

CITY OF GENOA
CITY COUNCIL MEETING AGENDA
OCTOBER 19, 2022
7:00 P.M.
City Council Chambers
333 East First Street

I. CALL TO ORDER & ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. GUEST SPEAKERS

IV. APPROVAL OF MINUTES FROM THE OCTOBER 5, 2022 CITY COUNCIL MEETING

V. APPROVAL OF ACCOUNTS PAYABLES

VI. ITEMS FROM INDIVIDUALS IN ATTENDANCE*

VII. OLD BUSINESS

VIII. NEW BUSINESS

A) PRESENTATION OF THE CITY OF GENOA FISCAL YEAR 2021-2022 AUDIT REPORT BY SIKICH
Sikich's Auditor's Communication to the City Council is available in the packet. Sikich will present their findings at the City Council meeting.

B) ACCEPT THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED APRIL 30, 2022
Each year, the City's financials and accounting controls are reviewed by an independent auditor, Sikich. The City's financial statements are presented as an Annual Comprehensive Financial Report (ACFR). In this format, the basic financial statements, statements of net position and budget-to-actual statements are provided with additional information about the City in the introductory section and a statistical section toward the end of the document to show a historical comparison. The City of Genoa will be submitting the ACFR to the Government Finance Officers Association (GFOA) in order to be considered for the Certificate of Achievement for Excellence in Financial Reporting. The City of Genoa has received the Certificate with the past 16 ACFRs submitted and believes the Audit once again conforms with the GFOA's award standards. The Management's Discussion and Analysis (MD&A) is available in the ACFR and the ACFR will be posted on the City's website, once the ACFR is accepted by the Council. The MD&A is designed to provide a narrative overview and analysis of the City's financial activities for the past fiscal year. The MD&A focusses on significant financial issues as well as changes in the City's financial position.

C) AUTHORIZE THE USE OF THE MUNICIPAL PARKING SPACES ON BOTH SIDES OF ROUTE 72 FROM MONROE STREET TO SYCAMORE STREET, PARKING SPACES ON THE EAST SIDE OF MONROE STREET, AND THE MUNICIPAL PARKING LOT FOR CRUISIN' FROM 8 AM TO 3 PM FOR A CAR SHOW ON OCTOBER 30, 2022.

D) APPROVE THE REPAIR OF THE DIGESTER BUILDING ROOF BY ENECON USA, INC, NOT TO EXCEED \$22,680.

Currently, the roof of the digester building needs repairs and is allowing methane gas to escape the building. If the roof was repaired, the building would allow the recycling of methane into the methane boiler to provide heat to the digester tank and reduce the amount of natural gas used to “digest” the sludge at the wastewater treatment plant. The Wastewater Treatment Plant’s natural gas bills are approximately \$650 per month. While this wont be a 100% savings on that bill, it will surely help soften the increasing costs of natural gas moving forward.

E) APPROVAL OF THE 2023 MEETINGS CALENDAR

F) APPROVAL OF THE 2023 CITY HALL CLOSINGS

G) WAIVE THE BID PROCESS AND APPROVE ROYER ASPHALT PAVING TO COMPLETE VARIOUS ASPHALT PATCHING, NOT TO EXCEED \$39,490

Two quotes, a memo, and addresses for street patching are included in the packet.

H) APPROVAL OF THE DRAFT PERSONNEL POLICY

Included in the packet is a draft of the City’s Personnel Policy. City Attorney Kelly Cahill has reviewed the Policy, making necessary legal updates and clarifications for some inconsistencies found within the manual.

I) APPROVE AN ORDINANCE DELETING TITLE 1, CHAPTER 17, SECTION 7 OF THE CITY CODE OF THE CITY OF GENOA

This Ordinance removes the City’s Sexual Harassment Policy from the Municipal Code as it has now been included in the City’s Personnel Policy to be considered in item H.

J) APPROVE A CITY OF GENOA PURCHASING POLICY

With the Personnel Policy revisions include in item H, the Purchasing Policy was removed from the Personnel Policy and instead made a separate standalone document. The Policy is consistent with the City’s policy in the past and has been reviewed and discussed by the Finance Advisory Committee that recommended adoption of the Purchasing Policy.

K) APPROVE AN ORDINANCE AUTHORIZING THE CITY OF GENOA, DEKALB COUNTY ILLINOIS TO DECLARE CERTAIN PROPERTY AS SURPLUS AND APPROVING THE DISPOSAL OR SALE OF SAID PROPERTY

Attached to this ordinance is a list of electronics, most of it which have reached an age that the item is no longer usable, or it is broken. There is also a list of equipment from the Public Works Department that still has some life remaining and can be auctioned off. City Staff places electronic equipment in storage and once or twice a year presents an ordinance to the Council to dispose of the equipment. Flood Brothers will likely pick up the electronic equipment for recycling. Public Works can provide an update of the auctioned off equipment following the auction.

IX. DEPARTMENT REPORTS

- A) FINANCE
- B) PUBLIC WORKS
- C) POLICE
- D) ADMINISTRATION
- E) MAYOR

X. ANNOUNCEMENTS

XI. MOTION TO ADJOURN

*To respect the agenda and flow of the meeting, the Mayor may limit audience participation to 5 minutes per speaker and/or a total of 30 minutes for this portion of the agenda.