creation of a business retention and expansion program, establishing a business leaders group, and identifying economic strengths and weaknesses. Mr. Sommese will be present at the June 16<sup>th</sup> meeting to introduce himself.

**C) CONSIDER AN AGREEMENT WITH METRONET FOR PHONE, INTERNET, AND CABLE SERVICES FOR MUNICIPAL BUILDINGS**

The agreement in the packet is with Metronet for the City of Genoa to receive phone, internet, and cable services for municipal facilities. The City of Genoa has had a number of issues with Frontier, which is the City's contracted phone provider. City phones, including the Police Department, have gone down for hours and earlier this spring, City Hall was without phones for over 3 days. In addition to the service issues, the contract in the packet would be a significant cost savings. For phone, internet and cable services combined, the City currently pays \$1,289 for Frontier and \$205 for Charter. The City has contacted Frontier and requested a quote for phone and internet services and the lowest that Frontier could bring the cost to was \$1692. The City has received a quote from Metronet per the attached agreement for \$813. The quote for

internet service with Metronet is higher than Charter, however, Metronet is quoting for 500 mb instead of 100 mb. Staff has met with Metronet on several occasions and they have toured municipal facilities as well as had one of their engineers visit. The City of Genoa is under contract with Frontier until August of this year, however, they will have some construction that they need to do prior to beginning service.

**D) CONSIDER THE PURCHASE OF A DOWNTOWN CLOCK FROM CHOMPKO L.A., NOT TO EXCEED \$12,715**

Within the packet is a quote and for a clock for the downtown. This would replace the electronic sign in the downtown. The electronic sign has been broken for some time and the software to post messages is no longer compatible with Staff’s computers. The clock in the packet is a more classic and timeless option. Public Works will likely install the clock with the electrical work done by an electrician.

**E) DISCUSS THE DRAFT KINGSTON SEWER AGREEMENT**

The City and the Village of Kingston have been negotiating a new Kingston Sewer Agreement since January 2021. Genoa and Kingston signed a 40 year Sewer Treatment Agreement in 1978. This Agreement was extended an additional 3 years and expired earlier this month. One concern from the 1978 agreement that needed to be addressed with this new agreement is Kingston’s usage. They are allotted 1,000 population equivalents (P.E.’s) per day, which is sometimes exceeded month to month. Genoa has asked Kingston to install an electronic meter so that Genoa can read the flow daily instead of on a month-to-month basis, which they have agreed to. A 10% penalty will be charged on days the flow exceeds 1,000 P.E.’s. During negotiations, the City has also discussed with Kingston rates and fees that the Village pays. Under the 1978 agreement, Kingston pays 76% of the rate because they maintain their own collection system and Genoa only provides treatment. Currently, Kingston pays 76% of the in-city limits rate. Kingston also pays one single \$5 capital fee and one single user charge for the entire Village because they only have one meter read by Genoa. For 2020, Kingston was billed a total of \$80,603. In the draft agreements, Genoa has asked Kingston to pay 76% of the out of city limits rate (1.5 x the in-city limits rate) and a capital fee and user fee per unit, rather than per meter, which they have not agreed to. These cost differences are outlined below. Staff is looking for direction on how to proceed with Kingston.

	76% of 150% (Out of City Rate)	76% of 125%	100% of 150%
W/1 Capital Fee and 1 User Fee	\$119,248	\$97,846	\$157,040
W/Capital and User Fee/Unit (328 Units)	\$186,894	\$157,907	\$243,392

- IX. DEPARTMENT REPORTS**
- A) ADMINISTRATION
  - B) FINANCE
  - C) PUBLIC WORKS
  - D) POLICE
  - E) MAYOR

**X. ANNOUNCEMENTS**

**XI. MOTION TO ADJOURN**

\*To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.