



**Top of Foundation Certificate**  
Post forming, Pre-pour

**This Certificate is to be completed and returned with the Spot Survey.**

This Certificate relates to Lot \_\_\_\_\_ of \_\_\_\_\_

Subdivision, also known as (street address) \_\_\_\_\_.

I, \_\_\_\_\_, Owner or principal of the firm listed below hereby certify that the foundation on the lot listed above is not below or does not exceed six (6) inches above the minimum foundation elevation shown on the approved drainage plan for this subdivision and the foundation setback zoning requirements are met. **A stop work order will be issued if a Top of Foundation Certificate is not received prior to framing.**

**Approved Foundation Elevation:** \_\_\_\_\_

**As-Built Foundation Elevation:** \_\_\_\_\_

**Approved Setback Requirement:**

**Front:** \_\_\_\_\_  
**Side:** \_\_\_\_\_  
**Side:** \_\_\_\_\_  
**Rear:** \_\_\_\_\_

**Colored Seal:**

**As-Built Setbacks:**

**Front:** \_\_\_\_\_  
**Side:** \_\_\_\_\_  
**Side:** \_\_\_\_\_  
**Rear:** \_\_\_\_\_

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted:

\_\_\_\_\_

\_\_\_\_\_

Director of Public Works

Date

\_\_\_\_\_

\_\_\_\_\_

Building Inspector

Date