

CITY OF GENOA  
City Hall  
City Council Meeting Minutes  
October 6, 2021  
7:00 P.M.

Mayor Pro Temp Stevenson called the meeting of the City Council to order at 7:03 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Holcomb and Lang were present. Alderman Winter, Cravatta and Lang were absent. Quorum present.

Mayor Pro Temp Stevenson made a motion for Alderman Winter to be present through remote. Alderman Wesner made the motion seconded by Alderman Holcomb. Voice vote was taken. All voted yes. Motion carried.

Mayor Pro Temp Stevenson led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Freund to accept the minutes of the September 22, 2021 Special City Council meeting and the September 28, 2021 Special City Council Meeting seconded by Alderman Wesner. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the account's payables for June 15, 2021, in the amount of \$169,868.56, seconded by Alderman Pulley. Alderman Stevenson inquired about the line item for the upgrade of interview room booking system; Police Chief Smith stated that it was for a Watch Guard System for a new camera system for the booking room, currently the officers are having to either use a cell phone or a camera that is not always reliable. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter and Holcomb voted yes. Motion carried.

**ITEMS FROM INDIVIDUALS IN ATTENDANCE** – None

**OLD BUSINESS** - None

**NEW BUSINESS**

**APPROVE THE CLOSURE OF SOUTH WASHINGTON STREET FROM THE ALLEY TO MAIN STREET FOR AN OPENDOOR COFFEE EVENT ON NOVEMBER 20, 2021:**

Motion made by Alderman Wesner to approve the closure of South Washington Street from the alley to Main Street for an OpenDoor Coffee event on November 20, 2021 during a Christmas Market event. The event would take place on the closed street, which would not directly block any other businesses or residences, seconded by Alderman Holcomb. Stephanie Bradac was present and informed the council that there will be an assortment of vendors, live music, coffee, Santa Claus and other events that day. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter and Holcomb voted yes. Motion carried.

**WAIVE THE BID PROCESS AND APPROVE THE PURCHASE AND INSTALLATION OF THE EAST PRIMARY CLARIFIER CROSS COLLECTOR DRIVE ASSEMBLY BY DPS EQUIPMENT SERVICE, INC NOT TO EXCEED \$66,500:**

Motion made by Alderman Pulley to waive the bid process and approve the purchase and installation of the east primary clarifier cross collector drive, last year the West Clarifier was purchased and installed by DPS, which was the low bid last year. Staff is requesting that the bid process be waived due to difficulty of obtaining bids and the specialty service to be offered, which also leads to limited bidders. This item was budgeted, however, is \$13,000 over the budgeted amount due to material increases, seconded by Alderman Wesner. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

**DEPARTMENT REPORTS**

**Administrative Report** – City Administrator, Alyssa Seguss reported that there has been great progress of the 2021 property maintenance issues that have been closed; however, there is still quite a few on the list. The city has submitted the safe route for school grant that if approved should cover 80% of funding for sidewalks on Watson, Reed, Cooper Court, South Brown and Central Ave, should find out if it's approved in the Spring and construction will start in 2023. The city has received the new clock for downtown today and public works will put it up as weather and time permits. Derby Estates will soon have Metronet fiber installed as this was not part of the original agreement due to the return on investment from Metronet, however, there is enough homes and complaints that Metronet has agreed to install at Derby Estates. Alderman Stevenson asked if there were any other subdivisions that do not have Metronet, Alyssa stated that Oak Creek Unit 4 is the only remaining subdivision that does not have it and Metronet is going to look into possibly installing there as well.

**Finance Report** – No report

**Public Works** – Public Works Director, Janice Melton stated that there is a snow and ice control plan available for the 2021 season. The structural engineer has assessed the pedestrian bridge which has been de-rated and Janice has made suggestions from reading the report from the engineer that she has passed along to council members.

**Police Department** – Chief Smith reported on a few of the property maintenance issues being taken care of with either tickets, court dates or lien of property. Speed trailer has been moved and placed by the sewer treatment plant as there has been complaints of garbage trucks speeding, however, there does not appear to be any garbage trucks speeding, it seems to be a lot of cars however. The camera is not the greatest quality and in the near future would like to upgrade the trailer. As of now the city pays approximately \$1500 a year for maintenance and upkeep of the trailer. The city has also looked into the signs with the electronic speed.

**Mayor's Report** – No report

**ANNOUNCEMENTS** – Mayor Pro Temp Stevenson thanked Alderman Pulley and everyone involved with Harvest Fest which was a big hit within the community.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:22 p.m.