

CITY OF GENOA
*** CITY COUNCIL MEETING AGENDA ***
JULY 7, 2021
7:00 P.M.

I. CALL TO ORDER & ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. GUEST SPEAKERS

IV. APPROVAL OF MINUTES FROM THE JUNE 16, 2021 CITY COUNCIL MEETING

V. APPROVAL OF ACCOUNTS PAYABLES

VI. ITEMS FROM INDIVIDUALS IN ATTENDANCE*

VII. OLD BUSINESS

VIII. NEW BUSINESS

A) APPOINTMENT OF ROB LANGE TO THE ECONOMIC DEVELOPMENT COMMISSION

B) APPROVE THE USE OF THE MUNICIPAL PARKING LOT BY PRAIRIE STATE WINERY ON AUGUST 20, 2021 FROM 12 PM – 7 PM

Prairie State Winery would like to use the Municipal Parking Lot from 12 pm to 7 pm on August 20th to host an “appreciation BBQ” for their wine club members. The Winery is aware that South Genoa Street (where the entrance to the parking lot is located) may be undergoing construction at this time; the Winery doesn’t necessarily need to park cars in the parking lot. The Winery intends to have music in the parking lot along with barbecuing and their slushie machine available. The Winery will be roping off the area and only allowing one entrance where wrist bands and guest check-in will be required. Wine members will be picking up their wine subscription which may be opened at the event and the slushie machine will be available but the Winery doesn’t intend to serve additional wine.

C) DISCUSS REDUCING THE GENOA TOWNSHIP PARK DISTRICT FITNESS CENTER’S RENT

The Genoa Township Park District has requested that the City of Genoa reduce the Genoa Township Park District Fitness Center’s rent by 50% for the remainder of 2021 and 25% in 2022. Financial information regarding income and expenses of the Fitness Center is in the packet. The Fitness Center pays \$3,336 in rent per month. The Fitness Center currently owes \$9,552 in rent from 2020 when rent was put in forbearance. A 50% reduction for the remainder of 2021 (beginning with the July rent) amounts to \$10,008 and a 25% reduction in 2022 amounts to \$10,008.

D) APPROVE AN ORDINANCE CREATING TITLE 1, CHAPTER 18, DEPUTY MAYOR, OF THE MUNICIPAL CODE OF THE CITY OF GENOA, DEKALB COUNTY, ILLINOIS

Mayor Brust and Staff have drafted the ordinance within the packet to amend the Municipal Code to create the position of Deputy Mayor. The Deputy Mayor, among other tasks delegated by the Mayor, would conduct City Council and Committee of the Whole meetings in the Mayor’s absence, attend public engagements as representative of the City at the request of the Mayor, and attend Board and Commission meetings as assigned by the Mayor.

E) APPROVE THE APPOINTMENT OF ALDERMAN CHUCK CRAVATTA AS DEPUTY MAYOR OF THE CITY OF GENOA

F) APPROVE AN ORDINANCE PROVIDING FOR A MAYOR PRO TEM FOR THE CITY OF GENOA

State law authorizes the City of Genoa to designate a Mayor Pro Tem. Alderman James Stevenson has served as the Mayor Pro Tem since 2013. This Ordinance would designate Alderman James Stevenson as the Mayor Pro Tem, who would act in his official capacity in the absence of the Mayor and Deputy Mayor.

G) APPROVE AN IDOT RESOLUTION ALLOWING MOTOR FUEL TAX FUNDS TO BE APPROPRIATED TO THE CITY OF GENOA FOR STREET LIGHTING AND THE PURCHASE OF ROAD SALT, NOT TO EXCEED \$95,000.

The Illinois Department of Transportation requires that the City approve and file annually a Resolution for street maintenance that will be paid for using Motor Fuel Tax (MFT) funds. In Fiscal Year 2021-2022, street maintenance costs to be paid for using MFT funds include the purchase of \$15,000 of road salt and also the electricity cost for street lighting which is estimated at \$80,000.

H) APPROVE AN AGREEMENT WITH SERVICE CONCEPTS FOR A MECHANICAL MAINTENANCE AGREEMENT AT THE MUNICIPAL BUILDING, NOT TO EXCEED \$5,480.

The City of Genoa has contracted with Service Concepts for (HVAC) maintenance services for a number of years. This quote does not include call-outs when a repair is needed but is the same as services that have been provided previously. The contract presented by Service Concepts would be effective until August of 2022.

I) APPROVE AN AGREEMENT WITH SERVICE CONCEPTS FOR A MECHANICAL MAINTENANCE AT THE PUBLIC WORKS BUILDING, NOT TO EXCEED \$2,940.

This contract includes the same maintenance services that have been provided previously by Service Concepts, however, the Public Works Director removed methane boiler from the maintenance agreement because it is not being used at this time. This represents a cost savings of \$945. This contract would be effective until August of 2022.

J) APPROVE AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2020 AND ENDING APRIL 30, 2021 FOR THE CITY OF GENOA, DEKALB COUNTY, ILLINOIS

After each budget year, the City is required to amend the budget when the expenditures in a fund exceed the amount budgeted in that fund. For Fiscal Year 2020-2021, the Bond Capital Fund as well as the Garbage Fund require amendments. There was not a revenue budgeted for the Bond Capital Fund and of course there was not an expenditure included in the budget either. The Garbage Fund also requires an amendment to the expenditures, as the actual expenditures were \$2,260 over budget. The Garbage Fund is typically amended each year as it is difficult to estimate the number of new homes that will receive service as well as those homes that were vacant and are now occupied.

K) APPROVE AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE TO ALLOW CRAFT AND STORAGE BARN AS A SPECIAL USE IN THE SUBURBAN RESIDENTIAL ZONING DISTRICT.

A public hearing to consider Craft and Storage Barns was held on May 13th. The Plan Commission discussed more restrictive regulations than what was originally proposed by Staff, however, the Plan Commission ultimately indicated that they do not wish to amend the Unified Development Ordinance to allow Craft and Storage Barns. Staff incorporated feedback from the Plan Commission in the draft ordinance to be considered by the City Council. Some feedback incorporated includes 50' side and rear setbacks, requiring a driveway, and adding to the definition of commercial uses that are not allowed. If approved by the Council, the residents interested would need to file a petition for annexation and a plat of resubdivision to combine their two lots to equate to 6 acres and meet the 5 acre minimum requirement. They would also apply for a special use permit, which would be considered by the Plan Commission to which they would provide a recommendation to the Council. Dependent on the petitioner, this could occur in September.

L) APPROVE AN AMENDED AGREEMENT WITH METRONET FOR PHONE, INTERNET, AND CABLE SERVICES FOR MUNICIPAL BUILDINGS

At the most recent City Council meeting, the Council approved an agreement with Metronet for services amounting to \$813. Metronet contacted the City shortly after explaining that a few phone numbers were left off this agreement and the price would need to be changed accordingly. These phone numbers belong to alarms and other lines that will now be cancelled. The new total for services is \$1,018. With this in mind, while this isn't as large of a cost savings as was previously stated, Staff is hopeful to receive better service from Metronet, however, hiccups are anticipated with the transition. There has also been an addendum added to the agreement that if there are chronic issues with Metronet, the City can cancel the agreement. Based on Metronet's definitions of chronic issues that would allow the City to end the City's contract, there have been "chronic" issues with Frontier in the past. The City currently pays \$1,494 for Frontier and Charter services combined.

IX. DEPARTMENT REPORTS

- A) ADMINISTRATION
- B) FINANCE
- C) PUBLIC WORKS
- D) POLICE
- E) MAYOR

X. ANNOUNCEMENTS

XI. MOTION TO ADJOURN

*To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.