

**CITY OF GENOA
CITY COUNCIL
MEETING AGENDA
MARCH 20, 2024 7 P.M.
City Council Chambers
333 East First Street Genoa, IL**

I. CALL TO ORDER & ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. GUEST SPEAKERS

A. RECOGNITION OF DANNY GALLAGHER

IV. PUBLIC COMMENT

V. OLD BUSINESS

VI. CONSENT AGENDA

A. MOTION TO APPROVE THE CONSENT AGENDA THAT INCLUDES THE FOLLOWING ITEMS:

1. THE MINUTES FROM THE MARCH 6, 2024 CITY COUNCIL MEETING

2. THE MINTES FROM THE MARCH 6, 2024 PUBLIC HEARING

3. THE ACCOUNTS PAYABLES DATED MARCH 15, 2024

4. CONTRACT PURCHASE OF ROAD SALT

Each year, the City preorders road salt to use during the winter months. This document authorizes the Director of Public Works to purchase road salt through a joint purchase cooperative with the State of Illinois. In 2024, the City will purchase 200 tons of road salt, an estimate of what will be needed based on the current inventory and the amount needed on average. The amount will be based on the state bid, however, the City budgets \$20,000 per year to be spent on road salt.

5. APPROVE THE PURCHASE OF A BLOCK OF 100 HOURS FROM NETCOM 2000, INC., NOT TO EXCEED \$10,000

The City has received IT services from an IT company, NetComm 2000, Inc. for a number of years. The City purchases blocks of time from this firm as opposed to being billed on an hourly basis to reduce costs. In order to continue to receive these services, the City needs to purchase an additional block of time. The City last purchased 100 hours in June of 2023 and the work done under the block of time purchased is included in the packet.

6. APPROVE AN INTERGOVERNMENTAL AGREEMENT FOR SCHOOL CROSSING GUARDS BETWEEN THE CITY OF GENOA AND THE GENOA-KINGSTON CUSD #424

The City of Genoa's Police Department has provided crossing guards in partnership with the School District for a number of years. The current IGA is set to expire in July of this year. School District and City staff negotiated the agreement within the packet. This agreement includes increasing the contribution from the School District for the Crossing

Guards from 60% (current contract) to 75% over three years. The School Board has approved the terms of the agreement set to begin July 1, 2024.

7. APPROVE A SIDE LETTER OF UNDERSTANDING BETWEEN THE CITY OF GENOA AND GENOA-KINGSTON SCHOOL DISTRICT

This side letter extends the terms of the current School Resource Officer Agreement until September 6, 2024 and assigns Chief Robert Smith as the SRO.

8. APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF GENOA AND THE GENOA-KINGSTON SCHOOL DISTRICT FOR A SCHOOL RESOURCE OFFICER PROGRAM

The City and Genoa-Kingston School District have partnered for a number of years to station a School Resource Officer in the Schools. Under the terms of the Side Letter above, the current M.O.U. will expire September 6, 2024. Within the packet is a Memorandum of Understanding with a term that begins September 9, 2024 and ends August 1, 2028. The changes to the current contract were minimal, with the exception of increasing the SRO's hours from 10 to 20 hours to 15 to 25 hours. The School Board has approved this Memorandum of Understanding.

9. APPROVE A SIDE LETTER OF UNDERSTANDING BETWEEN THE CITY OF GENOA AND GENOA-KINGSTON SCHOOL DISTRICT

This side letter assigns (the then) Part-Time Officer Chief Robert Smith as the SRO beginning September 9, 2024.

VII. NEW BUSINESS

A. APPROVE AN ORDINANCE APPROVING AN AMENDMENT TO A PRELIMINARY AND FINAL PLANNED UNIT DEVELOPMENT AND A SPECIAL USE PERMIT FOR OUTDOOR SEATING AND AN ELECTRONIC SIGN AT 705 EAST MAIN STREET

Within the packet is a Project Review Report with outlines a request from Marengo Properties, LLC to amend the Preliminary and Final Planned Unit Development for 705 East Main Street to allow an outdoor seating area and an electronic sign, both of which also require a Special Use Permit. The Project Review Report further outlines requirements of the Unified Development Ordinance and items for the Plan Commission to consider due to the development's proximity to residential zoning.

The Plan Commission held a Public Hearing at the March 14, 2024 Plan Commission meeting. During that time, several residents in close proximity to the development came to voice concerns regarding sound (primarily from a kitchen exhaust fan) and lighting emanating from the Development. The petitioner was present at the meeting as well as the Building Inspector and both will continue to look into these issues to address concerns of the neighbors.

After deliberation, the Plan Commission unanimously recommended to the City Council approval of the Preliminary and Final Planned Unit Amendment as well as the Special Use Permit for outdoor seating and an electronic sign. There are several conditions within the ordinance for the Council's consideration relating to lighting and noise to reflect the City's Unified Development Ordinance and address concerns of those that attended the Public Hearing.

B. APPROVE THE PURCHASE OF BENCHES, TRASH CANS, AND PLANTERS FOR THE DOWNTOWN STREETScape PROJECT, NOT TO EXCEED \$35,000

See Council Report, including a map with locations and images of the trash cans, planters, and benches, within the packet.

C. AUTHORIZE THE MAYOR TO SIGN A LETTER OF INTENT WITH TOWERPOINT ACQUISITIONS, LLC, SUBJECT TO ATTORNEY REVIEW

This Letter of Intent will allow the City to further explore a contract with Towerpoint, a company that would purchase a lease on the City's water tower with the intent of cost sharing for additional tenants secured. The Letter of Intent allows Staff and Towerpoint to discuss contract language and any concerns regarding location of equipment. If Staff reaches an agreement on contract language, the final draft of the contract would require Council's approval.

D. APPROVE AN ENGINEERING WORK ORDER WITH BAXTER AND WOODMAN FOR ENGINEERING THE DESIGN OF TWO IRON FILTER UNDERDRAINS AT THE WATER TREATMENT PLANT, NOT TO EXCEED \$10,000

As discussed at a previous meeting, the Water Treatment Plant has two iron filters that are failing at Well 5. After weighing options such as cost and life expectancy of the equipment, the City has decided to replace the filters. This project requires both engineering and permitting through the IEPA. Baxter and Woodman has engineered many projects at the City's Water Treatment Plant and has provided the Work Order within the packet to provide their services for this project.

VIII. CLOSED SESSION

A. FOR THE PURPOSE OF REVIEWING MINUTES OF THE PREVIOUS CLOSED SESSION

B. FOR THE PURPOSE OF RELEASING CLOSED SESSION MINUTES

C. FOR THE PURPOSE OF DISCUSSING POSSIBLE, PROBABLE, OR IMMINENT LITIGATION

D. FOR THE PURPOSE OF DISCUSSING THE LEASE PRICE FOR A PROPERTY

IX. RECONVENE REGULAR SESSION

E) RELEASE CERTAIN CLOSED SESSION MINUTES

F) APPROVE THE RENEWAL OF A LEASE AGREEMENT WITH SCOTT HERRON FOR PROPERTY AT 113 NORTH GENOA STREET, UNIT 1

G) APPROVE THE RENEWAL OF A LEASE AGREEMENT WITH THE GENOA AREA CHAMBER OF COMMERCE FOR PROPERTY AT 113 NORTH GENOA STREET, UNIT 2

H) APPROVE THE RENEWAL OF A LEASE AGREEMENT WITH CROWN EXTERIORS FOR PROPERTY AT 113 NORTH GENOA STREET, UNIT 3

X. FUTURE ITEMS FOR DISCUSSION

XI. DEPARTMENT REPORTS

XII. ANNOUNCEMENTS

XIII. MOTION TO ADJOURN